

Academic Technology Committee (ATC)

October 6, 2023 2:00 - 3:30pm

Flex: H-120/Zoom PMI 585.737.9694

Attended			Not in Attendance
James Chan (Chair) Regina Miller (SoE) Alisa Callahan (SoBT) Leslie Bartley (SoAHSS) Jill Hummel (SoAHSS) April Ring (SoAHSS) Alessandro Cesarano (SoAHSS) Sara Dustin (SoAHSS)	Luminita Coman (SoPAS) Ivan Melendez (SoPAS) Emily Porter (SoPAS) Peggy Romeo (SoPAS) Jessica Slisher (SoPAS) Jaime Zlatkin (SoPAS) Serhiy Pasishnyk (SoPAS) Dmitry Yusin (SoPAS)	Victoria SanFilippo (Librarian) Heather Olson (Admin) Roz Jester (Admin) Jason Dudley (Admin) Laura Osgood (Admin) Bo Young (IT)	Cheban Acharya (SoPAS)

1. Call to Order
2. Approval of 9/1/2023 Minutes
 - a. 1st Jessica Slisher 2nd Alessandro Cesarano
3. Agenda Adoption
 - a. Approval of 10/6/2023 Agenda
4. Technology Survey (Heather)
 - a. The first Qualtrics draft of the tech surveys is done and ready for ATC piloting and feedback. I created a spreadsheet for the feedback to make it easier and keep folks from repeating what others find first.
 - i. Spreadsheet link: <https://docs.google.com/spreadsheets/d/1P2ieVQc52LBMxAsyx6ox5dNnDYY7LOgmQotlb1W915s/edit?usp=sharing>
 - ii. Faculty survey: https://fsw.qualtrics.com/jfe/form/SV_8eapgkyuVFouPAy
 - iii. Student survey: https://fsw.qualtrics.com/jfe/form/SV_2hsEOKC7gudWzxc
5. New Portal (Danny) **(Tabled for next meeting)**
 - a. Questions for Danny:
 - i. Going to Canvas from New Portal
 - ii. Document Manager
6. AY 22-23 Online Course Quality Assurance Plan - Results Infographic (Laura)

- a. Shared stats 22-23
 - i. 76 courses developed between 2014-2017 screened with QM rubric
 - ii. 18 Online Courses are HQ Certified
 - iii. Recommended 57 courses be updated or redeveloped
 - 1. Received 23 course development request
 - 2. Completed 10 course development projects
 - 3. 13 course development in progress
 - iv. QM Certified Peer Reviewers - 23 total
 - b. If you are interested in becoming a peer reviewer (\$300)
 - c. Elearning to
 - i. Coordinator Online Course Reviewer (Dimitri Yusin, Regina Miller, Leslie Bartley , George Kodsey)
 - ii. Coordinator Online Teaching Excellence (Gayle Dean, Leslie Bartley)
 - iii. Coordinator Technology Champions (Scott Ortolano, April Ring)
7. RSI (Laura)
- a. [Federal Regulation Title 34 Subtitle B Part 600.2 \(Definitions\)](#)
 - b. [WCET Resources](#)
[Policy Brief - Call to Action](#)
 - c. [Example website from Georgia State](#)
 - d. [RSI Menu](#)
 - e. Example Planning Form
 - f. Might need some RSI PD for Faculty
 - g. Talks about how to show evidence of RSI in an individual course
 - i. Analysis through Canvas?
 - ii. Show evidence through Portfolio?
 - h. Faculty evaluation for online professors
 - i. Goals - How you are going to show RSI
 - ii. Add a category in Faculty Evaluation?
 - i. Possible sub committees
 - i. PD
 - ii. Canvas Analysis

- iii. College Policies > Syllabus Guidelines
- j. QM does not mean that ALL of RSI is met
- k. How do we get all Faculty members (Full-time, Part-time, Adjuncts) to be informed about RSI?
 - i. Duty Days in the Fall
 - ii. Online Professors to be certified in a RSI course?
- l. Faculty interested in presenting PD/Lunch and Learn/Round Table for RSI for Dept. heads, Online Prof., Adjuncts
 - 1. Jessica Slisher
 - 2. Alessandro Cesarano
 - 3. April Ring
 - 4. Alisa Callahan

8. Do outs

Who	What	When	Why
Laura	Danny about New Portal	10/13	For Danny to address for next ATC Meeting
April	Communicate with Shared Governance Committee		About RSI policies, clarification on ATC's charge.
ATC	Please read the ATC Website Purpose	11/3	Approval at Faculty Senate in December.
Jimmy	Add other members to Teams Sara Dustin Alessandro Cesarano Serhiy Pasishnyk Luminita Coman	10/13	To be Informed
Leslie	Post the job description onto Teams	10/13	Coordinator Online Teaching Excellence

9. New business

- a. Leslie Bartley
 - i. Looking for anybody interested in being Coordinator Online Teaching Excellence
 - ii. Job description for Coordinator Online Teaching Excellence will be posted on Teams

10. Adjourn