**Florida SouthWestern State College  
School of Business and Technology  
Criminal Justice Advisory Board Meeting Minutes  
(October 12, 2023)  
MINUTES**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present** | **Absent** | **Excused** |
| **Administration** |  |  |  |
| Dr. Mary Myers, Dean | X |  |  |
| Jennifer Baker | X |  |  |
| **Faculty** |  |  |  |
| Dr. Richard Worch (dept. chair) | X |  |  |
| Krissy Cabral | X |  |  |
| Brian O’Reilly | X |  |  |
|  |  |  |  |
| **Staff** |  |  |  |
| Mary Fullenkamp | X |  |  |
| Caroline Siefert | X |  |  |
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|  | **Present** | **Absent** | **Excused** |
| **Board Members** |  |  |  |
| Carlos Najarro | X |  |  |
| William Dalton | X |  |  |
| Robert Montagano | X |  |  |
| Heather Walsh-Haney | X |  |  |
| Kasey Brager | X |  |  |
| Owen Trulock | X |  |  |
| Jerry Connolly | X |  |  |
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**Call to Order.** Associate Dean Jennifer Baker called the meeting to order at 11:30AM and allowed all attendees to introduce themselves.

**Minutes.** Minutes of the last meeting were approved as submitted.  
  
**Unfinished Business.** No unfinished business was brought before the committee.  
  
**New Business.**

Workforce Education: new avenue for keeping our degrees relevant to industry needs

* This department now handles recruitment and career fairs; the next is in March – will get invites to the relevant board members agencies
* Mentorships/Internships/Job Shadowing: we want the board’s ideas – agencies or other community organizations
* ARPA/WIOA: hoping to add CJ/Crime Scene/PAD AS programs for (potentially full) funding

Building K Updates: almost done; bringing in new & innovative technology/resources

* Blending Cybersecurity & Law: opportunity to bring valuable and relevant cross knowledge into the law enforcement workforce

Revitalizing Charlotte campus: finding a need for our programs in the Charlotte community

* Is there a need for CJ in this area?
* Strengthening articulation – creating pathways for graduates to either begin working or continue in higher education

New Credit/Clock Hour Equivalency List:

* Training hours = credit hours (program specific and/or gen ed)
* Law enforcement officers can accelerate their degrees
* 25% of coursework must be completed at FSW (program specific and/or gen ed)
* How to spread word: board members volunteer themselves

Board members agree that application of Cybersecurity/ISTC & Credit Equivalency are relevant to the field’s current progression.

Retention Initiative: what do recent grads currently need but don’t have?

* How can we shift PAD courses/curriculum to be relevant to the industry?
* Most officers come from the academy
* Main opportunity in further education is career progression
* Enrollment is down: how can we make a Bachelors in Public Safety Administration valuable – moving recruitment outside of agencies and the academy.

* Owen Trulock: pushing the credit hour equivalency information to people looking to progress their career; potential to incorporate salary incentives on the agencies’ side.
  + This might get people in law enforcement training as well as FSW programs
* Hope for retention in CJ and CST is up because of increasing full-time student statistics
  + CST employment rate is up as well (need follows)
  + We are working with the Workforce Education department to get this back on the high skill, high wage list for job placement support services
  + This could initiate more funding
* Asked board members to review Program Planning Worksheets for course relevancy
* Brian O’Reilly on CJ Program redesign:
  + Modernized based on recent events
  + Incorporating new technology
  + Seems successful thus far (adjunct faculty agree)
* CST redesign: replaced a computer class with Forensic Death Investigation
  + Decision made with student feedback
* Potential changes to the SLS/MAN requirement
  + MAN is more relevant & is on the new credit hour equivalency list
* Chief Connolly suggests that credit hour equivalency could be a huge pull for students if marketed.
  + Not many colleges have a BAS alongside an AS: could bring in these students
  + Pull of students could be less due to low agency recruitment
* Suggested sequence of recruitment
  + Todd Everly recruits for initial joining of law enforcement
  + FSW provides educational opportunity for promotions
    - Acceleration through credit equivalency could heighten value of education
* Suggestions for getting students into the industry post-grad
  + Bring testing on-campus
  + Need better interview preparation within curriculum
    - FSW’s upcoming Career Center will also provide industry-specific workshop
    - Engagement at Career Fairs might also take away students’ fears
  + Offering more CJ/CST/PAD through Dual Enrollment
    - DE is experiencing enrollment road blocks due to new testing/acceptance requirements
    - This will largely affect First Generation college students

The Next Advisory Board Meeting is scheduled to take place on February 29th.

**Adjournment.** The meeting was adjourned at 12:40PM.  
  
Mary Fullenkamp, Coordinator