**Florida SouthWestern State College  
School of Business and Technology  
Computer Science Advisory Board Meeting Minutes  
September 15, 2023**

**MINUTES**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present** | **Absent** | **Excused** |
| **Administration** |  |  |  |
| Dr. Mary Myers, Dean | X |  |  |
| Jennifer Baker |  |  | X |
| **Faculty** |  |  |  |
| Nicole Bailey | X |  |  |
| Rushell Hopkins | X |  |  |
| Roger Webster | X |  |  |
| George Kodsey | X |  |  |
| Kerry Cramer | X |  |  |
| Mark Snyder | X |  |  |
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|  | **Present** | **Absent** | **Excused** |
| **Staff** |  |  |  |
| Mary Fullenkamp | X |  |  |
| Albert Nault | X |  |  |
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| **Committee Members** |  |  |  |
| Joe Goldstein | X |  |  |
| Mike Long | X |  |  |
| Zarela Graves | X |  |  |
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**Call to Order.** Dean Mary Myers called the meeting to order at 3:00PM and asked committee members to look over last Spring’s Advisory Board meeting minutes.  
  
**Minutes.** Minutes of the last meeting were approved as submitted.  
  
**Unfinished Business.** No unfinished business was brought before the committee.  
  
**New Business.** Dean Myers expressed her interest in finding a dedicated project manager for the new Cyber Security facility as well as 1-2 instructional assistants.

* 2 part-time assistants might be easier to find; perhaps students
* Mike Long suggested recruiting at Tech colleges

Dean Myers urged committee members to reach out with requests for Cyber tools/software/hardware that would benefit the program & facility.

* Joe Goldstein suggested long-term Cloud-connected tools in order to use funds wisely

Dean Myers complimented our School of Business & Technology enrollment statistics.

* Rushell Hopkins asked that Dean Myers run a report on only Computer Science enrollment only.
* Nicole Bailey asked if we can find Computer Science enrollments across Florida.
* Joe Goldstein asked if we’re able to run a report on the age groups within Computer Science enrollment.

Workforce Education:

* Dean Myers reviewed SoBT’s stackable credentials and badges as well as how these can be used to track student progress and encourage certificate testing.
* Reviewed funding of classes and some (complete) programs.
* WIOA, ARPA, Open Door Grant (some of the relevant courses can be used to fill knowledge gaps for people already in the workforce)

FSW’s Career Center:

* Opening soon
* Job and interview readiness
* Share work/internship opportunities here
* HandShake platform

Cyber Competition:

* Dean Myers urges committee members to come and show support on October 28, 2023.

Building K Updates:

* Administration could move in during Spring.
* Classes should be able to resume here in Fall.

Charlotte Campus Revitalization:

* Dean Myers asked for program suggestions: Agriculture, Hospitality, Supply Chain (logistics).
* Consider speaking with Cheney Bros Inc.
* Consider speaking with SunSeekers.

Course Modality Suggestions:

* Zarela advocated for the importance of structured engagement in online courses; short/snippet-like videos could be more appealing to students in asynchronous courses.
* Some live component—rotating office hours between professors and/or group tutoring (by topic) could help support student success in online courses.

Nicole Bailey inquired about bringing Lee County Schools students on-campus for STEM activities.

**Adjournment.** The meeting was adjourned at 4:08PM.  
  
Mary Fullenkamp, Coordinator