**Florida SouthWestern State College  
School of Business and Technology  
School Meeting Minutes  
(January 12, 2024)  
MINUTES**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present** | **Absent** | **Excused** |
| **Administration** |  |  |  |
| Dr. Mary Myers, Dean | X |  |  |
| Jennifer Baker | X |  |  |
| **Department Chairs** |  |  |  |
| Alisa Callahan |  |  | X |
| Dr. Mary Conwell | X |  |  |
| Dr. George Kodsey | X |  |  |
| Dr. Brian O’Reilly | X |  |  |
| **Staff** |  |  |  |
| Mary Fullenkamp | X |  |  |
| Caroline Siefert | X |  |  |
| Judy Dantes | X |  |  |
| Christopher Renda | X |  |  |
| Ryan Cliff | X |  |  |
| Albert Nault | X |  |  |
| Roger Swanson | X |  |  |
| **Adjunct Faculty** |  |  |  |
| Michael Kohl | X |  |  |
| Keith Holten | X |  |  |
| Sandi Towers Romero | X |  |  |
| Kyle Ward | X |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present** | **Absent** | **Excused** |
| **Faculty** |  |  |  |
| Munir Al Suleh | X |  |  |
| Dolores Batiato |  |  | X |
| Kenneth Belcher | X |  |  |
| Krissy Cabral | X |  |  |
| Kerry Cramer | X |  |  |
| Matthew Hoffman | X |  |  |
| Rushell Hopkins | X |  |  |
| Timothy Lucas | X |  |  |
| Jennifer Patterson | X |  |  |
| Miguel Rivera |  |  | X |
| Mark Snyder |  |  | X |
| William Van Glabek | X |  |  |
| Whitney Walker | X |  |  |
| Roger Webster | X |  |  |
| Richard Worch | X |  |  |
| **Adjunct Faculty** |  |  |  |
| Jason Dudley | X |  |  |
| Michael Hanna | X |  |  |
| Alexander Williams | X |  |  |

**Call to Order.** The meeting was called to order at 1:00PM.  
  
**Minutes.** Minutes of the last meeting were approved as submitted.  
  
**New Business.**

**New Criminal Justice/Public Safety Department Chair:** Welcome Dr. Brian O’Reilly; thank you to former chair Dr. Richard Worch.

**Enrollment:** Associate Dean Baker and the SoBT advisors have made huge strides in improving our enrollment—thank you for your hard efforts.

**Curriculum:** Retention Initiative Meetings have been fruitful—thank you for the hard work, faculty members.

* All CCCs now align with the AS degrees: students will have more credentials; our state funding will increase.
* This is crucial to our new accreditation application.
* AS Supply Chain Management has great community support—great job to Associate Dean Baker and Professor Timothy Lucas.
* 40 industry certifications were awarded to our students in the Fall term.

**Goodbye Dr. Teed:** a fond farewell to Dean Teed.

**Welcome to Roger Swanson:** new Rist Cyber Security Program Director: kicking off DHS and NSA certification for cyber defense AS program.

**Automatic Attendance Verification:** seems to be running smoothly for most students; faculty are encouraged to send an email or announcement to students about the new process.

* Whitney Walker made a suggestion to make adjustments to the questions used for attendance verification to make it more clear for students. – Send your question suggestions to Dr. Myers.

**Textbooks:** New Vendor (BibliU) contract is under negotiations—this should be a beneficial switch; Jason Dudley comments that BibliU are more in-tune with today’s students and technologically innovative.

* The Bookstore will be redone
* Swag will be more accessible/affordable for students
* Textbook pricing will also be more affordable

**Textbook adoption list** will be sent to chairs soon for reviewal.

* Deadline to submit changes for next year is May 1.

**Career Center**: dedicated career services will be available to students on all campuses—we are thrilled.

* Grand Opening: January23rd 11AM - 1PM

WestLaw database access is in the works—faculty are getting a “bad request” error message.

* Contract completion is underway.

**February School Meeting:** we are expecting to be able to do a walk-through of Building K.

**Adjournment.** The meeting was adjourned at 1:37PM.   
  
Mary Fullenkamp, Coordinator