**Florida SouthWestern State College  
School of Business and Technology  
Department Meeting Minutes  
(February 9, 2024)  
MINUTES**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present** | **Absent** | **Excused** |
| **Administration** |  |  |  |
| Dr. Mary Myers, Dean | X |  |  |
| Jennifer Baker | X |  |  |
| **Department Chairs** |  |  |  |
| Alisa Callahan | X |  |  |
| Dr. Mary Conwell | X |  |  |
| Dr. George Kodsey | X |  |  |
| Dr. Brian O’Reilly | X |  |  |
| **Faculty** |  |  |  |
| Dolores Batiato | X |  |  |
| Jennifer Patterson | X |  |  |
| Munir Al Suleh | X |  |  |
| Rushell Hopkins | X |  |  |
| Kerry Cramer | X |  |  |
| Kenneth Belcher | X |  |  |
| Matthew Hoffman | X |  |  |
| William Van Glabek | X |  |  |
| Timothy Lucas | X |  |  |
| Richard Worch | X |  |  |
| Whitney Walker | X |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Present** | **Absent** | **Excused** |
| **Staff** |  |  |  |
| Mary Fullenkamp | X |  |  |
| Judy Dantes | X |  |  |
| Albert Nault | X |  |  |
| Caroline Siefert |  |  | X |
| Christopher Renda |  |  | X |
| Roger Swanson |  |  | X |
|  |  |  |  |
| **Faculty Cont.** |  |  |  |
| Krissy Cabral | X |  |  |
| Sandi Towers Romero | X |  |  |
| Miguel Rivera | X |  |  |
| Mark Snyder | X |  |  |
| Roger Webster |  | X |  |
| **Guests** |  |  |  |
| Jason Dudley | X |  |  |
| Carrie Bohling | X |  |  |
| Katie Madden | X |  |  |
| Anna Haney-Winthrow | X |  |  |
|  |  |  |  |

**Call to Order.** The meeting was called to order at 1:20PM.   
  
**Minutes.** Minutes of the last meeting were approved as submitted.  
  
**Unfinished Business.**

**New Business.**

Guest Speaker 1

* Anna Haney-Winthrow spoke about emerging technologies and their role/integration at FSW.

Guest Speaker(s) 2

* Katie & Carrie spoke about FSW’s new Career services and career connections and the upcoming career fair.
* They discussed with faculty about making presentation in classes.

Congratulations to our NISOD award winners: Krissy Cabral and Bill Van Glabek

New Entrepreneurship Program

* In the process of receiving funding for a Maker Space (this resource will be open to all college use).
* Full service-entrepreneurship lab to pitch, design, and launch ideas.
* Working with donors on how FSW’s entrepreneurship program and innovation lab will be different than others.
* The lab will necessitate a manager & a technician position.

Graduation

* May 3, 2024
* We will have graduates in our new programs:
  + Business Analytics, AS
  + Cybersecurity Operations, AS
  + BAS Information Systems Technology

BAS IST capstone (Dr. Webster)

* Collaborating with a real company with a real problem
* Capstone students are tasked with developing a plan of action for the company
* These students will have real-world experience to bring into the workforce

New Building

* Work in progress
* Likes/dislikes to come in Fall
* We will make adjustments as we go – please be patient & reach out when needed

Textbook Lists

* Due May 1
* New bookstore BibliU contract underway
* Bookstore will be renovated
* The adoption process will be streamlined

Writing Intensive Courses

* Opening up writing intensive courses to all colleges
* Submit your course recommendations (could help our enrollment)
* Dr. Belcher was under the impression this is a whole new (singular) writing intensive course
* Clarification to come
* Informational Zoom invite/link to be sent to faculty

Retention Initiative

* Thank you for your hard work; done for this academic year
* Curriculum is totally realigned
* Begin brainstorming for next year:
  + Discuss bringing back course leads
  + Examine assignment weight in classes
  + RSI

Faculty – feel free to give any input regarding the new Entrepreneurship program/Maker Space.

**Adjournment.** The meeting was adjourned at 2:00PM.   
  
Mary Fullenkamp, Coordinator