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| AS Nursing Meeting 9:00 am to 11:00 am; Department of Nursing; School of Health Professions |
| Agenda and Meeting Minutes |
| Attendees |
| X | Janice Cousino (JC) | X | Mariel Goldrick (MG) | X | Dr. Jennifer Ortiz (JO) | X | Dr. Tami Such (TS) |
| X | Judith Sweeney, (JS) | X | Julissa Gonzalez (JG)  | X | Debra Ebaugh (DE) | X | Dr. Susan Holland (SH) |
| X | David Logan (DL) | X | Tiffany Thomas (TT) | X | Sandra Oestrike (SO) | X | Dr. Lisa Fox (LF) |
| X | Angela Marchionni (AM) | X | Nora Stadelmann (NS)  | X | Lorraine Canty (LC) |  | Sarah Hamula (SH) |
| X | Kelly Murphy (KM) | X | Cheyenne Brown (CB) | X | Samantha Patenaude (SP)  | X | Joanne Sabo (JS) |
| X | Colleen Moore (CM) | X | Kathleen Hearn (KH)  |  |  | X | Michelle Sherman (MS) |
|  |  | X | Brett Clinton (BC) |  |  |  | Mary (Lulu) Mondello (MM) |
|  | PC (program coordinator)  |  |  |  |  |  | Roxanne Riley (RR) |
|  | CAs (Clinical Associates)  |  |  |  |  |  | Mary Hartig (MH) |

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| Minutes for review and approval  |
|  **Meeting Minutes \_\_\_ approved \_\_\_ approved with edits \_\_\_ not approved; returned for edits - Martha Jenner approved/Judith Sweeney seconded** |
|  **YYYY/MM/DD Meeting Minutes \_\_\_ approved \_\_\_ approved with edits \_\_\_ not approved; returned for edits** |

|  | Agenda topic |  Presenter | Discussion/Minutes | Person Responsible/Due Date |
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| 1.
 | Open Meeting  | Dr. L. Fox  | Welcome  |  |
| 1. 2
 | ASN Kudos | All | * Michelle for helping cover for the missing admins
* Mary & Rima for all their doing with clinical
* All who helped with student orientation, CA orientation
* Stepping up for the holes that needed to be filled
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|  | Nursing Leadership Reports  | Dr. Tami Such, Dena of SoHP | * TS is aware of the challenges Nursing is having working on getting funds to be able to get the help Nursing needs
* Looking to get funding to help offset the cost for ATI cost to students
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| Dr. S. Holland, Associate Dean  | * Thank you to all for all your hard work so far this semester.
* Testing Schedules need to be to MS by the end of the day
* Working with J. Dudley on many IT concerns

\*ATI testing\*ADA Accommodations \*Wi-Fi* ASN Spring Application is being extended to September 29th

**Clinical Oversight:*** Ideas were shared from the committee on clinical oversight
* Discussion was had on Clinical Oversight
* TT stated concept maps would be more beneficial l then all the DocUcare
* Discussion was had on having CAs more involved with the student education, rather than feeling like babysitters
* CAs need to focus on making sure students are doing head-to-toe assessment
* Students should be assigned a patient, not a nurse to meet education outcomes
* Students need to be mindful of the cell phone policy

\*Have documentation breaks, for students* TS asked those with clinical load schedules to start itemizing to show what is being done to help come up with a Clinical oversight standard procedure.
* Clinical Instructor & Course lead need to meet per level, per course to write down and come up with a minimal clinical expectation
 | Outlines due to SH & LF by Fall by Oct 6thSpring Oct 27SKH will share the document to allMS will share a list to course leads on who is teaching clinical (Monday 9/11) |
| Dr. Lisa Fox,Program Director, ASN |  |  |
|  | Campus Coordinator Updates 1. Charlotte
2. Collier
3. Lee
 | DProf. J. Sweeney | * CourseS are running fine, clinical has a few issues
* Textbook in the bookstores, having issues
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| Dr. J. Ortiz | * Rocky start, but chugging along
* Needs proctors for exams
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|  Prof. M. Goldrick | * Things seems to be going well.
* Having issues with ATI testing analytics, suggest going back to Lockdown Browser
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|  | Advisor / Clinical Manager Address |  S. Hamula |  |  |
|  J. Sabo |  |  |
| R. Riley  |  |  |
| 5 | Faculty Updates | Janice Cousino | * Bates Video guide to examination, do we ASN need this? The library would like to know before they spend the $12,000 subscription fee. ASN faculty stated they do not use it, as they have other resources.
* Sending out Nursing testing policy to review and comment on.
 | All are to review the document JC is sending out and get back to her 9/15. |
| 6.7. | Program Updates/Needs | Dr. Lisa Fox  | **Scheduling (Spring)*** Spring Schedule is currently in process, LF will be meeting each campus to go over the schedule

**Clinical Schedules (Spring)*** Hired Roxane Riley, new clinical coordinator manager
* LF & RR will be making rounds to each campus to go over clinical schedules for the spring

**Coverage Needs*** LF will be sending out a schedule for proctor needs. CAs can proctor as well.

**ATI Training*** Professional Development Day, 9/15, will be ATI training
* LF will be sending out the Zoom link, once she receives it.
 | MS to send out the worksheet to each PC for their input (Wednesday, 9/13) |
| Upcoming Events:  |  | 9/15: Southwest Florida Simulation Conference sponsored by Laerdal, Lee Campus9/15: Professional Development with ATI 10/28: HEARTLAND STEM/STEAM CAMP, Lee Campus11/20-11/22: ATI Live Review, Lee Campus12/11: Pinning, Suncoast Arena  |  |

| Action Items / Unresolved Issues |
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| Item | Owner | Due | Status |
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| Adjourn – 11:18 am |  |  |  |