



School of Education  
February 9, 2024, 1:00 p.m.  
Department Meeting via Zoom

Present: Dr. Anne Angstrom, Sherry Blanset, Kathie DiLascio, David Koehler, Dr. Julia Kroeker, Dr. Regina Miller, Dr. Terri Ratini, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

**Approval of minutes:**

- January 12, 2024: Joyce Rollins moved to accept the minutes of the January 12, 2024 School of Education Department Meeting minutes as circulated. Kelly Roy seconded the motion. All in attendance approved and the minutes of the January 12, 2024 School of Education Department meeting were approved as circulated and placed on the Document Manager.

**Administrative Updates:** April Fleming reported via video report since she was in Houston at a training:

- TPI Training: April is attending training in Houston, TX and will be on a team conducting an inspection soon.
- Associate Dean: April congratulated Anne Angstrom on being named the Associate Dean for the School of Education. Anne will assume new responsibilities on March 1, 2024.
- Retirements: Caroline Seefchak and Joanne Devine will be retiring this year. There will be a celebration of all FSW faculty retiring on April 10, 2024, 3:00 – 5:00 p.m. in U-102.
- Faculty positions: Two faculty positions will become vacant. The Reading position has been posted on HigherEdJobs.com.
- Faculty Evaluations: Form 1 is due to April today. Forms 2 and 3 for Terri Ratini are due to April on February 23, 2024.
- Faculty Evaluation meetings: schedule with Kathie for a one-on-one evaluation the week of March 18, 2024.

**School of Education Updates:** Anne Angstrom

- March 2024 SoE Department Meeting will be changed to Wednesday, March 6, 2024 beginning at 9:00 a.m.
- Faculty searches:

- Literacy position: Caroline Seefchak will Chair this committee with committee members Joyce Rollins, Terri Ratini, Kelly Roy, and Regina Miller. This position will be open for 30 days.
- Generalist position: Joyce Rollins will Chair this committee with committee members Joanne Devine, Terri Ratini, Regina Miller, and Caroline Seefchak. April and Anne will watch the teaching demonstrations.
- Commissioner's Summit: Ignite Innovation in Teacher Preparation: April and Anne attended, held on January 30, 2024 in Tallahassee, FL. Committee members also include Sherry Blanset and Terri Ratini. A webinar with updates is forthcoming. There is another search for a TAP Program Director and a faculty position as well. Will begin in Summer 2024. These are grant-funded positions.

**Upcoming Dates:**

- Compliance Training for FERPA: Due March 2, 2024 in Canvas
- Adjunct Faculty Observations: by mentors and adjunct mini-portfolios due February 23, 2024
- Adjunct Faculty Portfolios: due February 23, 2024
  - Feld/Kroeker
  - Whited/Rollins
  - Blanset/Devine
  - Negron/Miller
  - Davis/Seefchak
  - Bedford/Angstrom

**Enrollment and Retention:** David Koehler reported:

- **Elementary Education:**
  - 4 students admitted to the Bachelor of Science in Elementary Education Program for Summer 2024
  - 10 students admitted to the Bachelor of Science in Elementary Education Program for Fall 2024
  - worked with alternative certification population to put in the necessary upper-level division overrides for the Spring 2024 mini-B registration period
- **Early Childhood Education**
  - 13 ECE advising sessions
- **General Information**
  - responded to over 250 e-mails (mostly regarding advising)
  - handed out field experience polo shirts and lanyards
  - attended Advising Department meeting
  - visited all lower division classes on the Lee Campus for recruiting purposes
  - prepared for three upcoming Open House events

- attended Partnership meetings
- completed degree audits for Spring 2024 interns
- posted job opportunities for students on the Canvas shells
- worked with Registrar on correcting faulty degree audits

**Field Experience:** Sherry Blanset reported: **ELED:**

- All 43 final intern students placed, Anthology placements set, supervisors visiting, no issues at this time, 1 student's placement was moved
- 23 Practicum II students placed, Anthology placements set, 1 student required new placement
- 55 Practicum I students placed, Anthology placements set
- 24 of 25 Foundation students placed, Anthology placements pending
- EDF2005 visits are ongoing throughout the spring in Collier & Lee (pictures please)
- Maintained relationships with all district partners
- Resolved student/CT field experience issues as needed
- Served on TAP Committee
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**In Process:**

- Spring payments for cooperating teachers
- Lee CT Training scheduled for 4/24/24
- Job Fair scheduled for 3/8/24
- Monitoring hours and evaluations
- District Meet & Greet opportunities for Practicum II students, scheduling in process
- Fall 2023 CT Payments
- TAP Committee

**Committee Reports:**

**Academic Standards:** Anne Angstrom reported: The committee met February 2 and is continuing to evaluate the language and process of the Academic Integrity Policies and Procedures with guidance from Dr. McClinton and Dr. Palmer.

**Faculty Senate:** Joanne Devine was not able to be at the meeting. No report.

**Curriculum Committee:** Julia Kroeker reported Curriculum Committee met Jan. 19. We had some course change proposals (courses became corequisites in the AS in Music Production degree program) and new course proposals. There were proposals for eight new courses for the AS in Radiology Technology and two new course proposals for AS in Health Info Technology & CCC. There were a few proposals for discontinuations.

**ATC:** Regina Miller reported: ATC met on 1/5/24. The committee discussed the Faculty/Student Tech Survey Results. Students say they want face to face but are registering for more online classes and more flexibility.

We discussed Kaltura Changes by 2025. Very expensive, plan to end Kaltura in June 2025. A subcommittee for RSI was formed. To consider other platforms.

**GEAC:** Joyce Rollins reported:

- Met on January 19, 2024
- The following general guidelines for recommending a course to have the general education designation (not all must be checked):
  - Provides a primary focus on a minimum of two general education competencies and is accompanied by a sample appropriate assessment tool
  - Falls within the purview of one of the five General Education content areas: Communication, Humanities, Social Sciences, Mathematics or Natural Sciences
  - Introduces students to the theories, concepts and methods of the discipline, but at a depth to effectively serve as possibly the only course taken in that discipline
  - Is of college-level breadth, depth and rigor
  - Utilizes the standard A-F grading procedure
  - Designated by the State of Florida as a General Education Core Course (not a criterion, but for informational purposes only)
  - Must be a 1000 or 2000 level course

**OTOC:** Joyce Rollins reported: Committee met on January 19, 2024. Looking for each of the Schools to find ways to connect to next year's theme: Our Changing Worlds. Speaker, panel, contest, etc. Please brainstorm ideas.

**KDE:** Joyce Rollins reported:

- Five students were inducted on February 6, 2024
- Currently making valentines for the children at Golisano's and Ronald McDonald House in Lee County
- STEAM event in March in Cape Coral
- **Reminder:** please bring any ideas/requests to Joyce before going to the officers

**Professional Development Committee:** Kelly Roy reported: The PD Committee met on February 2 2024. All applications for travel funding submitted by the deadline were funded. The deadline for funding for travel in April, May, and June is February 23<sup>rd</sup>. The application is still managed through Qualtrics on the Center for Teaching and Learning Excellence. Changes to the application process are continuing to be refined.

**Library Advisory Committee:** Caroline Seefchak reported: The LAC met on 02/02. Look for DataVersed, the LAC newsletter, to be published soon with more information. Assessment 101 is an opportunity in Canvas to learn more about College-wide assessment and how it relates to the College's regional accreditation.

**Literacy:** Caroline Seefchak reported: Thank you to David Koehler for signing out RED 4519 reading diagnostic material folders to the evening section of Diagnostics and Intervention in Reading.

Meeting adjourned at 2:00 p.m.

/kdl