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| --- | --- | --- | --- | --- |
| **Economics** | **History** | **Psychology** | **Political Science** | **Sociology** |
| Juan Carlos Ginarte | Thom Donaldson | Leslie Bartley | Bruno Baltodano | Phil Wiseley |
| Randy Moffett | Mark Herman | ~~Camille Drake-Brassfield~~ | Joel Reinking |  |
| Alexandra Nikishin | Brandon Jett | Jackie Davis | Zoe Fryer - Adjunct |  |
|  | Lauren Madak | Terri Housley |  |  |
|  | Kaitlyn Muchnok | Sabine Maetzke |  |  |
|  | Matt Vivyan | Sheila Seelau |  |  |
|  | Farzani Scafuri-Adjunct | Eric Seelau |  |  |
|  |  | Terri Taggart |  |  |
|  |  | Jodi Sleeger- Adjunct |  |  |

**Agenda**

* Approve 1/12 Minutes - **Approved**

**SoAHSS**

* Guest: William Kelvin – Assessments:

Discussed assessment trends. Suggested each discipline review assessments and examine if assessments are “too easy”. Dr. E. Seelau (Psychology), Professor Moffet and Dr. Carlos (Economics), and Dr. Jett and Dr. Donaldson (History) made suggestions and will follow up.

* Dean Search update – **Congratulations, Dr. Page**
* School Budget:

Professor Moffet mentioned Whiteboards in E bldg. (Collier) are dirty. Dr. Davis will follow up.

* Open House:

No volunteers.

* Faculty evaluations- Form #1 due 2/9-**addressed in School meeting.**
* Adjunct Observations:

Dr. Davis advised faculty to submit paperwork for payment and to let the department know if they do not receive payment.

* Psychology/Economics hiring updates-**addressed in School meeting.**
* Course Revisions -AMH 2010 & 2020:

Per Dr. Bartley, a review is in process to determine if the master shell requires redevelopment or updates to meet QM standards. Instructional designers will assist. Typically, one year to make corrections. DEP 2004 and POS 2041 are up for review soon.

* Creative Capstone- Matt Vivyan (faculty needed on Collier):

Kaitlyn Muchnok, Terri Taggart, and Jodi Sleeger are interested in teaching capstone. Terri and Jodi will take the required course. Summer institute 5/31-6/14. Adjuncts and FSW staff can enroll in Summer Institute and teach Creative Capstone.

* GEAC- Randy Moffett: Discussed proposal to expand writing intensive courses.

**Committee Updates** (as needed)

* Academic Standards – Camille Drakes-Brassfield
* Academic Technology –Leslie Bartley
* ARC – Randy Moffett
* Curriculum Committee – Randy Moffett
* E-Learning- Leslie Bartley
* Faculty Senate – Brandon Jett
* General Education Advisory – Randy Moffett, Joel Reinking
* Honors Advisory Council – Terri Housley, Phil Wisely, Bruno Baltodano, Jacquelyn Davis, Mark Herman
* Holocaust Committee- Mark Herman
* Learning Assessment - Eric Seelau & Thom Donaldson
* OTOC – Brandon Jett:

Asked faculty to submit ideas.

* Professional Development – Sabine Maetzke, Lauren Madak
* Simple Syllabus – Sheila Seelau & Camille Drake-Brassfield

**Faculty Updates**

* Conferences, research, etc.:

Dr. Jett needs two students for the Study Abroad trip to England. $2,700 per person. Will be taught by Dr. Jett and Dr. Muchnok during Mini A summer session. If students are interested, should get a passport asap.

Dr. Bartly needs two or more students for Study Abroad trip to Ireland. $2, 600 per person.

Dr. Donaldson hosting the FCH February 2025. Location either Punta Gorda or Ft. Myers.

Professor Herman noted Holocaust Memorial Week March 4th -7th.

Dr. Vivyan encouraged faculty to attend the Research Expo.

**New Business:**

* Next department meeting 3/8/24.