HEALTH INFORMATION TECHNOLOGY DEPARTMENT

HIT/MICB Faculty Meeting
March 27, 2023
2:00 – 3:00 pm

Faculty	Present	Absent	Excused
Susan Foster	√		
Elizabeth Whitmer	√		
Sharon Fitzgerald	√		
Rachael DAndrea	√		

A. Discussion:

CAHIIM Comprehensive Program Review was discussed with faculty. The Self-Study Assessment Standards must be completed by 9/1/2023. Dr. Foster reminded faculty that they may be asked to assist in identifying assignments used to assess the AHIMA competency. The virtual site visit has been tentatively scheduled for March 7 thru March 8, 2024.

Action:
1. Dr. Foster will continue to work on the Self-Study Assessment Standards.

B. Discussion:

SWFHIMA Spring Half-Day Conference. FSW HIT will host the SWFHIMA conference on Saturday, April 8, 8a-1:00p (4 CEUs) reminder. HIT students will be in attendance and assist with providing directions to the room. Everyone was encouraged to attend.

Action:
1. None

C. Discussion:

Simple Syllabus training will be provided on March 31. There is concern in the SoHP in using the Simple Syllabus as this document is made public for anyone to review. Many of our programs have specific information about our courses that is proprietary, and we wish not to share everything about our programs publicly.

Action:
1. Dr. Foster will report back any updates at our next HIT Faculty Meeting.

D. Discussion:

Dr. Foster shared that we will be having course revisions to better meet the AHIMA competencies. Currently, many of the courses rely on the publisher for content and this is not easily tracked nor is it at the appropriate Bloom's level.

Action:
1. Course Objectives will be rewritten for all the HIT courses for Curriculum Committee review.
2. Textbooks and instructional materials will be reviewed.

The meeting adjourned at 3:00 pm.

Respectfully submitted by:
Susan L Foster,
HIT/MICB Program Director