



School of Education  
January 12, 2024, 1:00 p.m.  
Department Meeting via Zoom  
Zoom link: <https://fsw.zoom.us/j/86234294526>  
Meeting ID: 862 3429 4526  
Passcode: SOE2023

Present: Dr. Anne Angstrom, Sherry Blanset, JoAnne Devine, Kathie DiLascio, Dr. April Fleming, David Koehler, Dr. Julia Kroeker, Dr. Regina Miller, Dr. Terri Ratini, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak

**Approval of minutes:**

- October 20, 2023: JoAnne Devine moved to accept the minutes of the October 20, 2023 School of Education Department Meeting minutes as circulated. Kelly Roy seconded the motion. All in attendance approved and the minutes of the October 20, 2023 School of Education Department meeting were approved as circulated and placed on the Document Manager.

**Administrative Updates:** April Fleming reported:

- Dr. Bilsky announced she will stay on as VPAA through the accreditation, approximately another 18 months.
- Dr. Teed is leaving the College effective tomorrow. She is relocating to Washington State. Dr. Brian Page will be the Interim Dean of the School of Arts and Sciences
- The School of Education has been approved to have an Associate Dean. The position opened internally for two weeks. The Committee: April Fleming, Regina Miller, Terri Ratini, Caroline Seefchak and Brian Page, will meet on January 16 to review the applicants.
- FSW Virtual Adjunct Hiring Fair will be held on February 22 with two sessions: 5:00 – 6:00 p.m. and 6:00 – 7:00 p.m. There is a link on the FSW website for anyone interested.

**School of Education Updates:** Anne Angstrom and April Fleming

- Teacher Apprenticeship Program: April Fleming reported FSW's proposal for \$480,000 has been approved by the FDOE. These monies need to be spent by the end of FY24.

April and Anne will attend the Summit in Tallahassee at the end of the month. TAP scheduled to begin Summer 2024.

- BS Educational Studies: April and Anne met with Dr. McClinton before Winter Break. The next step is to meet with FGCU to get their support.
- LMCU \$11,000 Foundation Grant has been approved. Proposing \$4,000: four \$1,000 scholarships. Also proposing each student awarded \$100 for certification costs and \$5,000 for testing vouchers and 240 Tutoring.
- November Department Meeting: Meeting originally moved to November 17 due to the Full-time Faculty positions: SoE will be hiring three faculty, two for ELED and one for TAP, and a Program Coordinator for TAP. Once HR clears to move forward an internal email will be sent to advertise the positions for one week. After that will be opened up to outside applicants. The start date is August 2024. Please let April know if you are interested in being on one of the search committees by emailing her and copying Anne.

#### **Upcoming Dates:**

- Summer Institute for Capstone Certification: please reach out to Rebecca Harris if you are interested.
- Compliance Training for FERPA: Due March 2, 2024 in Canvas.
- State of the College: Friday, January 26, 2024, 1:00 – 4:00 p.m. \*Mandatory
- Adjunct Faculty Observations by Mentors and Adjunct Mini-Portfolios: due February 23, 2024.
- EDF 2005 Field Experience Sites Sign-Up:  
<https://www.signupgenius.com/go/10C0E45A5AB2CA1FDC43-47023996-edf2005#/>  
January 26, 2024 at Tice Elementary is needed. JoAnne said she would go if no one else is available.

#### **Enrollment and Retention:** David Koehler reported:

- **Elementary Education:**
  - 37 students conditionally admitted to the Bachelor of Science in Elementary Education program for Spring 2024
  - worked with alternative certification population to put in the necessary upper-level division overrides for the Spring 2024 registration period
  - performed degree audits for Spring 2024 graduates
  - One Summer 2024 admit processed
- **Early Childhood Education**
  - 13 ECE advising sessions
  - Completed one FTIC advising event
- **General Information**
  - responded to over 500 e-mails (mostly regarding advising)

- represented SoE at Counselor meeting on December 1, 2023
- conducted ELED orientation for new admits on December 11, 2023 and January 4, 2024
- prepared new Spring 2024 advising emails
- attended Attendance Verification meeting on December 11, 2023

**Field Experience:** Sherry Blanset reported: **ELED:**

- All 43 final intern students placed, Anthology placements pending
- 21 of 23 Practicum 2 students placed, Anthology placements pending
- 48 of 55 Practicum 1 students placed, Anthology placements pending
- Collier CT Training was held at the district office Oct of 2023
- Held final intern CT orientation 1/10/24
- EDF2005 visits are scheduled throughout the spring in Collier & Lee
- Maintained relationships with all district partners
- Resolved student/CT field experience issues as needed
- Served on TAP Committee
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**In Process:**

- Anthology placements at all levels
- Practicum 1 & 2 CT orientations are scheduled for 1/17 & 1/24/24 respectively
- Lee CT Training scheduled for 4/24/24
- Job Fair scheduled for 3/8/24
- Monitoring hours and evaluations
- Fall 2023 CT Payments
- TAP Committee

**Committee Reports:**

**Academic Standards:** Anne Angstrom reported: The committee met November, December, and January 5 and has been engaged in an ongoing discussion of the revision of the Academic Integrity Policy Procedures. Dr. McClinton has been working with the committee to revise the flow chart the committee developed last year into narrative paragraphs. The document will be presented to Faculty Senate -> VPAA -> Board -> New COP.

JoAnne Devine:

**Faculty Senate:** JoAnne Devine reported the committee does not meet until February.

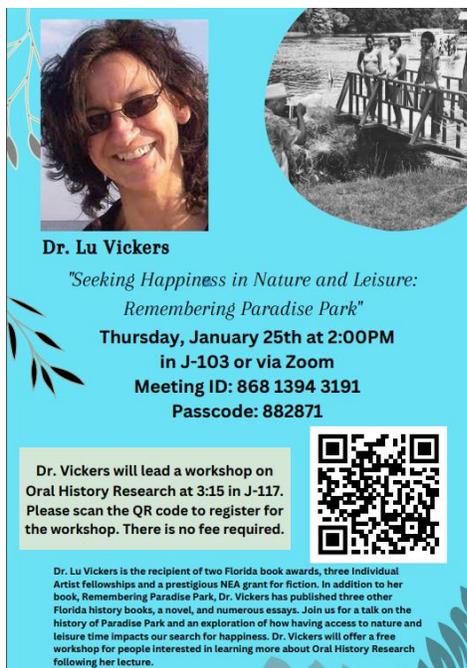
**Curriculum Committee:** Julia Kroeker and Terri Ratini reported: will meet on January 19, 2024. In the November meeting the college catalog was updated eliminating courses. MCF 1106 is still on the books and needs to be removed as it is no longer offered for education students.

**ATC:** Regina Miller reported: did not meet on January 5, 2024, nothing to report.

**GEAC:** Joyce Rollins reported:

- Note From Board of Governors Meeting in November: members voted to remove SYG 1001 from the Core Gen Ed list.
- Ongoing discussion on writing intensive courses. State Board of Ed to meet in January to vote on this list.
- Ongoing discussion regarding writing intensive designation in areas outside of Humanities, Social Science and Composition.

**OTOC:** Joyce Rollins reported: Theme for 2024-25 is Our Changing World



**Dr. Lu Vickers**

*"Seeking Happiness in Nature and Leisure:  
Remembering Paradise Park"*

**Thursday, January 25th at 2:00PM**  
in J-103 or via Zoom  
**Meeting ID: 868 1394 3191**  
**Passcode: 882871**

Dr. Vickers will lead a workshop on Oral History Research at 3:15 in J-117. Please scan the QR code to register for the workshop. There is no fee required.

Dr. Lu Vickers is the recipient of two Florida book awards, three Individual Artist fellowships and a prestigious NEA grant for fiction. In addition to her book, *Remembering Paradise Park*, Dr. Vickers has published three other Florida history books, a novel, and numerous essays. Join us for a talk on the history of Paradise Park and an exploration of how having access to nature and leisure time impacts our search for happiness. Dr. Vickers will offer a free workshop for people interested in learning more about Oral History Research following her lecture.

**KDE:** Joyce Rollins reported:

- New slate of officers has been elected with Victoria Harper, President
- Reminder: please bring any ideas/requests to Joyce before going to the officers
- Spring Induction Ceremony: February 6, 2024, 11:30 a.m., U-218

**Foundation:** Joyce Rollins reported that donations made to the Foundation and specifically earmarked SoE can be used to directly support our students. This is a great way to support funding and get a tax write-off for charitable contributions.

**Professional Development Committee:** Kelly Roy reported: The Professional Development Committee met in November, December, and January. All funding requests have been approved. Ancillary Funds are still available. A new system for funding requests is available through the Center for Teaching and Learning Excellence's website to facilitate faster and more efficient processing of approvals. There will be PD sessions sponsored and facilitated by the PD Committee each PD Friday during the spring semester.

**Library Advisory Committee:** Caroline Seefchak reported: The Learning Assessment Committee will meet, for the first time in spring semester, on Friday, February 2. The last meeting of fall semester was

Friday, December 8. Professional development, communications, and general education assessment were discussed.

**Library Advisory Council:** Caroline Seefchak reported: The Library Advisory Council met on Thursday, January 4. The agenda covered Digital Commons & Archives, Tutoring, Collections, Embedded Librarians, and a Facilities Update. What were formerly called Academic Success Centers have been renamed Tutoring Centers, and all have been relocated to the libraries of their respective campuses. Data from surveys has shown this to have a positive impact on student learning. Librarians have been assigned schools throughout the College; a list was provided. All libraries, on all campuses, have gotten new carpeting. New signage has been added to the Rush Library on the Lee Campus.

Meeting adjourned at 2:10 p.m.

/kdl