

Learning Assessment Committee Meeting Minutes



Friday 10/06/2023

2:00 – 3:30 PM

Online via Zoom

Zoom - <https://fsw.zoom.us/j/89390117484>

Attendees: Jennifer Patterson, Joseph van Gaalen, Jane Charles, Amy Trogan, Dee Batiato, Meghan Carlson, Jennifer Summary, Caroline Seefchak, Renee Hester, Richard Worch, Krissy Cabral, Tom Donaldson, Veronica Ruiz, Jessica Godwin, Colleen Moore, Tami Such, Marius Coman, Matthew Hoffman, Rebecca Harris, Mary Conwell (Exc), Terry Zamor (Exc)

1. Welcome
	1. Meeting started at 2pm
2. Approval of September Minutes
	1. Minutes approved by committee
3. New Role Introductions
	1. Director, Collegewide Curriculum and Academic Enhancement – Dr. Rebecca Harris
		1. Provided an update on her role at FSW
		2. Offering learning outcome and curriculum assistance
		3. Support with understanding students as an audience
	2. Effectiveness Coordinator Update – Dr. Matt Hoffman
		1. Shared updates on his assigned areas for assessment (public administration, crime scene tech, criminology, paralegal)
		2. Looking at high impact courses to be redesigned with assessment tool built into the plans using AI
4. Did You Know? (Newsletter Update) – Dr. Joe Van Gaalen
	1. Provided a brief history of Did You Know
	2. Mirrors Team AASPIRE’s monthly quick takes, therefore Did You Know has been retired
5. DataVersed Update and Discussion – Dr. Caroline Seefchak
	1. Provided historical context of DataVersed
	2. Call for suggestions on articles and requested volunteers to provide articles
	3. Changed from monthly issues to two per semester and Meghan Carlson announced as taking over for Seefchak in 2024
6. ’23-’24 Academic Year Goals
	1. Mission Statement Update – Dr. Amy Trogan (on behalf of Subcommittee)
		1. Committee to reviewed the mission statement and provided comments
		2. Additional review at the next meeting
	2. Building Professional Development based on Assessment
		1. Follow-up from September Meeting Discussions
			1. Assessment 101 Update – Dr. Amy Trogan
				1. An updated was provided and the course is expected to go live soon
			2. GenEd Competencies
				1. Reviewing reconciliation of assignments to the CREATIVE acrostic.  (Discussed possibility of panel created within the LAC to review assignments submitted by faculty for their alignment with GenEd competency.)

AASPIRE to create list of courses for competency review

Course list will be reviewed at Nov meeting

Suggestion to work with other committees to review competency and course alignment

* + - * 1. Setting a goal to review one competency for the term

Tabled

* + - * 1. Review feedback booklets from GenEd for possible pathways for Syllapalooza Outcomes/Competency Mapping. (LAC plans to review archives of feedback booklets from GenEd to review potential pathways for ‘syllapalooze’ outcomes/competency mapping.)

Tabled

* + 1. Additional workshop/professional development suggestions
			1. Writing Effective Learning Outcomes
				1. Suggestion to identifying faculty with experience in writing outcomes that are also within the same school of those in workshop/PD
			2. Aligning assessments/activities with learning outcomes
				1. Tabled
			3. Connecting Effectiveness Coordinator feedback/data with workshops
				1. Tabled
			4. Other suggestions?
				1. No other suggestions
1. New Business
	1. No new business
2. Adjournment
	1. Adjournment at 3:14pm