

Minutes

Mathematics Department Meeting, Florida SouthWestern State College

April 14, 2023 9:00 AM – 11:00 AM

Meeting location: Zoom meeting

<https://fsw.zoom.us/j/95093995131?pwd=Y25yYWZPT0E0aHBQNVZ0clNseWNVdz09>

In attendance:

Faculty	Present	Absent	Excused	Faculty	Present	Absent	Excused
Cheban Acharya	x			Ivan Melendez	x		
Rona Axelrod	x			Kristi Moran	x		
Karen Buonocore	x			Bharat Patel	x		
Robert Cappetta	x			Cindy Quehl	x		
Meghan Carlson	x			Donald Ransford	x		
James Chan	x			Joseph Roles	x		
Tina Churchill	x			John Salem	x		
Kelsea Cid	x			Sandra Seifert	x		
Sabine Eggleston	x			Christine Smith	x		
Rebecca Gubitti	x			William Stoudt	x		
Ivana Ilic, Chair	x			Dimitry Yusin	x		
David Licht	x			Terry Zamor	x		
Douglas Magomo	x			Duval Zephirin	x		
Daniel Marulanda	x			Jaime Zlatkin	x		

Dean of School of Pure and Applied Sciences, Dr. Elizabeth Schott attended first part of the meeting.

Guest Speaker: Dr. Terrence Hays, Director, Care Services

Adjunct faculty present at the meeting: Farhana Huda

I. Adoption of Agenda

Agenda unanimously adopted as presented.

II. Approval of Minutes

Minutes from the Mathematics Department Meeting 2/10/2023 approved as presented.

III. Success and Accomplishments

IV. Care Services at FSW: presentation and Q/A session with Dr. Terrence Hays, Director, Care Services.

V. Dean’s Updates–Dr. Elizabeth Schott, Dean, School of Pure and applied Sciences

VI. Spring 2023 Course Level Assessment: exams distribution procedures (exams for print, Canvas exams)-Kristi Moran, Learning Assessment Coordinator

- MAT 0057, MAT 1033, MAC 1105, MAC 1140, MAC 1114 courses have departmental final exam-course level assessment this Spring 2023.
- Pdf files for printing final exam will be distributed by Kristi Moran, Learning Assessment Coordinator.
- MAT 0057 final exam is Canvas exam for all course modalities.
- MAT 1105 new final exam will be used for the first time this Spring 2023.
- MAT 0057, MAT 1033, MAC 1140- no change
- MAC 1105- new exam
- MAC 1114- new exam Duval, Licht, Magomo, Quehl, Salem, Marulanda.
- Distributing Final Exams for print: from Friday April 14, no later than Monday, April 17, 2023.
- Faculty who are administering Canvas final exam (for example in online courses, in MAT 0057), need to fill the request form to have the exam loaded by IT under their Canvas course. The link to the form and instructions are provided in the email sent to faculty. This form is used for Canvas exams imports ONLY; it is NOT used for requesting exam in pdf from for printing.

VII. Course level assessment for future semesters

- MAC 1140 Pre-Calculus Algebra final exam-Robert Cappetta: team of mathematics faculty will be developing new MAC 1140 Pre-Calculus Algebra final exam.
- Exams proctoring, calculator-Sabine Eggleston

Option of administering future final exams in Canvas in class in courses that have face-to-face modality was discussed. MAT 0057 course already have final exam given in Canvas regardless of the course modality, all face-to-face course sections are scheduled in the computer lab. Pro's: Minimizing printing cost, positive experience from faculty who have implemented this for tests in their classes. Use of Desmos calculator on the cell phone in testing mode was discussed.

VIII. Canvas New Quizzes

Canvas heard the feedback from institutions across the country that forcing the transition to New Quizzes was an unnecessary burden on faculty, administrators and support teams, so they eliminated the end of life date. That means faculty can continue to use Classic Quizzes into the foreseeable future alongside New Quizzes.

IX. New MGF 1130/1131 courses development-Don Ransford

The following mathematics faculty are working on developing MGF X130 Mathematical Thinking and MGF X131 Mathematics in Context: Don Ransford, Tina Churchill, Jaime Zlatkin, Terry Zamor, Cheban Acharya.

X. Grant Opportunity

“The Florida Student Success Center (FSSC), in partnership with the Division of Florida Colleges and Board of Governors, is launching a grant opportunity for Florida College System (FCS) and State University System (SUS) faculty and instructional designers to support mathematics instructors as they develop master course shells to be used for the instruction of gateway mathematics courses across the state of Florida.”

“The Mathematics Pathways Course Development Grant will fund the development of master course shells for two new math courses MGF X130 Mathematical Thinking and MGF X131 Mathematics in Context, as well as for existing courses, MAC X105 College Algebra, MAC X311 Calculus I, and STA X023 Introductory Statistics I.”

For more information concerning submission requirements, timeline, deliverables, and funding, visit <https://www.floridacollegesystemfoundation.org/fssc-request-for-proposals>.

XI. Info about the FSW Teachers Institute for Summer 2024 -Don Ransford

XII. Search Committee for position Professor, Mathematics-Collier

XIII. MAC 2233 Calculus for Business and Social Sciences (Courseware assignments updates, Online Canvas course update)-preparation for Fall 2023-William Stoudt

- Courseware assignments updates
- Online Canvas course update
- Preparation for Fall 2023

- XIV. Preparation for Summer 2023
Communication will be made directly with course coordinators to prepare selected syllabus samples.
- XV. Preparation for Fall 2023
- MyLab Math: Fall 2023 master courses -Sabine Eggleston
There are no changes for Fall 2023 MyLab Math Master Courses
 - Simple Syllabus: preparation scheduled to take place in the Summer
- XVI. FSW Honors Scholar Program-Rona Axelrod
The next application deadline is July 1, 2023.
The link to the application is posted on the FSW Honors Homepage:
<https://www.fsw.edu/honors>
- XVII. Math Pathways OER-Yusin, Zlatkin, Marulanda, Carlson
Dmitry Yusin, Daniel Marulanda, and Jaime Zlatkin: Math Pathways OER for general math use. Meghan Carlson – reviewed the course
- XVIII. Professional Development
Spring 2023 CCSSE/CCFSSE Administration
- XIX. Class Technologies Demo-for STEM
On Friday, April 28, 2023 11:30 AM-12:00 PM Class Technologies demo will take place and is intended to demonstrate the ways Class can be used in Live Online and Blended STEM courses. Topic: Class Technologies Demo (the ways Class makes Live Online and Blended Online STEM courses easier to teach) Date/Time: Friday, April 28, 2023 11:30 AM-12:00 PM. Link for the meeting is sent directly to faculty.
- XX. Community of Best Practices-Mathematics: Symple Syllabus
Date/Time: 4/14/23 from 12:30 pm - 1:30 pm
Simple Syllabus - Open Discussion SoPAS
Simple Syllabus - The Who and What!
This Community of Best Practice will be an open discussion for the School of Pure and Applied Science around the Simple Syllabus. The discussion topic will be the state

requirements and faculty's thoughts on specific sections within the syllabus. We would like to provide an opportunity for SoPAS faculty to come together and put thoughts and suggestions together as a large group and in breakout rooms by discipline that can be shared as we move forward with Simple Syllabus.

Facilitators: Tina Churchill and Kelsea Cid

- XXI. Commencement Ceremony
Date: May 5th, 2023
- XXII. Committee updates
- XXIII. Faculty updates
- XXIV. New business
- XXV. Adjourn 11:02 AM (Stoudt motion, Licht second)

DRAFT