

Minutes

Mathematics Department Meeting, Florida SouthWestern State College

Friday, October 13, 2023 9:00 AM-11:00 AM Zoom link provided

In attendance:

Faculty	Present	Absent	Excused	Faculty	Present	Absent	Excused
Cheban Acharya	x			Ivan Melendez	x		
Rona Axelrod	x			Kristi Moran	x		
Karen Buonocore	x			Bharat Patel	x		
Robert Cappetta		x		Cindy Quehl	x		
Meghan Carlson	x			Donald Ransford	x		
James Chan	x			John Salem	x		
Tina Churchill			x	Sandra Seifert	x		
Sabine Eggleston	x			Kari Sizemore	x		
Rebecca Gubitti	x			Christine Smith	x		
Ivana Ilic, Department Chair	x			William Stoudt	x		
Iryna Labachova	x			Dimitry Yusin	x		
David Licht	x			Terry Zamor	x		
Douglas Magomo	x			Duval Zephirin	x		
				Jaime Zlatkin	x		
				Hana Wehbi	x		

Penny Oliva, Campus Coordinator, Academic Advising, advising liaison for the Mathematics Department attended the meeting.

- I. Adoption of Agenda: Agenda adopted as presented.
- II. Approval of the Minutes: 9/8/2023 Mathematic Department meeting minutes approved as presented.
- III. Success and Accomplishments
 - Faculty report from the conference Twenty-first Annual FTYCMA Retreat "Focus on MGF 1130 and MGF 1131: The New Liberal Arts Pathway Mathematics Courses"; October 6-7, 2023 Lake-Sumter State College South Lake Campus Clermont, FL 34711.
- IV. Mathematics Department Chair Nomination/Election Info

Nominations for the Mathematics Department Chair should be forwarded to the Academic Dean/Supervising Administrator in writing by December 1st for review and approval of the candidates.

Information about the Department Chair Eligibility, Nomination, Election, Terms of Appointment, etc. can be found in Collective Negotiations Agreement 2022-2025 (pages 71-74) that is posted on the website: <https://www.fsw.edu/board>

V. Advising-Penny Oliva

Assigned academic advising liaison for the Mathematics Department, Penny Oliva, shared advising perspectives and updates on advising students. The advisor liaisons serve as the department's point of contact for advising related questions, possible event collaboration, and guided pathways related initiatives, and will share department information and updates with the larger advising team.

VI. Course Level Assessment-Tina Churchill

Course level assessment data for Mathematics Department courses is not collected this Fall 2023. The Mathematics Department is working on the new course level assessment plan for the subsequent semester(s). Tina Churchill met with course coordinators to discuss future course level assessment strategy. Pre/post test/quiz/assignment is discussed as an option. Departmental exams are still available to administer in the courses but the large red scantrons are not distributed.

VII. Mathematics Curriculum-Courses Development: MGF 1130, MGF 1131-Don Ransford

Mathematics faculty working on developing curriculum proposal for those courses:

Don Ransford, Tina Churchill, Terry Zamor, Cheban Acharya, Jaime Zlatkin.

Don Ransford presented courses proposals:

- MGF - 1130 - Mathematical Thinking

This new course will be the state-accepted core general education mathematics course for the liberal arts pathway.

- MGF - 1131 - Mathematics in Context

Motion by Sandra Seifert, Don Ransford second to add MGF 1130 and MGF 1131 courses to Curriculog to be added to Catalog. Motion passed (23/24 in favor, 0/24 opposed, 1/24 abstain).

VIII. Mathematics Curriculum-Courses Development: MAT 0018- Jaime Zlatkin

Curriculum development and proposal in Curiculog:

MAT - 0018 - Mathematics for College Success in Liberal Arts

- Course Prerequisites: None
- 4 Credit Hours Course, Preparatory Credit
- This new course will provide a non-stem path for students to achieve their remediation in mathematics.
- The same textbook as for MAT 0057 but list of sections covered differ.
- MAT 0057 - Mathematics for College Success: still offered
- Advising proposed to consider allowing entrance into MAT 1033 if a high enough grade is earned in MAT 0018 (e.g. "with a grade of "B" or higher").

This proposal was discussed but it was suggested to look at alternatives: for example, testing as an option for entering the MAT 1033 after MAT 0018.

IX. Placement Test Scores Review – James Chan

Tabled for the future meeting.

X. Budget

The department to submit requests for purchases that will directly support students in classroom or resources.

Proposals: whiteboards and calculators that students can loan in the library or testing places.

XI. Ancillary Fund, Faculty Professional Development Travel Fund

- The ancillary fund is available for full-time faculty members for non-travel related professional development expenses. Faculty members have the opportunity to apply for up to \$150 in ancillary funds until the budget runs out or until June 1st, whichever comes first.
- Faculty PD Travel is Now Managed Via Qualtrics

XII. AY 2023-2024 Adjunct Faculty Portfolio Timeline

The adjunct mini-portfolio will be published on October 31st. Adjunct faculty submitting portfolios can expect to receive a Canvas notification on that day inviting them to the course. The portfolio assignments need to be completed by the last Friday of February 2024.

XIII. Spring 2024

- Due date for syllabus submission: TBD.
- Course Materials for Spring 2024-No change from the Fall 2023
- New procedure for Attendance Verification (development in progress): Info TBA by Dean
- MyLab Math (Course IDs distributed by Sabine Eggleston)

XIV. FSW Fall 2023 Open House

XV. Professional Development

- Community of Best Practice Mathematics-Assessment
CoBP - Mathematics Friday 10/13/2024 from 1-2 pm.
Team AASPIRE in conjunction with the Effectiveness Coordinator for SPAS will be giving an overview of assessment. This will include a discussion of Compliance Assist reporting for accreditation, and Gen-Ed Assessment based on the CREATIVE acronym. Time allowing a Q&A open discussion time will follow.
- Professional Development Friday Series
- ARC Grant applications are currently being accepted for the second round of the AY 2023-2024 ARC Grant Awards (funding runs December 2023 through June 2024). The overview of the ARC Grant can be found at <https://www.fsw.edu/facultystaff/ospr/arcgrant>
Applications are submitted digitally to Jessica Godwin (jessica.godwin@fsw.edu) and are due by Friday, November 3, at 4:30 p.m.

XVI. Heartland STEAM/Health Science Event at FSW

October 28th for the Heartland STEAM/Health Science event this year.

- Engineering - Building Towers- Acharya
- Logic Puzzles – Magomo, Carlson
- Other events from various departments

XVII. Benefits - Open Enrollment

Reminder about the Benefits Open Enrollment dates.

XVIII. Committee Updates

XIX. Faculty Updates

XX. New Business

- MAC 2311/MAC 2312/MAC 2313 course materials review, current textbook is going into new edition.
- MGF 1130/MGF 1131 course materials selection.

XXI. Adjourn (11:05 AM motion to adjourn William Stoudt, David Lich second)