**Academic Success Department Meeting**

January 12, 2024

2:00 - 4:00 PM

<https://fsw.zoom.us/j/88980767946>

PRESENT:

April Ring

Bridgette Malchow

David Evans

Dr. Laura Shaw

Duke DiPofi

Heather Olson

Karen Maguire

Kerri Posner

Kristie Ward Cangelosi

Mary Ellen Schultz

Renee Hester

Sharon Hill

Sonji Nicholas

Troy Tucker

1. Good News
   1. Duke is back!
   2. Change to SLS entered in Curriculog (eliminating the “C” or higher requirement)
      1. Might be retroactive to this semester
2. Follow-up from SAHSS meeting
   1. Dr. Teed is retiring/leaving FSW, Dr. Page will be interim dean
3. Committee Updates -
   1. Curriculum Committee-
      1. David Evans-waiting to see how absorption of PT assistant program from Hodges goes
   2. Professional Development Committee
      1. Sonji Nicholas-new process in place for submitting for FPD conferences, TeamDynamix group will automate our application process, will be available by March
      2. Quite a few opportunities coming up for PD
      3. Funding is still available for next travel period (April, May, June), so far there has been enough funding
      4. Ancillary funding also available for professional organizations, books, etc.
         1. Dr. Ring shared a book she obtained with ancillary funding and the activity she implemented with her students
   3. Learning Assessment Committee-
      1. Dr. Hester is not the coordinator, Monique Harrington is now the coordinator for Academic Success, LAC is now more college-wide than department wide.
   4. OTOC -upcoming event with Lu Vickers, theme for next year:Our Changing Worlds, please share any ideas for events or activities with Dr. Jett
   5. General Education Advisory Council-
      1. SYG 1001-no longer a Core General Ed course
      2. ENC 2210-Technical, there will not be a Comp 2 Technical course
      3. Considering a Writing Intensive Designation for classes outside of SOAHSS
   6. Academic Standards Committee
      1. Academic misconduct flowchart and forms is in process of approval
      2. Will go to Faculty Senate in February
   7. Academic Technology Committee
      1. Last meeting Nov. 3
      2. Topics covered:
         1. New Portal-will have to start using in February
         2. Tech Survey-completed in fall, will be going over results in next meeting
         3. RSI-Regular Substantive Interaction, online courses must have at least 2 interactions per week with students-could be providing specific feedback, posting announcements, communicating via messages, etc.
   8. Center for Undergraduate Research and Creativity
      1. [Undergraduate Research Toolkit](https://fsw.instructure.com/courses/1124455)
         1. Share with students who are interested in research (3 badges possible)
      2. [New GPS Activity: Getting Started with Research Badge](https://fsw.instructure.com/courses/1124177/pages/gps-and-mgp-events?module_item_id=14895303)
         1. Students in Cornerstone can complete the module and get a badge, can be used for GPS or MGP
      3. [Spring Research Expo - Save the Dates!](https://docs.google.com/document/d/1RT1he8mb37kKWDmvbCiIio49WyFjxlgnCoDzoUR9crA/edit?usp=sharing)
         1. April 9th and 10th Spring Research Expo
4. Advising Updates
   1. Bridgette Malchow-
      1. Currently advisors are wrapping up walk-ins for students
         1. Appointments will start back on Jan 22
      2. Trend-students with Cornerstone hold, registered, then changed to a different section, then hold gets put back on, working to fix the problem
      3. Encourage SLS students to make advisor appointments-end of January, February
5. [Upcoming PD from FSW Online and Tech Champion Coordinators](https://drive.google.com/file/d/1SXV87V_ojzTxpjhtDyyVoOhJGybYvXWp/view?usp=sharing)
   1. Upcoming 15 minute sessions
   2. Tinker Time-Heather Olson- extra credit, extra connections Jan 30 @ 2 pm
   3. AI Book Club
   4. UCF “Teach with AI” Conference July 22-24 Orlando
6. [Summer PD opportunity for teaching capstone](https://docs.google.com/document/d/1t0VodTp4iB8ntZ3Wmf-i7FYcMSGBvJkzZoRR0nUvQzM/edit?usp=sharing)
   1. May 31, June 3, 5, 10, 12, 14 from 9-11 a.m. on Lee Campus
7. Saturday Scholars Program
   1. Sharon Hill will start teaching SLS 1515 on Saturdays tomorrow (Jan 13)
8. Information request from Dr. Page - proposed events, speakers, etc. planned for the Spring?
   1. Bridgette Malchow
      1. Feb 15 on Lee, USF will be coming to talk to students about application process
      2. Feb 29, USF will be on Collier Campus
      3. Transfer Fair/College Fair - March 5?
9. EAP and REA topics/questions
   1. Karen-Bookstore did not order EAP textbooks for EAP courses, unsure what happened
10. SLS topics:
    1. [Fall 2023 SLS 1515 Course Level Assessment](https://drive.google.com/file/d/1_dgOufTF91joRlSA5AgYZ9ow3BTGWnIp/view?usp=sharing)
       1. Goal was to get 70% of students who completed to achieve 3 (or 3.25?) or higher on all parts of Final Essay
       2. Goal was met
    2. Peer mentor program updates
       1. Peer mentors have been assigned
       2. April Ring suggested that Peer Mentors could be DE students who could volunteer, since they need volunteer hours, or volunteer first year, get paid second year.
       3. Student Engagement staffing is in transition
    3. SLS Summer Institute
       1. Martin Tawil’s Summer Teaching Institute June 6 & 7
       2. Invitation to collaborate
          1. All agreed to coordinate Cornerstone Institute with Summer Teaching Institute
    4. [SLS COP revision updates](https://docs.google.com/spreadsheets/d/1o8eeQyZKgG57rZ6Bj5iVHB5ASYxkMyY2KOXkXi2W5oI/edit?usp=sharing)
       1. Need to indicate on Google Doc if each faculty person has done their revision
       2. Goal is to have each part completed by March
       3. Some topics may overlap, it’s okay to have some content in more than one module
       4. Try to have ideas for both online and ground courses
    5. SLS master shell revisions
       1. [Instructor-Learner Interaction Plan](https://fsw.instructure.com/courses/1124177/pages/instructor-learner-interaction-plan)
          1. Must be part of online course
          2. In “Start Here” Module
          3. Each instructor should customize the plan to fit them
       2. “[The Future of Work” Group project](https://fsw.instructure.com/courses/1124177/pages/the-future-of-work-group-project-instructions?module_item_id=15341504)
          1. This is an option
          2. Can change instructions
          3. April Ring would like more instructors to pilot this group project option
    6. Guided Pathways
       1. Bridgette Malchow explained that the pathway helps students complete pre-req’s
       2. Consider a session at summer institute for SLS faculty to learn about Guided Pathways