English Department Meeting

Friday, October 13th 2:00 PM – 4:00 PM

Zoom: https://fsw.zoom.us/j/84709315708

**Agenda**

1. Reading and Approval of Minutes from September – Dr. Shawn Moore
2. Updates from the Dean (we really need mentors!!!) – Dr. Deborah Teed
3. Updates from Advising! – Welcome to our new Advising Liasson Emilie Booth
4. Updates from DE & Curriculum
5. Updates from Creative Writing, Illuminations, CRW Club
6. Updates from English Faculty
7. Unfinished Business
	1. New Hires
		1. Ad has been written and is available for comment. In this meeting we should vote and finalize the ad and the ad will then go live next week.
			1. An internal call will go out and transfers should apply within five days of announcement from HR (two positions: Lee & Charlotte)
	2. ENC 1102 and Course Development (open discussion)
		1. Thank you to Amy and Cara for their help with 1102 curriculog forms. 1102 course description was updated along with Gen Eds outcomes. CLO’s were revised with the help of the team and Dr. Harris. We should review before curriculum meeting.
	3. Tech Writing development has begun. I need folks to help research and collect information including course descriptions, course outlines, etc.
	4. Multimedia Composition development will begin after the break.
	5. Amy took charge on the general course assessment statements (review!)
	6. Assessment Goals and Meeting Update
		1. Monique will be our Effectiveness Coordinator. I met with Monique along with Amy and Cara and we have a better sense of how assessment will work.
		2. Assessment Goals for the year discussion!
	7. Ideas for ways to support Eric Ivy and Saturday College
		1. One idea would be for us to discuss pedagogical challenges more openly and as chair I am working on getting a list of all the new resources that will be available on Saturday’s.
		2. I would like for us as a department to think about other ways to support Eric and anyone who might want to teach Saturday courses.
	8. Community of Practice for 1130 needs to be discussed. Let’s at least set a plan for the Spring so we can start as soon as we return in January.
8. New Business
	1. Common Textbook adoptions for 1102 now that we don’t use the sub-sections. I want us to discuss a better way to make course adoptions and possibilities clear.