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| **Economics** | **History** | **Psychology** | **Political Science** | **Sociology** |
| Juan Carlos Ginarte | Thom Donaldson | Leslie Bartley | ~~Bruno Baltodano~~ | Phil Wiseley |
| Randy Moffett  | Mark Herman | Camille Drake-Brassfield | Joel Reinking |  |
| Alexandra Nikishin | Brandon Jett | Jackie Davis |  |  |
|  | Lauren Madak | ~~Terri Housley~~ |  |  |
|  | ~~Kaitlyn Muchnok~~ | Sabine Maetzke |  |  |
|  | Matt Vivyan | Sheila Seelau |  |  |
|  |  | Eric Seelau |  |  |
|  |  | Terri Taggart |  |  |

**Agenda**

* Approved 9/8 Minutes with corrections to Camille’s name and mentoring stipend.
* Guest: Professor Amy English, SS Academic Advising Liaison; introduced and noted her role is to support Social Sciences.
* Thomas Donaldson and Eric Seelau were thanked for completing the CLA reports.
* Guest: Dr. William Kelvin - Effectiveness Coordinator, discussed results of department effectiveness plans:

Assessment Summary:

Most academic disciplines decided on 70% as a grade threshold; Political Science decided on 60%. Some disciplines required a certain percentage of students meeting a certain grade threshold (e.g., 70% earning 70%), others went for an overall average (e.g., 70%). Joe van Gaalen noted that both approaches have their advantages.

Most assessment goals focus on one assignment, however Psychology (i.e., PSY and DEP) break their goals into several SLOs within the assignment; so does Communication Studies with the informative speech. It was suggested that if steadily meeting overall goals (e.g., the students are consistently averaging 70%), this is a logical next step in assessment.

Effectiveness Plans:

Professor Thomas Donaldson consulted with AMH2010 and AMH 2020 faculty to determine that their target goal for 2022-2023 was 70% of students earning 70% or higher on the course level assessment. Their goal was met, based on Team AASPIRE data.

Faculty agreed to maintain the goals for 2023-2024.

Professor Juan Carlos Ginarte consulted with Principles of Macroeconomics and Principles of Microeconomics faculty and determined that their target goal for 2022-2023 was that students average 70 percent or higher. Their goal was met, based on Team AASPIRE data.

Faculty agreed to maintain the goals for 2023-2024.

Professor Joel Reinking consulted with Professor Bruno Baltodano. They determined that their target goal for 2022-2023 on the POS 2041 Assessment Measure was 60% of students scoring 60% or higher. Their goal was met, based on Team AASPIRE data.

Faculty agreed to maintain the goals for 2023-2024.

Professor Eric Seelau consulted with other faculty teaching PSY 2012 and DEP 2004 regarding their target goals for 2022-2023. They decided on 70% or higher average for each SLO in both courses. Their goal was met, based on Team AASPIRE data.

Faculty agreed to maintain the goals for 2023-2024.

**SoAHSS**

* Psychology/Economics hiring updates: Committees formed, position posted. Full time faculty position will begin in the Fall of 2024. The committee is reaching out to Adjuncts; Brandon Jett suggested also reaching out to Graduate programs.
* Adjunct Mentoring progress: Sabine Maetzke inquired about a mentee being unresponsive. Jackie Davis mentioned she will assist with communication.
* Continuing Contract: Sheila Seelau inquired about the process. Jackie Davis noted she would contact Shawn Moore for more details.
* Spring textbook adoption due 10/12/23
* Fall Open House 10/16/23 – volunteers needed
* Curriculog: All new programs or new CCC proposals are due by 11/6 for 11/17 meeting
* General Education: Phil Wisely is the representative for FSW and reported the purpose of the committee and provided updates on the process. The purpose is to review DOE’s new rule regarding General Education curriculum across the state of Florida.
* Microsoft Teams: Leslie Bartley demonstrated Teams, noting most FSW committees are using it and that Teams allows groups to post conversations and attach forms. Leslie demonstrated how to add a file by posting the department textbooks file and Adjunct Mentoring documents. Leslie also offered to help staff using this resource and encouraged department to make sure they are members. Sabine Maetzke inquired about access challenges. Leslie noted access is now under Microsoft 365 and may be an issue of personalization. Leslie will look into this issue and get back to group. Discussion ensued regarding the benefits of adjuncts having access. If Teams is used as a social science document manager, it may be helpful to all involved.

* Creative Capstone: Matt Vivyan discussed 10/27 Creative Capstone workshop. Leslie Bartley and Sabine Maetzke attended and discussed revamping DEP 2004. Sheila Seelau, Sabine Maetzke and Leslie Bartley designed DEP 2004 as a chronological course, however, Leslie has taught Capstone and noted the freedom of allowing students choices to construct learning.

**Committee Updates**

* Academic Standards – Camille Drakes-Brassfield
* Academic Technology –Leslie Bartley
* ARC – Randy Moffett
* Curriculum Committee – Randy Moffett
* E-Learning- Leslie Bartley.

New Portals are done! All go through Office 365, have one drive, and apps are in one location. Leslie will give more instructions in future meetings. Leslie noted that an Online teaching excellence coordinator is needed to help train staff and adjuncts in the Growing in CANVAS course and LIVE On-Line. If interested, please notify Leslie by next Friday.

* Faculty Senate: Brandon Jett noted that the Union needs more members. Brandon encouraged enrollment, noting the fee of 1% of salary, $29 every two weeks. Goal is to stay above 60 members; currently we are at 59. Juan Carlos Ginarte commented that he was sent an email stating that he was not yet a member although he had enrolled. Brandon noted that the State may be slow in processing and he will assist faculty experiencing issues enrolling. Sabine Maetzke noted that the Union has made great progress. Brandon Jett reiterated how much the Union has benefited faculty.
* General Education Advisory – Randy Moffett, Joel Reinking
* Honors Advisory Council – Terri Housley, Phil Wisely, Bruno Baltodano, Jacquelyn Davis, Mark Herman
* Holocaust Committee- Mark Herman Thank you for the sentiment.
* Learning Assessment - Eric Seelau & Thom Donaldson
* OTOC – Brandon Jett
* Professional Development – Sabine Maetzke, Lauren Madak
* Simple Syllabus – Sheila Seelau & Camille Drake-Brassfield

**Faculty Updates**

* Conferences, research, new pedagogy, holiday plans, etc.?

**New Business:**

* The next department meeting is on November 17th at 11 am. This will be the last meeting for this semester.
* Simple Syllabi will open on the October 17th.
* Per Dr. Page, the Textbook Affordability Committee will meet on Friday, November 3rd at 10:00 am.

Minutes by Terri Taggart