



School of Education  
April 14, 2023, 10:00 a.m.  
Department Meeting via Zoom

Present: Dr. Anne Angstrom, Sherry Blanset, JoAnne Devine, Kathie DiLascio, Dr. April Fleming, David Koehler, Dr. Regina Miller, Terri Ratini, Dr. Joyce Rollins, Dr. Kelly Roy, Dr. Caroline Seefchak.

Minutes of March 10, 2023: JoAnne Devine moved to approve the minutes of the March 10, 2023 Department Meeting as distributed. Kelly Roy seconded the motion. All voted in favor to approve the minutes of the March 10, 2023 as distributed. The minutes are approved and have been placed in the Document Manager.

**Administrative Updates:** April Fleming reported:

- Commencement: May 5, 2023. School of Education will commence at the 2:00 p.m. ceremony. Caroline Seefchak will carry School of Education gonfalon at both ceremonies.
- Spring Advisory Committee Meeting: May 2, 2023 at 4:00 p.m. via Zoom. No Fall 2022 meeting due to Hurricane Ian.
- Board of Trustees approved faculty contracts and staff contracts.
- CNA: changes that affect all: Coordinator positions going forward limited to 6.00 release hours. The maximum any faculty can have is 6.00 release hours.
- AI (artificial intelligence): College is forming a task force to address problems with AI. Any issues you may have with AI, ChatGPT, etc., please let April know. Asking for one faculty member from each school to be a part of the task force.
- Tik-Tok: Jason Dudley will put a ban into place for FSW over the summer. Platform will not be able to be accessed.

**Chair Update:** Joyce announced that Anne Angstrom has submitted her name for Chair of the School of Education to begin in August 2023. She has sent out a Qualtrix survey to the faculty regarding this. Please go in and vote so she can inform Dr. Bilsky.

**Recruiting:** David Koehler reported:

- Elementary Education
  - 14 Elementary Education admits for Summer 2023.
  - 128 Elementary Education admits for Fall 2023.
  - Working with alternative certification population to put overrides in for Summer 2023 and Fall 2023
- Early Childhood Education
  - 20 ECE advising sessions
  - Scheduled one FTIC advising event for April 19, 2023
- General Information

- Responded to advising related emails
- Distributed polos, lanyards
- Attended Advising Kick-Off event in Port Charlotte
- Revised Guided Pathways handout for Advising
- ELED orientation for new admits
- Worked on detailed analysis of Labelle cohort
- Degree audits for final interns

**Field Experience:** Sherry Blanset reported:

- Completed
  - Updated records (teaching certificates, clinical, principal recommendations) for all current Cooperating Teachers at all levels
  - Processed remaining CT payments from Fall (missing vendor information, didn't complete all evals, etc)
  - Updated hours and evals sheet weekly, sent reminders to all CTs for outstanding evals
  - Conducted new CT Training in Hendry County
  - Compiled CT Training data
  - Re-established partnership with Sarasota Public Schools (MOU still outstanding)
  - Established Early Bucs partnership in Charlotte (MOU still outstanding)
  - Sent all Fall field experience placement requests to all districts for final intern and practicum level
- In-Process
  - Placement requests for Charters
  - New CT Training in Collier (April 27) and Charlotte (May 30)
  - Scheduling next year's CT trainings in all districts
  - Reviewing observation data to present to faculty
  - Communicating with legal regarding Charlotte & Sarasota MOUs
  - Completing vendor information for Foundations and Practicum 1 CTs
  - Monitoring student field experience hours and evaluations, contacting CTs as needed for incomplete evaluations (only one left)
- CT-Training Breakdown
  - 121 current FSW Certified CTs
  - 108 in Lee
  - 13 in Hendry (homework isn't due until 4/28)
  - 38 have been added this year
  - Joyce and I conducted trainings for 54 teachers so far this year
  - Trainings currently scheduled in Collier and Charlotte for this semester
  - Trainings already being scheduled in Lee, Collier, Hendry for next year

**Committees:** Please let Joyce know if your three-years are up. Terri will have a committee assignment beginning in Fall.

Anne Angstrom reported: **Academic Standards** did not meet in March due to Spring Break. A subcommittee of faculty members met on Friday, March 31 to evaluate the Faculty Handbook for active and inactive web links as an initial step in the revision.

**ARC (Academic Standards):** accepting grant proposals for the funding of research projects. Proposals are due Friday, July 7, 4:30 p.m., require the Dean's support and signature. For more information, see the April 14, 2023 email from Dr. Joe van Gaalen.

Caroline Seefchak reported:

Gina Miller reported:

- ATC did not meet in March due to Spring Break.
- eLearning: discussed updates on course reviews, possible summer projects for eLearning coordinators, and release hours for coordinators. New quizzes in Canvas are optional.

JoAnne Devine reported:

- Faculty Senate: did not meet in March.

Joyce Rollins reported:

- **GEAC:** did not meet in March due to Spring Break.
- **OTOC:** now called OTOC, "One Theme, One College", met on April 7, 2023. Theme next year is "Happiness". Interested in a panel around happiness in education?

Julia Kroeker not present:

- **Curriculum Committee** – no report.

Kelly Roy reported:

- **PD Committee**
  - Met on April 7.
  - All funding applications were approved. The same amount of funding is planned for next year. There is still funding left for conferences for the summer and ancillary purchases.
  - A Student Success conference will be offered on June 9. Request for Proposals is going out soon. Please apply to present, especially on service learning was requested.

The meeting was adjourned at 10:45 a.m.

/kdl