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| 2/28/2023 Director Meeting Minutes; Department of Nursing; School of Health Professions | | | | | | | |
| * Agenda and Meeting Minutes | | | | | | | |
| Attendees | | | | | | | |
|  | Dr. Susan Holland, Asst. Dean | X | Dr. Lisa Fox, P. Director, ASN | X | Sarah Hamula, Advisor | X | Michelle Sherman, Adm. Asst |
| X | Dr. Jennifer Ortiz, Collier Program Coordinator | X | Judy Sweeney, Charlotte Program Coordinator | X | Mariel Goldrick, Lee Program Coordinator | X | Joanne Sabo, Advisor |

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| Minutes for review and approval |
| **2023/02/14 Meeting Minutes \_\_X\_ approved \_\_\_ approved with edits \_\_\_ not approved; returned for edits** |
| **YYYY/MM/DD Meeting Minutes \_\_\_ approved \_\_\_ approved with edits \_\_\_ not approved; returned for edits** |

|  | Agenda topic | Presenter | Discussion/Minutes | Person Responsible/Due Date |
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|  | Open Meeting | Dr. Lisa Fox |  |  |
|  | Campus Updates | Charlotte | Meeting on Friday (2/24), to discuss things:   * HESI Live Review Dates: April 27-29th * Syllabi’s need to have the same language * Working on Fall Schedule, have openings in Peds & OB * Pinning not on a duty day (May 6th) * Mental Health scheduling issue to work out |  |
| Collier | * Things running smoothly * HESI Live Review dates: May 1-3 * Faculty Meeting Friday, (3/3) to go over Fall Schedule |  |
| Lee | * Adult Health has been covered * CAs stepping up to help protector exams * Students reaching out with concerns * HESI Live Review dates: April 21st-23rd or April 27-29th * Had Campus meeting on 2/24 to touch base with everyone |  |
|  | Advisor Updates | Sarah | **Academic Center Services:**  Reached out to the Academic Center to see what service they offer, which is tutoring in Math & English   * Sarah & Joanne will continue provide tips to time management to students * Sarah & Joanne spoke to the Academic Center about having Peer Mentor/Tutoring for the students * Nothing for Nursing right now * Spoke to having a peer tutor within the Nursing Program, they are open to the idea * $12 per hour, 20 hours a week, they have to meet the requirements |  |
| Joanne |  |  |
|  |  | Fall Schedules | * Schedule was submitted for current curriculum, with FT Faculty, no adjuncts * Have a schedule meeting with each campus for the new curriculum, once the teach out grid is available. Include Dr. Fox in meeting. * New Courses will start with ATI |  |
| Adjuncts | * If you have adjuncts you don’t recommend for Fall, email Dr. Fox with reasons. * If you know of anyone that you would recommend, please let Dr. Fox know as well. |  |
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| Action Items / Unresolved Issues | | | |
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| Item | Owner | Due | Status |
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