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| 2/28/2023 Director Meeting Minutes; Department of Nursing; School of Health Professions |
| * Agenda and Meeting Minutes
 |
| Attendees |
|  | Dr. Susan Holland, Asst. Dean  | X | Dr. Lisa Fox, P. Director, ASN | X | Sarah Hamula, Advisor | X | Michelle Sherman, Adm. Asst |
| X | Dr. Jennifer Ortiz, Collier Program Coordinator  | X | Judy Sweeney, Charlotte Program Coordinator  | X | Mariel Goldrick, Lee Program Coordinator | X | Joanne Sabo, Advisor |

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| Minutes for review and approval  |
|  **2023/02/14 Meeting Minutes \_\_X\_ approved \_\_\_ approved with edits \_\_\_ not approved; returned for edits** |
|  **YYYY/MM/DD Meeting Minutes \_\_\_ approved \_\_\_ approved with edits \_\_\_ not approved; returned for edits** |

|  | Agenda topic |  Presenter | Discussion/Minutes | Person Responsible/Due Date |
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| 1.
 | Open Meeting  | Dr. Lisa Fox |  |  |
|  | Campus Updates  | Charlotte | Meeting on Friday (2/24), to discuss things:* HESI Live Review Dates: April 27-29th
* Syllabi’s need to have the same language
* Working on Fall Schedule, have openings in Peds & OB
* Pinning not on a duty day (May 6th)
* Mental Health scheduling issue to work out
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| Collier | * Things running smoothly
* HESI Live Review dates: May 1-3
* Faculty Meeting Friday, (3/3) to go over Fall Schedule
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| Lee | * Adult Health has been covered
* CAs stepping up to help protector exams
* Students reaching out with concerns
* HESI Live Review dates: April 21st-23rd or April 27-29th
* Had Campus meeting on 2/24 to touch base with everyone
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|  | Advisor Updates | Sarah | **Academic Center Services:**Reached out to the Academic Center to see what service they offer, which is tutoring in Math & English* Sarah & Joanne will continue provide tips to time management to students
* Sarah & Joanne spoke to the Academic Center about having Peer Mentor/Tutoring for the students
* Nothing for Nursing right now
* Spoke to having a peer tutor within the Nursing Program, they are open to the idea
* $12 per hour, 20 hours a week, they have to meet the requirements
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| Joanne |  |  |
|  |  | Fall Schedules  | * Schedule was submitted for current curriculum, with FT Faculty, no adjuncts
* Have a schedule meeting with each campus for the new curriculum, once the teach out grid is available. Include Dr. Fox in meeting.
* New Courses will start with ATI
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| Adjuncts  | * If you have adjuncts you don’t recommend for Fall, email Dr. Fox with reasons.
* If you know of anyone that you would recommend, please let Dr. Fox know as well.
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| Action Items / Unresolved Issues |
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| Item | Owner | Due | Status |
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