**Date: November 8, 2022 Facilitator: June Davis Minutes: Michelle Sherman**

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| **Topic** | **Minutes** |
| **Attendance:** | Susan Holland, June Davis, Carrie Carty, Jennifer Ortiz, Judy Sweeney, Sarah Hamula, Joanne Sabo, Michelle Sherman |
| **Minute Approval:** |  |
| **Campus Reports:** | No updates at this meeting |
| 1. **Mission and Administrative Capacity** |  |
| 1. **Faculty and Staff**  * ASN Director Update | Dr. Lisa fox has accepted the position. She will start on 11/28/22 via virtual and starts in person on January 2023. |
| 1. **Students** 2. H22 3. Pinning | 1. S. Hamula updated where Nursing stands on H22. Numbers are climbing. Will know more as the semester comes to an end. Hard part is to know when to give the H22. S. Hamula would like consistency with faculty. 2. Still working on getting the venue set before we announce to students. M. Sherman’s goal is to get this set next week. |
| 1. **Curriculum** 2. Spring Schedule 3. Curriculum Meeting 11/17/22 | 1. ASN Nursing received approval to hire 1 full time faculty on the Lee Campus. J. Davis went over the course openings for the Spring 23. Department needs are Peds & Mental Health. 2. S. Holland is collecting data to show the faculty at the Curriculum Meeting. Our Pass rate for Spring 22 was 63.6% |
| 1. **Resources** 2. Sim Professional Development Days | 1. Dr. Buhain is offering Professional Development the 3rd Friday of each month. Each month this will be held at a different campus. |
| 1. **Outcomes** 2. NCLE Review SPR 22 grads | 1. Going forward the students will need to pay for the HESI Live Review. Is should be mandatory to take. Dr. Holland is visiting all the Level 4 classes to speak about the importance for the Review. The syllabi will need to reflect the expectation of the cost and due. |
| **Other Business:** | Went over a few student issues/concerns within the program.  A discipline will be formed to handle such issues in the future. |
| **Open Forum:** | Discussion was had on the future of the Clinical Coordinator position. The roll has change over the years, has become more complex as each campus deals with clinical facilities.  Betsy is leading the Hiring Committee for the 2 openings that are needed to fill ASAP! |
| **Meeting Adjourned** | 11:30 am |
| **Parking Lot:** | 1. HESI – set up through FSW to have payment built into course fees (Happens Fall 23) 2. PassPoint for level 4 – evaluate for possibly incorporating into curriculum -Fall 22 is last time it will be provided free to student from Lippincott 3. Returning didactic Traditional courses back to ground courses, Spring 23 4. Student Surveys |