**ASN Director, Campus Coordinator, Advisor Meeting Minutes**

**October 25, 2022**

In attendance: June Davis, Judy Sweeney, Carrie Carty, Sarah Hamula, Joanne Sabo and Michelle Sherman

Meeting Notes from October 18, 2022 was approved by all in attendance.

**Follow Up by June Davis:**

* HR will be keeping up the advertising for faculty adjuncts. HR looking into separating Nursing jobs for Health Professions.
* Information on why Nursing needs to hire more full-time faculty was sent, along with a chart showing the needs or the Spring.
* Live Review dates: ground December 14-16 & the online review is December 15-17.
* November 11th is open if needed for class time, no meetings for faculty or staff.
  + December 9th
    - ASN meeting will be extended, 830-1130 am
    - ACEN meetings as planned
    - BSN Meeting will be 11 am-2 pm
    - Nursing Department Meeting will not have time adjusted, still 230-430 pm.

**Charlotte Campus Update**

* Lisa Cicconi gave noticed, retiring, last day January 2. 2023
* Working on Preceptorship Issues
* Clinicals Going well
* Students getting back to a regular routine
* Working on Spring Schedule
  + OB/Peds still an issue for clinicals
  + If there are clinicals in place, there are no CAs to cover

**Collier Campus Update:**

* Fundamentals 1, lost clinical, due to flooding of facility. Looking for a new one
* No CA for Saturday, Adult Health 1

**Lee Campus Update:**

* C. Carty reported that nothing has changes, since last meeting

**Advising Update:**

* H22 has bee taking by a few students. S. Hamula, will follow up faculty towards the end of the semester, if there are others. Expect more as things are starting to settle more after Ian.

**Admissions Update:**

* Hopefully, Admissions Interviews/Testing will begin on Tuesday.
* S. Hamula will send out emails to students once things are set
* Uniforms Dates set for November 17 & 18 on the Lee Campus on Room AA222

**Clinical Coordinator:**

* With Lisa leaving, J. Davis shared thoughts on how to handle clinical coordinator
  + 2 Clinical Coordinator with an administrative assistant
* J. Sweeney states she feels each campus needs a full-time clinical coordinator with an administrative assistant
* Discussion was had on ways we can be more flexible in other ways than money. Something is broken, if year after year we are having a hard time filling this posit