**Date: July 25, 2022 Facilitator: June Davis** **Minutes: Michelle Sherman**

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| **Topic** | **Presenter** | **Time** |
| Call to Order: | June Davis |  |
| Attendance | Type in chat |  |
| Minutes from: NA |  |  |
| Campus Reports: | Prof. J. Sweeney/ Dr. J. Ortiz/ C. Carty |  |
| **Business:**  |  |  |
| 1. **Mission and Administrative Capacity**

A.B. | N/A |  |
| 1. **Faculty and Staff**
2. New Hires
3. Associate Dean
4. ASN Director
5. Faculty
6. Adjunct Postings
7. Simulation CAs
8. ASN Program Director Orientation Checklist
9. Campus Coordinator Job Description
10. Assistant Admin Responsibility chart
11. Continuing contract
12. Julissa Gonzalez granted
13. Lori Canty submitted request for this year
14. Campus meetings
15. Clinical site visits by faculty
16. Mileage
17. Webpage contacts
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| 1. **Students**

A. New admissions B. Summer failuresC. Any ongoing issues D. Lippincott CoursePoint/HESI Orientation E. Materials for CoursesF. Early AlertsG. Academic Success Plans  |  |  |
| 1. **Curriculum**
2. Clinical Evals
3. Sim outline for all levels
4. HESI/PassPoint Level 4/ 3 Day Live Review
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| 1. **Resources**
2. Course Syllabi (consistency)
3. Updated ASN P&P (Student Handbook)
4. Michelle keeps official versions
5. Laundry
6. Alsco
7. Punta Gorda Laundry
8. Supplies (simulation/lab)
9. Charlotte Sim equipment
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| 1. **Outcomes**

A. B. |  |  |
| **Other Business**1. Collier computers
2. ASN Meeting Agenda 8/16/22
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| Open Forum |  |  |
|  Adjourn |  |  |