**Date: July 25, 2022 Facilitator: June Davis** **Minutes: Michelle Sherman**

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| **Topic** | **Presenter** | **Time** |
| Call to Order: | June Davis |  |
| Attendance | Type in chat |  |
| Minutes from: NA |  |  |
| Campus Reports: | Prof. J. Sweeney/ Dr. J. Ortiz/ C. Carty |  |
| **Business:** |  |  |
| 1. **Mission and Administrative Capacity**   A.  B. | N/A |  |
| 1. **Faculty and Staff** 2. New Hires 3. Associate Dean 4. ASN Director 5. Faculty 6. Adjunct Postings 7. Simulation CAs 8. ASN Program Director Orientation Checklist 9. Campus Coordinator Job Description 10. Assistant Admin Responsibility chart 11. Continuing contract 12. Julissa Gonzalez granted 13. Lori Canty submitted request for this year 14. Campus meetings 15. Clinical site visits by faculty 16. Mileage 17. Webpage contacts |  |  |
| 1. **Students**   A. New admissions  B. Summer failures  C. Any ongoing issues  D. Lippincott CoursePoint/HESI Orientation  E. Materials for Courses  F. Early Alerts  G. Academic Success Plans |  |  |
| 1. **Curriculum** 2. Clinical Evals 3. Sim outline for all levels 4. HESI/PassPoint Level 4/ 3 Day Live Review |  |  |
| 1. **Resources** 2. Course Syllabi (consistency) 3. Updated ASN P&P (Student Handbook) 4. Michelle keeps official versions 5. Laundry 6. Alsco 7. Punta Gorda Laundry 8. Supplies (simulation/lab) 9. Charlotte Sim equipment |  |  |
| 1. **Outcomes**   A.  B. |  |  |
| **Other Business**   1. Collier computers 2. ASN Meeting Agenda 8/16/22 |  |  |
| Open Forum |  |  |
| Adjourn |  |  |