**Date: Aug 8, 2022 Facilitator: June Davis** **Minutes: Michelle Sherman**

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| **Topic** | **Presenter** | **Time** |
| Call to Order: | June Davis |  |
| Attendance | Type in chat |  |
| Minutes from: NA |  |  |
| Campus Reports: | Prof. J. Sweeney/ Dr. J. Ortiz/ C. Carty |  |
| **Business:**  |  |  |
| 1. **Mission and Administrative Capacity**

A.B. | N/A |  |
| 1. **Faculty and Staff**
2. New Hires
3. Associate Dean
4. Clinical Coordinator - Lee
5. Assistant Admin Responsibility chart
6. Campus meetings
7. Clinical site visits by faculty
8. Mileage
9. Webpage contacts
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| 1. **Students**

A. New admissions B. Summer failuresC. Any ongoing issues D. Lippincott CoursePoint/HESI Orientation E. Materials for CoursesF. Early AlertsG. Academic Success Plans  |  |  |
| 1. **Curriculum**
2. Clinical Evals
3. Sim outline for all levels
4. HESI/PassPoint Level 4 & 3 Day Live Review
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| 1. **Resources**
2. Course Syllabi (consistency)
3. Updated ASN P&P (Student Handbook)
4. Michelle keeps official versions
5. Laundry
6. Alsco
7. Punta Gorda Laundry
8. Supplies (simulation/lab)
9. Charlotte Sim equipment
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| 1. **Outcomes**

A. B. |  |  |
| **Other Business**1. ASN Meeting Agenda 8/16/22
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| Open Forum |  |  |
|  Adjourn |  |  |