**Date: Aug 8, 2022 Facilitator: June Davis** **Minutes: Michelle Sherman**

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| **Topic** | **Presenter** | **Time** |
| Call to Order: | June Davis |  |
| Attendance | Type in chat |  |
| Minutes from: NA |  |  |
| Campus Reports: | Prof. J. Sweeney/ Dr. J. Ortiz/ C. Carty |  |
| **Business:** |  |  |
| 1. **Mission and Administrative Capacity**   A.  B. | N/A |  |
| 1. **Faculty and Staff** 2. New Hires 3. Associate Dean 4. Clinical Coordinator - Lee 5. Assistant Admin Responsibility chart 6. Campus meetings 7. Clinical site visits by faculty 8. Mileage 9. Webpage contacts |  |  |
| 1. **Students**   A. New admissions  B. Summer failures  C. Any ongoing issues  D. Lippincott CoursePoint/HESI Orientation  E. Materials for Courses  F. Early Alerts  G. Academic Success Plans |  |  |
| 1. **Curriculum** 2. Clinical Evals 3. Sim outline for all levels 4. HESI/PassPoint Level 4 & 3 Day Live Review |  |  |
| 1. **Resources** 2. Course Syllabi (consistency) 3. Updated ASN P&P (Student Handbook) 4. Michelle keeps official versions 5. Laundry 6. Alsco 7. Punta Gorda Laundry 8. Supplies (simulation/lab) 9. Charlotte Sim equipment |  |  |
| 1. **Outcomes**   A.  B. |  |  |
| **Other Business**   1. ASN Meeting Agenda 8/16/22 |  |  |
| Open Forum |  |  |
| Adjourn |  |  |