



Curriculum Committee Summary Report

April 7, 2023

1:00 PM – 3:30 PM

Zoom:

<https://fsw.zoom.us/j/87251686980?pwd=N2lzZlBjUUZyQkFkb2ZlNDYyYDNTdz09>

Meeting ID: 872 5168 6980; Passcode: 233721

Updated information since first read, edits, and corrections appear in green font.

Meeting Minutes appear in blue font.

Notifications appear in red font. Notifications include effective dates, clarifications of intent and application, and reminders that further action may be required.

NOTES: Unless otherwise noted, all Action Items have received VPAA approval for exceptions to the Curriculum Calendar and, upon approval by all parties, will take effect in **Fall 2023 (AY 2023-2024 catalog)**.

Abbreviations:

CC = Curriculum Committee

PLOs = Program Learning Objectives

CLOs = Course Learning Objectives/Outcomes

VPAA = Vice President of Academic Affairs

Item Summary [amended from Brief Agenda]

Proposal order has been amended and items renumbered.

1 Memo: HIM 2214 Health Data Management reactivation for 2023-24
2 Info Item - Syllabus: HUS 1001 Introduction to Human Services [agenda addition]
Action Items:
First read: Music Production and Technology, AS program proposals
3 New Course: MUM 2942 Internship in Music Production & Technology
4 Program Change: Music Production and Technology, AS
Second read: School of Health Professions, Cardiovascular Technology, AS Program proposals
5 New Course: CVT 1000 Introduction to Cardiovascular Technology
6 New Course: CVT 1800C Pre-Practicum I
7 New Course: CVT 1801C Pre-Practicum II
8 New Course: CVT 2205 Advanced Cardiac Care
9 New Course: CVT 2420 Invasive Cardiology I
10 New Course: CVT 2421 Invasive Cardiology II
11 New Course: CVT 2620 Non-Invasive Cardiology Technology I
12 New Course: CVT 2805 Cardiovascular Interventional Pre-Practicum
13 New Course: CVT 2842C Cardiovascular Simulation Practicum I
14 Course Change: CVT 1200 Cardiovascular Pharmacology
15 Course Change: CVT 2840L Cardiovascular Practicum II
16 Course Change: CVT 2841L Cardiovascular Practicum III
17 Course Change: CVT 2920 Cardiovascular Technologist as a Professional
18 Program Change: Cardiovascular Technology, AS
First Read:
19 Program Change: Crime Scene Technology, AS
School of Health Professions, Nursing, AS Program proposals
Second read (revised from 2/2/23 meeting)
20 Course Change: NUR 2420C Maternal Nursing

First read (overview of all proposals)
21 New Course: NUR 2900 Independent Study
22 New Course: NUR 2942C Clinical Preceptorship
23 Course Change: NUR 1020C Fundamentals of Nursing I
24 Course Change: NUR 1068C Health Assessment
25 Course Change: NUR 2211C Adult Health Nursing I
26 Course Change: NUR 2213C Adult Health Nursing II
27 Course Change: NUR 2310C Pediatric Nursing
28 Program Change: Nursing, AS

Attendance

FACULTY MEMBER	Present/Absent	Notes
Dr. Sheila Seelau, Chair	P	
Prof. Jeremy Pilarski, Vice Chair	P	
Dr. David Evans, Jr.	P	
Prof. Randy Moffett	P	
Prof. Dani Peterson	P	
Dr. Monique Harrington	P	
Prof. Alisa Callahan	P	
Prof. Bill Van Glabek	P	
Dr. Julia Kroeker	P	
Prof. Debra Ebaugh	P	
Dr. Marsha Weiner	P	
Dr. Eric Commendatore	P	
Prof. Anthony Valenti	A	Proxy: Seelau
Dr. Esmaeel Samaliazad	P	
Prof. William Stoudt	P	
Dr. Elizabeth Whitmer	P	

EX OFFICIO MEMBER	Present/Absent	Notes
Dr. Martin McClinton	P	
Dr. Deborah Teed	P	
Dr. Rebecca Harris	P	
Dr. Joseph Van Gaalen	P	
Dr. Brenda Knight	A	
Tim Maricle	A	
Dr. Ashley Kuhn	A	Temporary representative: Rachel Bussell

I. INFORMATION ITEMS

A. HEALTH INFORMATION TECHNOLOGY, AS

INFORMATION ITEM	1	
Type of proposal	VPAA Memo	
Presenter	Dr. Martin McClinton	
Memo: HIM 2214 Health Data Management reactivation for 2023-24	Effective Date: Fall 2023	
Summary		
Memo from VPAA approving reactivation of course HIM 2214: Health Data Management for AY 2023-2024. The prior Program Director of Health Information Technology, AS discontinued this course in 2021-22 without realizing that currently enrolled students would need it to complete the program outlined in their effective catalog. The current Program Director has identified 10 students who need this course and requests that HIM 2214 be reactivated for AY 2023-2024.		
Attachment: Memo_Email HIM_2214 – reactivate for 2023-24 CC_mtg_4-7-2023		
Registrar: Please reactivate in Banner and request SCNS reactivation for AY 2023-2024 [at instruction of VPAA or AVPAA].		

B. SOCIAL AND HUMAN SERVICES, AS [AGENDA ADDITION]

INFORMATION ITEM	2	
Type of proposal	Info Item: Syllabus Changes	
Presenter	Dr. Cristy Clark	
HUS 1001 Introduction to Human Services	Effective Date: Fall 2023	
Summary		
Topic outline changed from textbook chapter list to topic list. CLOs updated to reflect current coverage and edited for clarity. Bloom's taxonomy terms applied.		
Impact report: Although this course is a prerequisite to many HUS courses, the proposed changes do not affect other courses, the Social & Human Services AS program, or course mapping to state Frameworks. Proposed edits clarify coverage; no material is removed.		
CC Chair edited syllabus & proposal fields to match, corrected spelling errors, and consistently capitalized the field designation, "Human Services" throughout. Syllabus tracked changes accepted.		
Final Attachments:		
<ol style="list-style-type: none"> 1) HUS 1001 Introduction to Human Services – syllabus 5-6-23 2) HUS 1001 Impact report 		

II. ACTION ITEMS

[Music Production and Technology proposals were moved up in the agenda to accommodate Prof. Molloy's schedule.](#)

C. MUSIC PRODUCTION & TECHNOLOGY, AS [FIRST READ]

1. MP&T, AS COURSE CHANGE PROPOSAL

ACTION ITEM	3	
Type of proposal	New Course	
Presenter	Mike Molloy	
MUM 2942 Internship in Music Production & Technology	Effective Date: Fall 2023	
Summary		

Internship allows students who have completed at least two classes in Audio Technology sequence the opportunity to gain valuable on-the-job training while completing their AA degree or AS degree in Music Production Technology.

Credits: Variable, 1-3 credits; repeatable up to 3 credits. Students must fulfill a minimum of **45** hours for each credit.

Most sponsoring organizations require unique schedules that span rehearsal and performance seasons, often across two semesters. For this reason, the internship will be offered for variable credit (1-3 credits) and is repeatable up to 3 times.

Prerequisites: MUS 2360 and MUM 2600C

Attachments: MUM 2942 syllabus, MUM 2942 Impact report (No results signifies that this course number is not already in use in Banner.)

Motion to approve: Moffett; Second: Callahan.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Postponed Denied

RH edited syllabus and proposal fields to replace 25 hours with 45 hours of student work per credit, as required by FSW rules.

Final Attachments:

- 1) MUM 2942 Internship-MP&T Syllabus Corrected RH 11 April 2023
- 2) MUM 2942 Impact Report

2. MP&T, AS PROGRAM CHANGE PROPOSAL

ACTION ITEM	4		
Type of proposal	Program or Certificate Change		
Presenter	Mike Molloy		
Music Production & Technology, AS	Effective Date: Fall 2023		
Summary of Changes			
<p>Add 2 courses to Electives (no change in total Elective credits or credits to degree).</p> <p>1) Add new course: MUM 2942 <i>Internship in Music Production and Technology</i> 1-3 credits (repeatable up to 3 credits).</p> <p>2) Add MUT 1001 <i>Fundamentals of Music Theory</i> 3 credits.</p> <p>Students with limited music training/background are often advised into this course prior to MUT 1111, <i>Music Theory I</i>.</p> <p>Inclusion as electives will ensure these courses count toward the AS degree and will be covered by financial aid.</p>			
Motion to approve: Pilarski; Second: Whitmer.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
<p>RH & SS corrected proposal (section E) and catalog page (Electives) as discussed in meeting. Added to Electives: MUT 1001 <i>Fundamentals of Music Theory</i> 3 credits; and MUT 2942 <i>Internship in Music Production & Technology</i> 1-3 credits (repeatable up to 3 credits).</p>			
Final Attachments:			
<ul style="list-style-type: none"> 1) AS MP&T Catalog page.docx [4-3-23] 2) AS in MP&T.rft [FL Frameworks] 			

D. SOHP: CARDIOVASCULAR TECHNOLOGY, AS [SECOND READ]**Summary documents for CVT, AS curricular proposals:**

- Summary of Related CVT Proposals
- CVT Course Changes Overview
- CVT Course Credit Plan
- CVT Catalog Change
- CVT, AS State Frameworks
- CVT Curriculum Map

1. NEW COURSE PROPOSALS

Impact Report results for all New Course proposals have been added to Curriculog Comments. All impact reports returned "no results" as expected for new courses, signifying that these course numbers are not yet active in Banner.

ACTION ITEM	5
Type of proposal	New Course
Presenter	Raymond Lenius
CVT 1000 Introduction to Cardiovascular Technology	Effective Date: Fall 2023
Summary	
CVT AS and RET AS are separating all curricula. CVT 1000 will replace RET 1024 in the CVT AS program. The courses have the same title and credit number (consistent with SCNS). Cardiovascular content expanded and respiratory content decreased compared to RET 1024. 3 credits.	
Corequisites: CVT 1200, CVT 1800C	
Prerequisite: Admission to the Cardiovascular Technology, AS program	
Supporting Attachments: CVT Course Changes Overview (1/10/23), Summary of Related CVT Curriculum Proposals (2/10/23)	
Comments:	
1) Prerequisite: Program admission is the prerequisite for the three first-semester courses: CVT 1000, CVT 1200, and CVT1800C. CC Chair verified this on the 3 course proposals.	
2) Corequisites: In CVT AS curricular resequencing, Corequisites are all courses taken in the same semester – in this case, Fall Year 1 [CVT 1000, CVT 1200, CVT 1800C]. Corequisite will be CVT 1800C, not 1800L, as Item 6 was approved at this meeting. CC Chair verified this on the 3 course proposals.	
3) Course Learning Objectives:	
a) The Supplemental GE Competency has two CLOs that were run together. CC Chair separated these in the syllabus and proposal.	
b) Suggest reducing the number of "other" CLOs by removing redundancies and moving similar CLOs under the chosen GE Competencies. For instance, "Identify cardiovascular anatomy" seems redundant with the objective under Investigate: "identify normal and abnormal cardiac and vessel anatomy." Similar "Identify" objectives could also appear here (e.g., "Identify pulmonary anatomy" and "identify the blood vessels of the human body").	
Dr. Harris will be leading an all-faculty review of CLOs in AY 2023-24.	
Motion to approve: Van Glabek; Second: Stoudt.	
CURRICULUM ACTION	

<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Minor Corrections:			
1) Curriculum: Added explanation to Justification and changed to CVT 1800C in field D .			
Final Attachments:			
1) CVT 1000 Introduction to Cardiovascular Technology – Syllabus 4-6-23			

ACTION ITEM	6
Type of proposal	New Course
Presenter	Raymond Lenius
CVT 1800C Pre-Practicum I	Effective Date: Fall 2023

Summary

[Replaces CVT 1800L.] This course combines 2 hours of didactic with 6 hours of laboratory each week (2 + 2 = 4 credits), so has been reconstructed as a "C" course, consistent with SCNS. The faculty load is 2 + 6 = 8 hours.

Corequisites: CVT 1000 and CVT 1200

Prerequisite: Admission to the Cardiovascular Technology, AS program

Supporting attachments: 1) CVT 1800L Impact Report – being replaced with CVT 1800C.pdf; 2) CVT Course Changes Overview.xlsx; 3) Summary of Related CVT Curriculum Proposals.docx

Comments:

1) Course Description: "The cardiovascular technology students will practice in the holding area and in the cardiac catheterization laboratory on campus." Does the reference to practicing in "the holding area" imply that there are clinical hours associated with this course?
 All hours are completed on campus in the CC lab and holding area.

2) Course Profile states that "students will work 24 hours a week in the clinic." On the proposal, the credit or clock hours has 4 credits (2 lecture hours, 6 lab hours). How will the students complete 24 clinical hours?
 Ray Lenius checked with Julia at SCNS on this. Clinical hours are not required for this course if all practical aspects can be completed in the campus laboratory setting, as FSW does.

3) Faculty Workload has been corrected on the proposal to = **8 hours:** 2 hours of lecture (2 credits) and 6 hours of lab (2 credits) per week.

4) Recommend condensing list of 20+ "Other" CLOs and reframing in more general terms for assessment purposes. Although course objectives should be written with a single, measurable action, similar objectives can be combined. RH recommends using 3rd tier or higher Bloom's taxonomy verbs for CLOs, and assuming lower-level skills will be mastered as components. Dr. Harris will be guiding revisitation of syllabus section IV/CLOs and GE Competencies next year.

Motion to approve: Van Glabek; Second: Peterson.

CURRICULUM ACTION

<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Minor Corrections:			
1) Course Description - clarified that all practical applications take place on campus. The former wording may have implied a clinical component to the course which does not exist. Simply moved "on campus" earlier in this sentence:			

"The cardiovascular technology students will practice on campus in the holding area and in the cardiac catheterization laboratory."

2) Prerequisite - must appear as it will in the catalog with program name spelled out.
 "Admission to the Cardiovascular Technology, AS program"

3) Topic Outline - separated all bullet points so each appears on its own line

4) IV B Other Course Objectives - separated all bullet points, one per line, and added a period to the end of each, per standard practice.

5) Impacts - detailed all related proposals that are affected by this new course proposal. **These are being cross-checked in final review to ensure consistency across proposals.**

Final Attachments:

1) CVT 1800C Cardiovascular Pre-Practicum I – Syllabus 5-8-23.docx

ACTION ITEM	7		
Type of proposal	New Course		
Presenter	Raymond Lenius		
CVT 1801C Pre-Practicum II	Effective Date: Fall 2023		
Summary			
[Replaces CVT 1801L.] This is a combined didactic plus laboratory course so is being reconfigured as a "C" course, consistent with SCNS and FSW rules. This 4-credit course consists of 2 lecture hours and 6 lab hours per week, with a faculty load of 8 hours.			
Prerequisites: CVT 1000, CVT 1200, and CVT 1800C [All Yr1 Fall CVT courses]			
Corequisites: CVT 2420, CVT 2620 [with CVT 1801C, these are the Yr1 Spring CVT courses]			
Supporting Attachments: 1) CVT Course Changes Overview; 2) Summary of related CVT proposals.			
Comments:			
1) Capitalize "ecg" in course description and topic outline? - YES			
2) Topic outline could be streamlined.			
3) Course objectives should be written with a single, measurable action. "The student will be able to" is not necessary. Start with the action verb. "As assessed by the clinical skills checklist and exams" could be a general stem with all pertinent items bulleted below it.			
4) E Whitmer's review comments were added to Curriculog. Most involve minor grammatical modifications to sections III & IV on the syllabus.			
Motion to approve: Whitmer; Second: Van Glabek.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Minor Modifications:			
1) R Harris addressed Comments 1 & 3 on the syllabus, version 4-8-23. SSeelau made additional grammatical edits related to Comments 3 & 4 above, copied all changes into the Curriculog proposal, and uploaded the final syllabus version 5-8-23.			

2) SSeelau listed additional curricular proposals that are related to or affected by this new course proposal. **These proposals must be cross-checked in final review.**

Email from Lena Scott: "The pre-reqs for the C and L courses will be the C or L course in the semester before. The pre-reqs for the didactic courses are based on faculty/staff input."

I don't think the C & L course prerequisites are always consistent with this statement (e.g., this proposal). Please make sure prerequisites are correct for all courses, as there were some discrepancies between what originally appeared on the proposals and/or syllabi, and the final discussion in the 4/7 meeting. I have edited all syllabi and proposals to be consistent with minutes from the 4/7 meeting.

Final Attachments:

- 1) CVT 1801C Cardiovascular Pre-Practicum II – Syllabus 5-8-23

ACTION ITEM	8		
Type of proposal	New Course		
Presenter	Raymond Lenius		
CVT 2420 Invasive Cardiology I	Effective Date: Fall 2023		
Summary			
[Replaces CVT 2420C.] This is a didactic course with no laboratory component, so the "C" designation was incorrect. The new course is 3 credits with faculty workload of 3 hours.			
Prerequisites: CVT 1000 and CVT 1200			
Corequisites: CVT 1801C and CVT 2620 [= other Yr1 Spring CVT courses]			
Supporting Attachments: 1) CVT Course Changes Overview; 2) Summary of related CVT proposals.			
Comments:			
1) Prereqs: CVT 1800C is not listed. Because this course will be offered in Yr 1 Spring, should <i>all</i> Yr1 Fall courses be listed, as on CVT 1801C proposal? Email from Lena Scott: "The pre-reqs for the didactic course are based on faculty/staff input." Only including previous semester's didactic courses as prerequisites. Faculty have determined that these two courses have crucial content that students must have mastered prior to enrolling in this course.			
2) Topic outline could be streamlined.			
3) Course Learning Objectives should be written with a single, measurable action. "Students will be able to" is not necessary. Each objective should start with an action term from Bloom's taxonomy level 3 or higher, if possible.			
4) CLOs: It's not clear how the CLOs chosen to support Think vs. Evaluate differ in terms of assessment goals. Please check rubrics for these GE Competencies to ensure fit. Dr. Harris will be leading review of topic outlines & CLOs next year			
Motion to approve: Moffett; Second: Van Glabek.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Minor Modifications:			
1) CLOs: R Harris edited syllabus in 4-14-23 file. SSeelau applied CC review comments re: CLO under "Think" to syllabus and proposal fields, as well as punctuation and minor grammar simplification.			

Recommend additional modifications of CLOs to reduce complexity by separating individual objectives for assessment purposes. Consider working with LAC to appropriately match CLOs to GE Competencies and their measurement rubrics.

Final Attachment:

1) CVT 2420 Invasive Cardiology I – Syllabus 5-8-23

ACTION ITEM	9		
Type of proposal	New Course		
Presenter	Raymond Lenius		
CVT 2620 Non-Invasive Cardiology Technology I	Effective Date: Fall 2023		
Summary			
[Replaces CVT 2620C.] This is a didactic course with no laboratory component. This didactic course is 3 credits (3 lecture hours per week, for a 3-hour faculty load).			
Prerequisites: CVT 1000 and CVT 1200			
Corequisites: CVT 1801C and CVT 2420			
Supporting Attachments: 1) CVT Course Changes Overview; 2) Summary of related CVT proposals; 3) CVT 2620C impact report.			
Comments:			
1) Prerequisites: There was a discrepancy on the Prerequisites for this course. At one time, the proposal and/or syllabus listed CVT 1000, CVT 1200, AND CVT 1801C. According to minutes from the 4/7/23 meeting, CVT 1000 and CVT 1200 are the only prerequisites. This is the same set as for CVT 2420, with the same reasoning applied. Please check whether this is correct.			
2) List of "other" Course Objectives/Standards is extremely long. Please discuss whether these need to appear on the syllabus in this level of detail or can go into an accreditation report or other document, with key items appearing on the syllabus for assessment purposes.			
Motion to approve: Commendatore; Second: Van Glabek.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Minor Corrections:			
1) Prerequisites: Proposal and syllabus edited to include only CVT 1000 and CVT 1200.			
Final Attachment:			
1) CVT 2620 Non-Invasive Cardiovascular Technology I – Syllabus 5-8-23			

ACTION ITEM	10		
Type of proposal	New Course		
Presenter	Raymond Lenius		
CVT 2205 Advanced Cardiac Care	Effective Date: Fall 2023		
Summary			
This 3-credit didactic course replaces RET 2244 in the curriculum. This course emphasizes advanced cardiovascular care, including emergency procedures and protocols, which will help prepare students for board exams. Course Description:			

This course presents an in-depth study of critical care hemodynamic measurements for medical, surgical, and emergency patients. Intra-Aortic balloon pumping, Swan-Ganz monitoring, artificial airways, oxygen delivery devices, cardiovascular pharmacology, and basic ACLS algorithms are also presented.

Prerequisites: CVT 1200 and CVT 2420

Corequisites: CVT 2421 and CVT 2840L [Fall Year 2 courses]

Supporting Attachments: Summary of related CVT proposals.

Comments:

- 1) **Prerequisites** are consistent with course sequence, as CVT 1200 is in Fall Year 1, CVT 2420 in Spring Year 1, and CVT 2205 in Fall Year 2. However, I thought the plan was to PRQ with the block of courses offered in the immediately preceding semester? Some proposals are inconsistent.

Email from Lena Scott: "The pre-reqs for the didactic course are based on faculty/staff input." Faculty have determined that these two courses have crucial content that students must have mastered prior to enrolling in this course, helping prepare students for emergency medical training.

- 2) **Gen Ed Competency** "Think" - Supporting CLO is very dense and will be difficult to assess as written:

"The student will gather and consider the appropriate patient related clinical data/information to evaluate the patient's condition and make correct decisions regarding patient care treatment for the critically ill patient with various life threatening/emergency conditions including advanced cardiac life support (ACLS)."

This seems like 3 objectives: 1) gathering information to evaluate the patient's condition; 2) making decisions about patient care and/or treatment [are these redundant?] for critically ill patients, and 3) treating life-threatening conditions [using?] ACLS.

- 3) **Other Course Objectives/Standards:** This list is very long and complex. Unless required by accrediting body to be detailed on the course syllabus, recommend a more general, condensed list of CLOs that flow from the topic outline.

- Can some be moved up to support "Think?"
- Can some be grouped under additional Competencies?
- Course objectives should be written with a single, measurable action.
- The objective 'understand' may be too broad for assessment purposes.

Dr. Harris will be leading review of topic outlines & CLOs next year.

Motion to approve: Stoudt; Second: Van Glabek.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Postponed Denied

Minor Corrections/edits:

- 1) **Course Learning Objectives:** RHarris made changes noted in Comment 2 in the syllabus dated 4-11-23. SSeelau further edited punctuation, capitalizations, and grammar. Please consider Comment 3 for future modifications.

Final Attachments:

- 1) CVT 2205 Advanced Cardiac Care – Syllabus 5-8-23

ACTION ITEM	11		
Type of proposal	New Course		
Presenter	Raymond Lenius		
CVT 2421 Invasive Cardiology II	Effective Date: Fall 2023		
Summary			
<p>[Replaces CVT 2421C.] This is a didactic course with no laboratory component, so the "C" was inaccurate. This course is 3 credits, with a 3-hour faculty load.</p> <p>Prerequisites: CVT 2420 and CVT 2805</p> <p>Corequisites: CVT 2205 and CVT 2840L</p> <p>Supporting Attachments: 1) CVT 2421C impact report; 2) Summary of related CVT proposals; 3) CVT Course Changes Overview.</p>			
Comments:			
<p>1) Prerequisites: Should PRQs include 3 courses offered in previous full semester (Spring Yr1? If so, CVT 1801C is missing. If prerequisites should be courses in the semester immediately before (Summer after Year 1), these are CVT 2805 and CVT 2842C.</p> <p>Prerequisites (recommended by faculty) are CVT 2420 and CVT 2805.</p>			
Motion to approve: Van Glabek; Second: Commendatore.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Minor Modifications reflecting discussion at the 4/7 meeting:			
<p>1) Prerequisites: R Harris edited the course syllabus and proposal.</p> <p>2) Justification: S Seelau edited Justification to reflect discussion at 4/7 meeting.</p> <p>3) Course Description: SSeelau edited grammar and punctuation.</p> <p>4) GE Integral Competency CLOs: Consistent with discussion of other proposals, CLOs under "Think" were edited to begin with the Bloom's taxonomy verb rather than "students will." Complex CLOs were broken up such that each reflects a single, measurable action for assessment purposes.</p>			
Additional Comments and Corrections:			
<p>5) Effective Date/Reason: Fall 2024 was proposed for this second-year course. However, all courses associated with the CVT AS Program Change Proposal must go into effect at the same time and in the same catalog year, 2023-2024. S Seelau changed this in the proposal. Dr. Bilsky's final approval of the proposal will serve as approval of the Exception Date as well.</p> <p>6) "Other" CLOs: Please work with Dr. Harris and LAC to reduce the number of CLOs presented on the syllabus for student mastery. You have 6.5 PAGES of CLOs for this course! It doesn't seem possible that all of these could be taught in one course. Many overlap across courses. If Program Learning Objectives from the state Frameworks are included, they should be broken down into specific skills that become the CLOs for each progressive course.</p>			
Final Attachment:			
1) CVT 2421 Invasive Cardiology II – syllabus 5-9-23			

ACTION ITEM	12
Type of proposal	New Course
Presenter	Raymond Lenius

CVT 2805 Cardiovascular Interventional Pre-Practicum	Effective Date: Fall 2023		
Summary			
[Replaces CVT 2805C.] This is a didactic course with no laboratory component, so the "C" was inaccurate. This course is 3 credits, with a 3-hour faculty load.			
Prerequisites: CVT 2420 and CVT 2620			
Corequisites: CVT 2842C			
Supplementary Attachments: 1) CVT 2805C impact report; 2) Summary of related CVT proposals; 3) CVT Course Changes Overview.			
Comments:			
<ol style="list-style-type: none"> 1) Syllabus was track-changed from CVT 2805C. This course refers to laboratory and/or clinical content in several places. If removing the "C" to make this didactic-only, references to such content should be removed. 2) Course Description: Delete first sentence referring to CVT 2842C (corequisite course) clinical/laboratory content, as it is confusing whether that content appears in this new course. 3) CLOs – issues noted in Curriculog Comments. 			
Motion to approve: Van Glabek; Second: Callahan.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Comments & Corrections:			
<ol style="list-style-type: none"> 1) Title – changed to Pre-Practicum, adding the hyphen. 2) Justification - typo's noted. Corrected typo's and clarified reasons for changes vs. CVT 2805 related to new program configurations. 3) Course Description – deleted first sentence referring to CVT 2842C and lab/clinical content. 4) CLOs – Many issues in Syllabus Section IV – GE Competencies & CLOs, including repetition and references to laboratory/clinical skills (e.g., "demonstrate" and "practice"). Comments sent to originator, etc. to review and revise before returning to CC for final review. 			
Attachment:			
1) CVT 2805 Cardiovascular Interventional Pre-Practicum – Syllabus 5-8-23			

ACTION ITEM	13
Type of proposal	New Course
Presenter	Raymond Lenius
CVT 2842C Cardiovascular Simulation Practicum I	Effective Date: Fall 2023
Summary	
[Replaces CVT 2842L.] This course requires more lab hours allowing for hands-on simulation practice prior to entering a clinical environment. This new "C" course combines 2 lecture hours with 6 lab hours/week, for 4 credits and a faculty load of 8 hours.	
Prerequisites: CVT 1801C	
Corequisites: CVT 2805	
Supporting Attachments: 1) CVT 2842 Impact report; 2) Summary of related CVT proposals; 3) CVT Course Changes Overview.	

Comments:			
1) There are 13 "other" course objectives. Could some be combined? Dr. Harris will be leading review of CLOs and GE Competencies next year.			
Motion to approve: Stoudt; Second: Van Glabek.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Comments & Questions:			
1) Prerequisite: The syllabus and proposal fields have been changed to list only CVT 1801C. Please check that this is correct. SSeelau's notes show CVT 1801C <u>and</u> CVT 2420, but R Harris had only CVT 1801C, which is consistent with Lena's email re: C course prerequisites.			
2) Syllabi for CVT 2842C and CVT 1800C are very similar, with most of the topic outline and many CLOs overlapping (same language used). CVT 1800C has more CLOs than the higher-level course. If similar skills must be demonstrated at a higher level in 2842C, the CLO language should reflect a progression.			
3) Prerequisite = CVT 1801C, not 1800C, which has overlapping CLOs and topic outline with this course. Although CVT 1801C is a higher-level course than CVT 1800C, the direct connection seems to be from CVT 1800C to CVT 2842C. It's up to the department, but if you choose to revise prerequisites for second-year courses, you'll want to file Course Change proposals next fall.			
Final Attachment:			
CVT 2842C Cardiovascular Simulation Practicum I – Syllabus 5-9-23			

2. COURSE CHANGE PROPOSALS

ACTION ITEM	14		
Type of proposal	Course Change		
Presenter	Raymond Lenius		
CVT 1200 Cardiovascular Pharmacology	Effective Date: Fall 2023		
Summary			
Prerequisites: Delete RET 1024. Add "Admission to Cardiovascular Technology, AS program."			
Corequisites: From RET 1613C and CVT 1800L to <i>CVT 1000, CVT 1800C</i> .			
CVT AS program is separating from Respiratory Care AS program, so RET 1024 and RET 1613C are being deleted from the CVT AS program. A New Course proposal for CVT 1800C replaces CVT 1800L, which will be discontinued upon approval of the new course proposal and teach-out. The course sequence in the CVT, AS program has been revised such that CVT 1000, CVT 1200, and CVT 1800C will be mutual corequisites in the first semester.			
Supporting Attachments: CVT Course Changes Overview, Summary of related CVT proposals.			
Comments:			
1) Justification for changes of prerequisites – explanation is confusing. Please add information about corequisites as well.			
Motion to approve: Moffett; Second: Van Glabek.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Minor Corrections:			

1) Justification for changes: Clarified explanation for changing prerequisites and added corequisite explanation. Noted CVT AS Course Change Proposal lays out new course sequence.

2) Impacts: detailed all related proposals that are affected by this new course proposal. These must be cross-checked in final review to ensure consistency across proposals.

Final Attachments:

1) **CVT 1200 Cardiovascular Pharmacology – syllabus 4-8-23**

2) **CVT 1200 Impact report.pdf**

ACTION ITEM	15
Type of proposal	Course Change
Presenter	Raymond Lenius
CVT 2840L Cardiovascular Practicum II	Effective Date: Fall 2023
Summary	
<p>Credit hours change from 3 to 5. Students are spending more time at the clinical sites than they are credited for. "The clinical hours for this course are 15 hours per week (for a 15 week semester)." [From Dr. McClinton: 15 clinical hours/week for 15 weeks = 225/semester = 5 credits.]</p> <p>Faculty load = 0 (No change was proposed. See Comment 3 below.)</p> <p>Prerequisites changed: From 'CVT 1200 with a grade of "C" or higher' to: CVT 1200 and CVT 2842C (See Note below.)</p> <p>These are the two courses that students take directly before CVT 2840L with hands-on components.</p> <p>Corequisites changed: From CVT 2420C, CVT 2620C to: CVT 2205 and CVT 2421</p> <p>Supporting Attachment: Summary of Related CVT Curriculum Proposals</p>	
Comments:	
<p>1) Justification for all proposed changes needs to include explanations for why each change is being proposed (e.g., how will it benefit the students, faculty, program?). Please ensure Justification includes reasons for changing credit hours, prerequisites, corequisites.</p> <p>2) Does this course include clinical and lab hours? What is the division? Email from Lena Scott, 4-4-23: All hours are clinical.</p> <p>3) What is the faculty load, and will it change to reflect the new credit hours? Faculty load will be determined with Dr. McClinton based on actual supervisory and face-to-face hours. Clinical coordinator staffs this, so faculty load = 0 hours. Dr. Such noted they will need to revisit load if faculty is assigned to supervise clinicals at some point in future.</p> <p>4) E. Whitmer: Does the completed syllabus reflect the curriculum's achievement of program goals and learning domains? Instruction must be based on clearly written course syllabi, including a course description, course objectives, evaluation methods, topic outline, and competencies required for graduation. Will the completed syllabus reflect this? LS: Yes.</p> <p>5) Prerequisites: E. Commendatore: Please add CVT before 2842C: "CVT 1200 with a grade of C or higher, 2842C with a grade of C or higher." "With a grade of "C" or better" removed from all course prerequisites in CVT AS program because the minimum grade is a program requirement.</p>	

Note: SSeelau & RHarris notes have a discrepancy in **prerequisites:** SSeelau still lists CVT 1200 as well as CVT 2842C. R. Harris changed this to CVT 2842C only, which is consistent with Lena Scott's email re: C course prerequisites. Please do final check.

Motion to approve: Commendatore; Second: Van Glabek.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Postponed Denied

Minor Corrections and Modifications:

- 1) R Harris addressed all CC comments from 4/7 meeting and edited prerequisites on syllabus and in Curriculog 4/14. Per Lena Scott: "The pre-reqs for the C and L courses will be the C or L course in the semester before. The pre-reqs for the didactic course are based on faculty/staff input."
- 2) **Effective Date/Reason:** Fall 2024 was proposed for this second-year course. However, all courses associated with the CVT AS Program Change Proposal must go into effect at the same time and in the same catalog year, 2023-2024. S Seelau changed this in the proposal. Dr. Bilsky's final approval of the proposal will serve as approval of the Exception Date as well.
- 3) **Justification clarifications:**
Email from Lena Scott, 4-4-23: Clarification for CVT 2840L. Added to Justification:
This is designated as an L course. This means that the students will be completing clinical rotations during this course. We are proposing to increase credit hours from 3 to 5 credits to include all clinical hours per week students are attending. Students will attend clinic a minimum of 15 hours per week for 15 weeks. (15*15/45 = 5 credit hours total).
- 4) **Faculty load:** Tim, please check that faculty workload in Banner = 0. [No change was proposed but discussion indicated it should be set at 0 hours because faculty do not supervise clinicals.]

Final Attachments:

- 1) CVT 2840L Cardiovascular Practicum II Corrected RH 14APR 2023
- 2) CVT 2840L impact report

ACTION ITEM	16
Type of proposal	Course Change
Presenter	Raymond Lenius
CVT 2841L Cardiovascular Practicum III	Effective Date: Fall 2023
Summary	
<p>Credit hours change from 4 to 6. This is a clinical-only course. Students are spending more time in the clinical setting than 4 credit hours allow. Students complete a minimum of 18 clinical hours/week for 15 weeks = 270 hours = 6 credits.</p> <p>Prerequisites changed: From CVT 2840L, CVT 2420C, CVT 2620C, all with a grade of C or higher; to CVT 2421 and CVT 2840L.</p> <p>Delete C grade requirement from prerequisites, as this is a program requirement.</p> <p>NOTE: CVT 2420C and 2620C are being discontinued (but replaced by new courses CVT 2420 and 2620). New course sequencing in CVT, AS program puts this course in Spring, Year 2. Prerequisites are completed in Fall Year 2. [but see Comment 1 below]</p> <p>Corequisites changed: From CVT 2421C to CVT 2920</p> <p>CVT 2421C is being discontinued and replaced in curriculum by new course CVT 2421, but course sequencing has changed in CVT AS program. CVT 2920 is the only other CVT course offered in</p>	

the same semester as CVT 2841L (Spring Yr2), so these courses are proposed as mutual corequisites.

Supporting Attachments: Summary of related CVT proposals.

Motion to approve: Commendatore; Second: Van Glabek.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Postponed Denied

COMMENTS & QUESTIONS:

1) **PREREQUISITES – Minutes conflict with email from Lena Scott. Please check prerequisites to ensure they are as intended.**

Lena Scott's email states that C and L courses will be prereq'd by the C and/or L course(s) completed in the previous semester. That would make the prerequisite = CVT 2840L *only*. R. Harris made this change to the proposal and syllabus.

Attachments:

- 1) CVT 2841L Cardiovascular Practicum III Syllabus Corrected RH 14APR2023
- 2) CVT 2841L impact report

ACTION ITEM	17	
Type of proposal	Course Change	
Presenter	Raymond Lenius	
CVT 2920 Cardiovascular Technologist as a Professional	Effective Date: Fall 2023	
Summary		
Prerequisites changed: <i>From</i> CVT 2241C, CVT 2841L, RET 2244 <i>all with a grade of C or higher; to</i> CVT 2205, CVT 2421, <i>and</i> CVT 2840L.		
Dropping minimum grade language from Prerequisites, as this is a program requirement.		
Corequisites changed: <i>From</i> CVT 2842L <i>to</i> CVT 2841L. [only other Yr2 Spring course]		
Supporting Attachments: Summary of related CVT proposals		
Comments & Questions:		
1) Justification for changing prerequisite from CVT 2841L to CVT 2840L – why, specifically? Course deletions: CVT 2241C is being discontinued and replaced with CVT 2421. RET 2244 is dropped due to the separation of Respiratory Care and CVT AS programs. New course sequence: CVT 2920 is moved from Yr2 Summer to Yr2 Spring, so prerequisites become the courses taken in Yr2 Fall: CVT 2204, CVT 2421, CVT 2840L. From Lena Scott: "The pre-reqs for the C and L courses will be the C or L course in the semester before. The pre-reqs for the didactic course are based on faculty/staff input."		
2) Justification for changing corequisite from CVT 2842L to CVT 2841L: Are these courses changing their coverage, or is this part of resequencing courses? Course resequencing: Moving CVT 2920 from mini-summer semester Year 2 to Spring Year 2. Adding 2242C in first year, so will not need the summer semester after second year. CVT 2920 and CVT 2841L are the only two courses taken in Spring Yr2, and the last CVT's in the program.		
Motion to approve: Van Glabek; Second: Whitmer.		
CURRICULUM ACTION		

<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Comments & Questions:			
<p>1) Prerequisites: Meeting minutes differ from the changes Dr. Harris made to the syllabus and proposal which removed CVT 2840L from the prerequisites for this course. As this is a didactic course, faculty input determined prerequisites. See Comment 1 above: CC asked about the change to CVT 2840L in meeting. The answer does not suggest that it was to be deleted from the prerequisites. Please clarify and correct prerequisites if necessary.</p>			
Attachments:			
1) CVT 2920 Cardiovascular Technologist as a Professional Corrected RH 14APR2023 [syllabus]			
2) CVT 2920 Impact report			

3. PROGRAM CHANGE PROPOSAL

ACTION ITEM	18
Type of proposal	Program or Certificate Change
Presenter	Raymond Lenius and Dr. Lena Scott
Cardiovascular Technology, AS	Effective Date: Fall 2023
Summary	
<p>Program restructuring separates the CVT AS curriculum from the Respiratory Care AS curriculum, allowing more time in each program to focus on specific material needed for board exams, licensure, and professional career preparation. Program prerequisites and corequisites have been realigned to CVT-specific courses. The last summer mini term has been dropped, which will decrease costs and speed graduation while maintaining the Florida Framework's 77 program credit hours.</p> <p>Nine new course proposals correct errors in course numbering that mislabeled courses as having laboratory or clinical components in addition to didactic, or only laboratory/clinical when there was a didactic component. Course credits and faculty workloads have been adjusted according to the corrected didactic vs. laboratory/clinical credit schemes for each of these courses.</p> <p>Four course change proposals address the separation of the CVT AS and Respiratory Care AS programs by removing or decreasing respiratory care material and focusing on cardiovascular care and technology components.</p> <p>All deleted courses, new courses, and changes to credit hours are recorded on the track-changed catalog page attachment.</p> <p>Supporting Attachments: Summary of Related CVT Curriculum Proposals, CVT AS Course Credit Plan Updated 4-4-23.</p>	
Comments:	
<p>1. Proposed Program Changes list & Justification: You've marked B. to indicate changes to Program Prerequisites (Admission/Pre-Enrollment Requirements), but in the field below, you only indicate "Admission to the CVT, AS program" without the "to/from" language.</p> <p>In the "Justification for all proposed changes" you note that "program pre-requisites need to be updated to align with CVT-specific courses."</p> <p>I believe you are confusing <i>Course</i> prerequisites with <i>Program</i> prerequisites. Program prereqs are admission requirements for the CVT program. You are clearly changing the structure of the program's courses, therefore <i>course</i> prereqs. No changes to the <i>Program's pre-admission</i> course requirements are noted on the catalog page.</p> <p>"Admission to Respiratory Care, AS" is being deleted from prerequisites for first semester CVT courses. There is no mention of the RC AS program in the Admission Requirements for the CVT</p>	

AS program. Therefore, "B" should not be checked in the list of changes, and the reference to "program prereqs" in the Justification changed to "structure of course prereqs and coreqs" or similar language to avoid confusion. Done.

2. Catalog page:

- According to the New Course Proposal, the title of CVT 2205 is *Advanced Cardiac Care*. The catalog page says, "Critical Care Applications." Please correct the catalog page.
Title changed on catalog page. Correct in proposal field D.
- Please also check all course designations (C, L, none) to make sure they correspond to the new courses, and that course credits are correct for the new curriculum. Done.

3. Course Credit plan seems to have many errors and is not consistent with the Summary of Related Curricular Proposals. Summary is missing the new course CVT 2244 Advanced Cardiac Care, which replaces RET 2244 Critical Care Applications.

See newer Curriculum attachment: Course Credit Plan Updated 4-4-23

Summary is for guidance only. New Courses and title changes on Course Change proposals are integrated into CVT AS catalog page.

4. State Frameworks should be updated to 2022-2023, and any changes to Standards applied to Curriculum map. Curriculum Map should be saved as an Excel file so the data in all rows and columns are easily readable. Please upload the 2022-2023 Frameworks, apply any updates to map, and upload map as an Excel file. Done. See Final Attachments below.

Catalog page corrections:

- 1) CVT 2205 - Updated title to **Advanced Cardiac Care** per Course Change proposal.
- 2) CVT 2842L **Cardiovascular Practicum IV, 4 credits** deleted and replaced with new course (and title) **CVT 2842C Cardiovascular Simulation Practicum, 4 credits.**

Motion to approve: Moffett; Second: Van Glabek.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Postponed Denied

Final attachments:

- 1) Cardiovascular Technology Program Page for 2023-24 tracked changes 5-11-23
- 2) CVT AS State Frameworks 2022 2023
- 3) CVT Course-to-Framework Curriculum Map updated 4-4-23
- 4) CVT AS Course Credit Plan Updated 4-4-23

NOTE: Following teach-out with 2022-2023 student cohort, Course Discontinuation proposals should be submitted to Curriculum Committee for these courses (which have been replaced in the new curriculum starting 2023-2024):

- CVT 1800L
- CVT 1801L
- CVT 2420C
- CVT 2620C
- CVT 2805C
- CVT 2842L
- CVT 2421C

E. CRIME SCENE TECHNOLOGY, AS [FIRST READ]

ACTION ITEM	19		
Type of proposal	Program or Certificate Change		
Presenter	Dr. Krissy Cabral and Prof. Priscilla Doyle		
Crime Scene Technology, AS	Effective Date: Fall 2023		
Summary of Changes			
Program Requirements: Delete CGS 1100 <i>Computer Applications for Business</i> 3 credits. Add CJE 2649 <i>Forensic Death Investigation</i> 3 credits. CGS 1100 does not fit under the state Frameworks for required program courses, whereas CJE 2649 meets several program objectives. <i>Move to General Education Requirements:</i> BSC 1084C or BSC 1085C or CHM 2045/2045L 4 credits [See comments below]			
General Education Requirements addition: General Education Natural Science with Laboratory (Recommended: BSC 1084C or BSC 1085C or CHM 2025 and CHM 2025L, or CHM 2045 and CHM 2045L) 4 credits These changes will support a pending articulation agreement with FGCU to enter BS programs in Forensic Science and Forensic Studies .			
Guest: Priscilla Doyle, the course instructor for CJE 2649 spoke to the importance of this course in the CST, AS curriculum.			
Comments: 1) CHM 1025 and CHM 1025L were removed from the list of Natural Science courses. Under SCNS, these are the same course numbers as CHM 2025 and 2025L, which FSW offers. 2) SS updated 2022-2023 FL Frameworks to Curriculog. No changes to program standards. 3) SS corrected typos in course mapping to Frameworks. 4) SS suggests moving revised GE Natural Science 4 credit requirement (with recommended courses) from Program Requirements to General Education Requirements because this requirement cannot be mapped to the Program Standards in the state Frameworks. Prof. Cabral agreed to this change. RH& SS edited the Curriculog proposal and catalog page, revising the total credits under GE Requirements and Program Requirements accordingly. No change to overall credits to degree.			
Motion to approve: Moffett; Second: Peterson.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Final Attachments: 1) Crime Scene Technology AS – catalog page 5-6-23 final edits.docx 2) Crime Scene Technology AS_Course-to-Framework Matrix rev 4-1-23.xlsx 3) Crime Scene Technology AS - State Framework 1743040600-2223.rtf 4) CJE 2649 Forensic Death Investigation Syllabus Spring 2023.doc [supporting document]			

F. NURSING, AS PROPOSALS [OVERVIEW OF PROPOSALS]

Proposal edits were not complete in time for CC to review prior to this meeting. **All Nursing proposals** move to second read at a special Curriculum Committee meeting **April 21, 2023**.

1. COURSE CHANGE PROPOSAL [SECOND READ]

This proposal was first read at the 2/2/23 meeting, with substantive modifications recommended. The proposal was “rejected by force” by Dr. McClinton on 4/6, returning it to the originator for modifications. Modifications were discussed at the 4/7 meeting, with a second read of the updated version scheduled for 4/21/23.

ACTION ITEM	20
Type of proposal	Course Change
Presenter	Lorraine Canty
NUR 2420C Maternal Nursing [first read of revised version]	Effective Date: Fall 2023
Summary	
<p>Due to a lack of field site options, faculty propose reducing the clinical credit hours associated with this course from 2 to 1 (from 90 to 45 clinical hours) with a corresponding faculty load reduction from 6 to 3 hours for clinicals. [Didactic portion of course = 2 CR with 2 CR faculty load; no change.] Total course credit hours thus decrease from 4 to 3; faculty load decreases from 8 to 5.</p> <p>Because time in the specialty units is limited, field placement hours are supplemented with clinical simulations. This credit reduction must be in place for Fall 2023 to meet the Florida Board of Nursing rule that no more than 50% of clinical hours be obtained in simulations. The 1-credit, 45-hour clinical aligns with FSW's other two NUR specialty courses (Pediatric NUR and Mental Health NUR) and is recognized practice across the country.</p> <p>No changes to course description, topic outline, or CLOs. All learning objectives will still be met within the combination of clinical placements and supplementary simulations. Only the relative time spent in each modality changes.</p> <p>Prerequisite Change on slide: to NUR 2211C and NUR 2144, both with a grade of “C” or better</p> <p>Curriculog Attachments: Impact report, track-changed syllabus. Impacts <i>AS Nursing</i>; see Item 4. <i>AS NUR plan for retakes file title – add here</i></p>	
<p>Questions addressed in 2/2 meeting: Answers have been integrated above and into Curriculog Comments and/or Justification for All Changes proposal field. The remediation plan is addressed below, supplemented with an Excel file for remediation of all NUR courses posted to Curriculog by Dr. McClinton on 2-2-23 (since updated).</p> <p>1. If students fail this course, what is the plan for remediation? Course credits decrease from 4 to 3, so current students who need to retake the course after Summer 2023 will be one credit short for graduation.</p> <p>Students who fail NUR 2420C this year will retake the updated version for 3 credits the following year plus a 1-credit course (to be created) that will specify completion of an additional 45 clinical hours (required by the students’ catalog year).</p> <p>CC requested that the NUR program complete a New Course Proposal for a variable credit “Independent Study” course, to be presented at the next CC meeting in conjunction with the updated Course Change proposal for NUR 2420C. This new course could be used for various purposes, including as a supplement to courses whose credits undergo change.</p> <p>Dr. McClinton noted that a separate syllabus would not be required for the Independent Study course if it were written as an adjunct to an existing course. When applicable, the main course syllabus would be attached to the student’s degree audit noting the exception.</p> <p>NOTE: New course NUR 2900 <i>Independent Study</i> is being proposed at the 4/7/23 meeting. [see Item 21]</p>	

New Comments for April meetings:

COMMENTS on COURSE SYLLABUS:

1. The only proposed change is to **credits**, from 4 to 3. However, additional areas of the syllabus have been changed as well: **Course Description, Topic Outline, Prerequisites, Course Learning Objectives.**

All changes to the syllabus must be tracked and must be included in the Course Change Proposal. Please indicate all changes in the Course Change proposal or delete them from the syllabus.

2. **Course Description:** Remove comma after "high risk conditions."
3. **Course Prerequisites** on the syllabus: Change "all" to "both."
4. **Topic outline:** Recommend removing unnecessary capitalizations of words that are not proper nouns. Copy all changes to the proposal field in "to/from" format.
5. **CLOs** have all been rewritten. They appear acceptable in their revised form, but changes must be proposed in the proper fields in "to/from" format.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Postponed Denied

2. NEW COURSE PROPOSALS [FIRST READ DELAYED TO 4/21/23]

ACTION ITEM	21
Type of proposal	New Course
Presenter	Debra Ebaugh
NUR 2900 Independent Study	Effective Date: Fall 2023
Summary	
Proposed as an adjunct course for students in the 2022-2023 cohort who fail and must retake NUR 2211C and/or NUR 2310C in 2023-24 for a different number of credits (and under a different title). This Independent Study course is designed to make up or align credits and course material that has changed between catalog years. Therefore, course content and credits will vary. Along with pertinent course syllabi, a memo from the VPAA explaining the alignment will be placed into each student's file and used in the Degree Audit process prior to graduation with the AS Nursing degree.	
Variable credits: 1-8.	
Non-repeatable.	
No corequisites or prerequisites.	
Attachments: Syllabus, Impact report, Minutes from Advisory Board Committee June 2, 2022	
Comments:	
1) This proposal was Rejected in Curriculog by the Student Affairs group on 4/4/23, returning it to the originator for revisions. It was relaunched with revisions on 4/6. CC did not have time to review changes prior to this meeting. The proposal was discussed on 4/7 but will move to second read at the 4/21/23 CC meeting to allow time for a full review.	
2) Why would this variable credit course be non-repeatable? Isn't it possible that students may need to use it to adjust credits for more than one course, whether during this curricular change or in the future? I understand that if they fail the main course again, they could not repeat it a third time, but the restriction would apply to the companion course, not the IS adjunct course.	
CURRICULUM ACTION	

<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
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ACTION ITEM	22		
Type of proposal	New Course		
Presenter	Debra Ebaugh		
NUR 2942C Clinical Preceptorship	Effective Date: Fall 2023		
Summary			
[Replaces NUR 2942L, which will be discontinued.]			
Culminating experience for students in Nursing AS curriculum. The focus of the didactic and clinical experience is transitioning from the educational setting into the professional clinical role of Registered Nurse. Provides the final preparation for the NCLEX-RN professional licensure exam.			
Credits: 4 (2 didactic, 2 clinical). Students will complete 90 hours in clinical settings.			
Faculty load: 8 (2 didactic, 6 clinical per week)			
Prerequisites: NUR 1511C, NUR 2420C, and NUR 2310C, all with a grade of "C" or better			
Corequisites: none			
Attachments: Track-changed syllabus, Impact report, 2022 11 30 Communities of Interest Advisory Committee Agenda Final			
Comments:			
Rejected by SA grp 4/4; relaunched 4/6. CC has not had time to review changes.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied

3. COURSE CHANGE PROPOSALS [FIRST READ]

ACTION ITEM	23		
Type of proposal	Course Change		
Presenter	Debra Ebaugh		
NUR 1020C Fundamentals of Nursing I	Effective Date: Fall 2023		
Summary			
Course title change: Remove "I." NUR 1050C Fundamentals of Nursing II is being phased out, and the new version of this course (NUR 1020C) will be expanded to incorporate some of the content. [Other content will be redistributed among various NUR courses.]			
Course Description change: [inserting material from NUR 1050C Fundamentals of Nursing II]			
Credits change from 5 (3 didactic, 1 lab, 1 clinical) to 6 (3 didactic, 1 lab – no changes; 2 clinical = doubled). Clinical/total credits increase by 1 to allow additional time to apply concepts in clinical settings. Students will complete 90 hours in clinicals (increased from 45 hours).			
Faculty load changes from 9 hours (3 didactic, 3 lab, 3 clinical) to 12 hours (3 didactic, 3 lab – no changes; 6 clinical = doubled).			
Attachments: Track-changed syllabus; Impact report; Fundamental Course Comparison, Minutes for Advisory Board Committee June 2, 2022			
Comments:			

1) No change of topic outline, course description, or CLOs? Please explain.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Postponed Denied

ACTION ITEM	24
Type of proposal	Course Change
Presenter	Debra Ebaugh
NUR 1068C Health Assessment	Effective Date: Fall 2023
Summary of changes	
Credits change from 4 (3 didactic, 1 lab) to 3 (2 didactic, 1 lab). Faculty are covering all CLOs in 2 lecture hours/week plus the 3-hour lab, and do not need the additional credit/lecture hour per week currently assigned. No changes to course description, topic outline, or CLOs.	
Faculty load changes from 6 hours (3 didactic, 3 lab) to 5 hours (2 didactic, 3 lab).	
Attachments: Track-changed syllabus, Impact report, Minutes for Advisory Board Committee June 2, 2022	
CURRICULUM ACTION	
<input type="checkbox"/> Accepted <input type="checkbox"/> Accepted with Minor Corrections <input checked="" type="checkbox"/> Postponed <input type="checkbox"/> Denied	

ACTION ITEM	25
Type of proposal	Course Change
Presenter	Debra Ebaugh
NUR 2211C Adult Health Nursing I	Effective Date: Fall 2023
Summary of changes	
This proposal replaces the CCP presented at the 2/3/23 meeting for this course.	
Course description:	
CLO changes: see Comment	
Prerequisites change to: NUR 1020C, NUR 1068C, and NUR 2092, all with a grade of "C" or better. In the new AS program sequence, these are the courses offered in the immediately preceding semester.	
Credit hours change from 5 (3 didactic, 2 clinical) to 6 (4 didactic, 2 clinical). Faculty are requesting the additional didactic credit to cover material in more detail than is currently possible.	
Faculty load changes from 9 hours (3 didactic, 6 clinical) to 10 hours (4 didactic, 6 clinical). The one-hour increase in load corresponds to one additional lecture hour per week.	
Attachments: Track-changed syllabus; Impact report; New Outcomes-Adult 1 form; Minutes for Advisory Board Committee June 2, 2022	
Comments & Questions from reviewers:	
1. Justification for all changes: The first paragraph refers to all program changes rather than providing a justification for the changes proposed herein for this course. This is fine as background, but explanations for changes proposed for this course are missing or incomplete.	

(SSeelau) I've moved some explanations from other fields here and attempted to clarify them (for example, the reason why NUR 1050C is being eliminated from the prerequisites). However, **there is no justification given for the rest of the prerequisite or corequisite changes.**

2. B. Course Description*

There is an old and new course description in the Curriculog proposal - but they appear to be identical with the exception of one word change (complex to chronic). **Is this correct?**

3. Supplemental GE Course Competencies and Supporting CLOs*

The CLOs changed substantially, but the FROM/TO format in Curriculog is unclear and I had to rely on the attached syllabus to understand the changes. **Please clarify in the proposal field(s) by listing all "old" CLOs after "From" and all "new" CLOs after "To."**

4. Documentation supporting new course creation and designations [attachments]:

There is a New Outcomes file that is attached to the Curriculog proposal, but I just don't understand the format and what that document is demonstrating. It is not self-explanatory. There are two columns, NUR 2211C NEW and NUR 2211 (Current). Is NUR 2211 without the "C" a separate course within AS Nursing? The formatting is confusing too. I need to understand why this document is included and what it is intending to illustrate.

SSeelau followup: **Is the course number and designation meant to change by this proposal, or is the lack of a "C" for column 2 just a typo?** If NUR 2211 is the current course, and NUR 2211C is a New Course, a New Course Proposal should have been submitted rather than a Course Change proposal. SCNS identifies courses by the entire number and designation, so these are two different courses [didactic only vs. didactic plus lab/clinical].

NOTE: NUR 2211 does not exist in the FSW course catalog at this time, so column 2 should be relabeled to help clarify the meaning of this attachment.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Postponed Denied

ACTION ITEM	26
Type of proposal	Course Change
Presenter	Debra Ebaugh
NUR 2213C Adult Health Nursing II	Effective Date: Fall 2023
Summary	
<p>Prerequisites change to: NUR 1511C, NUR 2310C, and NUR 2420C, all with a grade of "C" or better. In the new AS program sequence, these are the courses offered in the immediately preceding semester.</p> <p>Credit hours change from 5 (3 didactic, 2 clinical) to 7 (4 didactic, 3 clinical). The additional didactic credit will allow faculty to cover material in more detail than is currently possible. The increased clinical time (45 more hours; 135 total for course) will allow students to apply more skills in a real-world setting. The clinical hours are consistent with other FL and US schools.</p> <p>Faculty load changes from 9 hours (3 didactic, 6 clinical) to 13 hours (4 didactic, 9 clinical). The increased didactic load corresponds to one additional lecture hour per week. The increased clinical load accounts for supervision of students in 45 additional hours of clinical experiences each semester (total of 135 hours for the course, increased from 90 hours).</p> <p>Attachments: Track-changed syllabus, Impact report, Minutes for Advisory Board Committee June 2,2022</p>	

Comments and Questions from reviewers:

1. **No course description, topic outline, or CLO changes?**
2. **Reason for Requesting Exception to Effective Date**
The justification for the exception is unclear to me as someone who is unfamiliar with the nursing programs, and I would benefit from additional detail.
3. **Justification for all proposed changes**
In my opinion, the justification is far too brief to justify all the required changes to this course. I would not vote affirmatively for this proposal given the limited information provided in Curriculog. For example, how was it determined that "7" was the right new credit hour number? Why/how were the new prerequisites determined?
4. **F. Change Course Credits or Clock Hours**
The Curriculog proposal reports that the total credit hours increase from 5 to 7, but the attached syllabus shows that the credit hours are increasing from 6 to 7. Please correct.

CURRICULUM ACTION

Accepted
 Accepted with Minor Corrections
 Postponed
 Denied

ACTION ITEM	27
Type of proposal	Course Change
Presenter	Debra Ebaugh
NUR 2310C Pediatric Nursing	Effective Date: Fall 2023
Summary	
<p>Prerequisites change to NUR 2211C and NUR 2144, both with a grade of "C" or better. In the new AS program sequence, these are the courses offered in the immediately preceding semester.</p> <p>Credits change from 4 (3 didactic, 1 clinical) to 3 (2 didactic, 1 clinical). Faculty are covering all CLOs in 2 lecture hours/week plus the 3-hour lab, and do not need the additional credit / lecture hour currently assigned. No changes to course description, topic outline, or CLOs.</p> <p>Faculty load changes from 6 hours (3 didactic, 3 clinical) to 5 hours (2 didactic, 3 clinical).</p> <p>Attachments: Track-changed syllabus, Impact report</p>	
CURRICULUM ACTION	
<input type="checkbox"/> Accepted <input type="checkbox"/> Accepted with Minor Corrections <input checked="" type="checkbox"/> Postponed <input type="checkbox"/> Denied	

4. PROGRAM CHANGE PROPOSAL [FIRST READ]

ACTION ITEM	28
Type of proposal	Program or Certificate Change
Presenters	Debra Ebaugh and Dr. Susan Holland, supported by Dr. Tami Such
Nursing, AS	Effective Date: Fall 2023
Summary of Changes	
<p>Concerns over student preparation and success, curricular quality and coverage, declines in NCLEX pass rates and possible review by ACEN, the Accreditation Commission for Education in Nursing, have led the ASN faculty to propose abandoning the current concept-based curriculum which has not been as successful as hoped. This proposal returns the ASN program to a proven, evidence-based curriculum that resulted in high NCLEX pass rates and is similar to other high-quality</p>	

programs in Florida. These changes are supported by the majority of ASN faculty members, program and school administrators, and the ASN advisory board which includes community members and former students.

Course discontinuations, new course proposals, and course change proposals are part of this package. Realignment of didactic and clinical credits will increase didactic and laboratory preparation in the first year, and clinical hours in the second year of the program. This will facilitate transfer of didactic knowledge into practice and better prepare students for professional nursing practice.

Program Prerequisites: New admission requirements will ensure students are adequately prepared for first-semester NUR courses.

Program Requirement courses change credit hours, realigning didactic, laboratory, and clinical hours to decrease unnecessary lecture hours, and increase clinical practice time in the second year. Specific course changes realign content coverage.

- **Fundamentals of Nursing:** Consistent with other state programs, two courses are reduced to one (NUR 1020C) with increased credits and material coverage.
- **Adult Health Nursing** courses reconfigured to increase didactic, laboratory, and clinical hours, providing more time to cover acute content and NCLEX preparation, while increasing clinical judgment and decision-making skills.
- **New Clinical Preceptorship course** in second year adds didactic instruction to better prepare students for NCLEX, and clinical hours to assist in the transition to professional nursing practice.
- **New Independent Study course** will facilitate graduation for the current student cohort while transitioning to the new curriculum in 2023-24.

Key Attachments:

- 1) Revised ASN catalog page
- 2) ASN Program Change Overview
- 3) ASN Program Change Summary
- 4) ASN Program Change by Semester
- 5) NCLEX Pass Rates – Excel table

Associated proposals: 2 New Courses, 6 Course Changes.

Comments, questions, and discussion:

1) Rejected by Student Affairs group 4/4; relaunched 4/6. CC has not had time to review modifications. Will return for full read at the April 21 meeting.

2) The current ASN curriculum was created only 3 years ago. The first student cohort is just finishing the new program. Why does it need a complete overhaul again, so soon? Couldn't Covid and interruptions due to Hurricane Ian account for student failures and lower test scores?

SoHP and ASN came under new administration in 2022-2023 with an Associate Dean of Nursing and Program Director who came from successful programs. Assessment of the ASN program began in September 2022. Faculty were concerned about the recent curricular changes, lack of time to adequately cover key material, and changes in testing for licensure that require different preparation than we were providing. Consistent declines in student performance on the NCLEX across several years will also be of concern to accreditors in an upcoming program review.

Faculty had many additional concerns: Students' insufficient preparation for the program, improving practices to strengthen student success, course content and flow, quality of the curriculum, and pass rates on boards for licensure. There is a need to improve preparation for the final semester in which students engage in supervised clinical practice.

We looked at schools that have been successful and are mirroring them. What are they doing that we are not? Identified needs include a valid, reliable admission test such as TEAS or HESI A2, and strong preparation in medical surgical courses to prepare for clinicals, boards, and licensure to be competent professionals. The proposed curriculum aligns credits and clinical hours with other FL programs.

CURRICULUM ACTION

<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
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Respectfully submitted,

Sheila M. Seelau, Ph.D.
Chair, Curriculum Committee