



Curriculum Committee Summary Report

February 3, 2023

1:00 pm – 3:00 pm

Zoom Meeting ID: 872 5168 6980; Passcode: 233721
<https://fsw.zoom.us/j/87251686980?pwd=N2lzZlBJUUZyQkFkb2ZlNDYyYmZlZDZ09>

CHAIR	Dr. Sheila Seelau
VICE CHAIR	Prof. Jeremy Pilarski

ATTENDANCE

FACULTY MEMBER	Present/Absent	Notes
Dr. Sheila Seelau, Chair	P	
Prof. Jeremy Pilarski, Vice Chair	P	
Dr. David Evans, Jr.	A	Proxy: Dani Peterson
Prof. Randy Moffett	P	
Prof. Dani Peterson	P	
Dr. Monique Harrington	P	
Prof. Alisa Callahan	P	
Prof. Bill Van Glabek	P	
Dr. Julia Kroeker	P	
Prof. Debra Ebaugh	P	
Dr. Marsha Weiner	P	
Dr. Eric Commendatore	P	
Prof. Anthony Valenti	P	
Dr. Esmael Samaliazad	P	
Prof. William Stoudt	P	
Dr. Elizabeth Whitmer	P	

EX OFFICIO MEMBER	Present/Absent	Notes
Dr. Martin McClinton	P	
Dr. Rebecca Harris	P	
Dr. Deborah Teed	P	
Dr. Joseph Van Gaalen	P	
Dr. Brenda Knight	P	
Tim Maricle	P	
Dr. Ashley Kuhn	P	

ITEM SUMMARY

Information Items					
Announcements:					
1. Welcome new committee member Debra Ebaugh, Nursing AS program representative.					
2. Dr. Rebecca Harris has been named Director of Collegewide Curriculum and Academic Enhancement. In this role, Dr. Harris will serve as liaison between the Curriculum Committee and VPAA's Office and work with the committee, faculty, and administrators on all curricular matters.					
3. Welcome guests: Dr. Lisa Fox, (new) AS Nursing Program Director; Dr. Susan Holland, (new) Associate Dean of Nursing.					
Action Items					
Item	School, Dean	Program	Proposals	Presenters	Decision
I.	SoBT, Dr.Myers	Business Analytics, AS	First read: Course Change (1)		
1			Course Change: QMB 2100 Business Statistics	Timothy Lucas	Approved
II.	SoHP, Dr.Such	Nursing, AS	First read: Course Change (2), Program Change First read and discussion of proposals.		All moved to second read at 3/3/2023 meeting
2			Course Change: NUR 2420C Maternal Nursing	Lorraine Canty	
3			Course Change: NUR 2211C Adult Health Nursing I	Colleen Moore	
4			Program Change: Nursing, AS	Colleen Moore & Lorraine Canty	
III.	SoHP, Dr.Such	Social & Human Services, AS	First read: Course Change, Certificate Change (3), Program Change First read and discussion of proposals.	Cristy Clark, Program Director	All moved to second read at 3/3/2023 meeting
5			Course Change: HUS 2482L Counseling Residency I		
6			Program/Certificate Change: Addiction Services, CCC		
7			Program/Certificate Change: Human Services Generalist, CCC		
8			Program/Certificate Change: Youth Development, CCC		

9			Program/Certificate Change: Social and Human Services, AS		
IV.	SoHP, Dr. Such	Respiratory Care, AS	Overview: Course Discontinuation, New Course, Course Change (14), Program Change Overview of program changes. Full first read postponed to 3/3/23 meeting.	Jean Newberry, Program Director	First read rescheduled for 3/3/2023 meeting
10			Course Discontinuation: RET 1613C Cardiopulmonary Anatomy and Physiology		
11			New Course: RET 1485 Cardiopulmonary Anatomy and Physiology		
12			Course Change: RET 1007 Respiratory Care Pharmacology		
13			Course Change: RET 1024 Introduction to Cardiopulmonary		
14			Course Change: RET 1275C Clinical Care Techniques		
15			Course Change: RET 1832L Clinical Practicum I		
16			Course Change: RET 2234C Respiratory Therapeutics		
17			Course Change: RET 2244 Clinical Care Applications		
18			Course Change: RET 2254C Respiratory Care Assessment		
19			Course Change: RET 2264 Advanced Mechanical Ventilation		
20			Course Change: RET 2264L Advanced Mechanical Ventilation Lab		
21			Course Change: RET 2714 Neonatal- Pediatric Respiratory Care		
22			Course Change: RET 2874L Clinical Practicum II		
23			Course Change: RET 2875L Clinical Practicum III		
24			Course Change: RET 2876L Clinical Practicum IV		
25			Course Change: RET 2930 Respiratory Care Practitioner as a Professional		

26		Program Change: Respiratory Care, AS	
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ACTION ITEMS

I. SCHOOL OF BUSINESS AND TECHNOLOGY: COURSE CHANGE PROPOSAL

ACTION ITEM	1		
Type of proposal	Course Change		
Presenter	Timothy Lucas		
QMB 2100 Business Statistics	Effective Date: Fall 2023		
Summary			
Changing 3 course learning objectives to incorporate higher-level Bloom's taxonomy language to meet Quality Matters standards and facilitate course assessment.			
Curriculog Attachments: Impact report, track-changed Syllabus. No impacts.			
Motion to approve: Callahan; second: Moffett.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Final Attachments:			
1) QMB 2100 Impact report			
2) QMB 2100 Business Statistics syllabus – Final for F23 2-13-23			

II. SCHOOL OF HEALTH PROFESSIONS

A. NURSING, AS

ACTION ITEM	2		
Type of proposal	Course Change		
Presenter	Lorraine Canty		
NUR 2420C Maternal Nursing	Effective Date: Fall 2023		
Summary			
Due to a lack of field site options, faculty propose reducing the clinical credit hours associated with this course from 2 to 1 (from 90 to 45 clinical hours) with a corresponding faculty load reduction from 6 to 3 hours for clinicals. [Didactic portion of course = 2 CR with 2 CR faculty load; no change.] Total course credit hours thus decrease from 4 to 3; faculty load decreases from 8 to 5. No change in course learning objectives.			
Because time in the specialty units is limited, field placement hours are supplemented with clinical simulations. This credit reduction must be in place for Fall 2023 to meet the Florida Board of Nursing rule that no more than 50% of clinical hours be obtained in simulations. The 1-credit, 45-hour clinical aligns with FSW's other two NUR specialty courses (Pediatric NUR and Mental Health NUR) and is recognized practice across the country.			
Curriculog Attachments: Impact report, track-changed syllabus. Impacts <i>AS Nursing</i> ; see Item 4.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Moved to second read at 3/3/23 meeting.			
Questions & Comments:			

1. Will this reduction in clinical hours put students at a disadvantage compared to graduates of similar programs in the state?
No – 1 credit/45 hours is standard practice in FSW's clinicals and across the country.
2. How will the credit/clinical hours decrease affect students' ability to meet course learning objectives? Are there specific learning goals or criteria that must be met within clinical hours that will need to be revisited?
No effect. Learning objectives will be met within the combination of field training and supplementary simulations. Only the relative time spent in each modality changes.
3. Does this change affect the course mapping to the state Frameworks for the ASN program?
No; no change in CLOs or matching to program outcomes.
4. If students fail this course, what is the plan for remediation? Course credits decrease from 4 to 3, so current students who need to retake the course after Summer 2023 will be one credit short for graduation. Registrar's comments in Curriculog express this concern for students under the 2022-2023 catalog.

Students who fail will retake the (new) course for 3 credits (2 didactic and 1 clinical, reduced from 2). They will also be required to take an additional 1-credit course (**to be created**) that will specify completion of an additional 45 clinical hours, as required by their catalog.

[NUR 2244L Independent Study (3 credits) was mentioned as a possible existing course, but it is not listed for variable credits (1-3 CR) and is specified as Advanced Clinical Nursing (MedSurg) so would not be appropriate for Maternity.]

CC requested that the NUR program complete a New Course Proposal for a 1-credit Independent Study course, to be presented at the March meeting in conjunction with the current proposal for NUR 2420C. It may be preferable to write this as a variable credit, generic IS course that could be used for various purposes, including as a supplement to courses whose credits undergo change.

Dr. McClinton notes that a separate syllabus would not be required for this course (if it is written as an adjunct to an existing course). When applicable, the course syllabus would be attached to the student's degree audit noting the exception.

5. Please make sure the reasoning summarized at this meeting appears in the Justification for Changes field in the Curriculog proposal.

ACTION ITEM	3
Type of proposal	Course Change
Presenter	
NUR 2211C Adult Health Nursing I	Effective Date: Fall 2023
Summary	
<p>Credits change from 5 to 6 (didactic: from 3 to 4 credits; clinical: 2 credits – no change). Course has insufficient credits to cover all material effectively; more class time is needed for students to receive all required information that supports their clinical practice hours (90 hours, no change).</p> <p>Faculty workload changes from 9 to 10 hours (3 to 4 hours didactic; 6 hours clinical).</p> <p>Curriculog Attachments: Impact report, track-changed syllabus.</p>	

Proposed changes do not affect the distribution of program learning objectives in the State Frameworks or the Course Map, so these attachments are waived.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Postponed Denied

Moved to second read at 3/3/23 meeting.

Comments & Questions:

Please make sure explanations discussed at this meeting appear in the **Justification for Changes** field in the Curriculog proposal:

1. Please provide more detail on the reason for the proposed credit increase in the Justification field, and specific coverage that is lacking. No changes have been proposed to course description, topic outline, or CLOs that correspond to increased material coverage.
 - Course credit structure was changed 2 years ago. Why does it need to be changed again?
 - Will material be added to account for the 1-credit increase? How with these additional 15 hours/semester be filled?
 - Will this require a change in topic outline, course description, or CLOs?
 - If changing CLOs, will this impact the Course Map to FL Frameworks for this program?

Fall 2022 was the first time this course was offered for 3 credits, as part of the latest AS NUR reconfiguration. In retrospect, the decision to decrease this course to 3 credits of didactic appears to have been a miscalculation given the importance of this foundational course.

This course covers unique material that is not repeated in other courses, including exploration of whole systems from beginning to end. Although all learning objectives have been covered at a shallow level, faculty must supplement with video lectures, which do not allow students to interact or ask questions of the instructor. Adding a credit to didactic will allow class time for deeper coverage across the board.

2. Is it possible to cover the "missing" material/CLOs in another course, rather than increasing the credits on this one? Could Adult Health Nursing II pick up the material?

A large amount of material is covered in this course, which provides the foundation for understanding whole systems from beginning to end. This material is not repeated in other courses. Adult Nursing II builds on this course.

Increased coverage is necessary to prepare students to progress in the NUR AS program by passing end-of-course tests. "New generation format" end-of-course tests are being implemented in April 2023, which this course cannot support at 3 credits. The program needs to increase the didactic credits in this course now to serve current students who will take the course next year. This will also better prepare students to pass the NCLEX-RN exam for licensure to practice at the end of the program.

3. After the change, how will the course structure and credits compare to other FL schools? Will our students be taking more credits than those at other schools?

Nursing faculty and administration made in-depth comparisons using national and state norms before proposing these curricular changes. Increasing the didactic portion of the course to 4 credits aligns with Nursing AS programs across the country, most of which are 4-5 credits.

4. If any students in the current cohort fail this course, what is the plan for retakes? According to their catalog year, they would only need 5 credits, only 3 of which would be didactic and 2 clinical. With combined credits, they will need to retake both didactic and clinical, right? How will this work?

The current cohort will take this course in Fall 2023 at the new credit level with the increased coverage. They will have an additional credit toward degree. This will be offset by a decrease of 1 credit in NUR 2420C.

See information under Item 2 for credit offset. NUR 2420C will propose a supplementary 1-credit Independent Study course for students who fail.

ACTION ITEM	4		
Type of proposal	Program or Certificate Change		
Presenter			
Nursing AS			Effective Date: Fall 2023
Summary			
<p>Program change incorporates course credit adjustments in two associated course change proposals (items 2 & 3). Under Nursing Requirements, NUR 2211C increases from 5 to 6 credits, and NUR 2420C decreases from 4 to 3 credits. Because these credits offset, there is no change to total credits to degree (=77).</p> <p>Curriculog Attachments: Track-changed catalog page.</p>			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Moved to second read at 3/3/23 meeting.			
Questions & Comments:			
<ol style="list-style-type: none"> No changes to learning outcomes were proposed for either course, so we are assuming that the course mapping to State Frameworks (matching FSW courses to each program learning outcome) has not changed. Is this correct? Yes Curriculum Committee cannot bring this proposal to vote until all New Course and Course Change proposals have been approved. Will wait for New Course Proposal for Independent Study supplemental course for students who need to retake failed courses that are changes credits and possibly course structure. 			

B. SOCIAL AND HUMAN SERVICES, AS

ACTION ITEM	5		
Type of proposal	Course Change		
Presenter	Cristy Clark		
HUS 2482L Counseling Residency I			Effective Date: Fall 2023
Summary			
<p>Course description: Added "pending site guidelines" to supervision clauses. Removed requirement for those currently employed in a related field to seek a residency that will provide a different experience.</p> <p>Residency hours: Decreasing required residency experience from 125 to 100 hours because students were having difficulty completing 125 residency hours in mini semester. Full semester course will replace mini semester, but course credits and faculty load remain the same. To fulfill the required hours, students will meet weekly with the clinical coordinator to discuss residency experiences, write reflection papers, and complete a final project and presentation. Faculty load</p>			

does not change. The program coordinator teaches 9 credit hours, holds weekly Zoom meetings with students in residencies, and completes site visits.

Prerequisites: Change from 'completion of 29 core credits plus 9 track credits' to 5 specific courses that will provide sufficient preparation to begin a residency in the 3rd year. Other programs in state allow students to start residency in 3rd semester with a similar set of prerequisites. The proposed prerequisites cover foundational topics to begin residencies (e.g., substance abuse, conflicts and crises, talking to clients, interviews, assessments, group work). Moving residency to the third semester will facilitate the course repeatability option (2x, up to 9 credits) that is already in place for students who would like to explore more than one residency.

"Other" course objectives: Deleted list numbering, standards from state Frameworks, and first objective, which was repeated from the GE Competency-supporting objectives.

Curriculog Attachments: Impact report, track-changed Syllabus. No impacts.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Postponed Denied

Moved to second read at 3/3/23 meeting.

Because changes to the proposals in items 5-9 were made after initial submission, reviewers did not have time to read all final versions prior to this meeting. Extended descriptions were added above during the 2/3 meeting. Please add missing information to the proposal fields in Curriculog.

Please address reviewers' Comments in Curriculog:

1. Course Description: Why remove the requirement to seek a different experience from current employment? No justification was given for this change.

NOTE: Please add the statement recommended by Tim Maricle to the Course Description.

2. Impacts: The impact of the decrease in residency hours on "total hours to complete the AS degree" is unclear. Although the clinical hours are reduced, if course credits remain the same, there is no change in the total credit hours toward degree.

The *total clinical hours required toward degree* is not specified on the catalog page. Did you want to add this?

Please explain or delete: "the recommendation is to replace it with Capstone to meet the 60 credit hours needed."

3. Learning Objectives: In learning objective that begins, "Portray..." recommend adding punctuation to clarify clauses.

Learning objective that begins, "Understand..." – recommend selecting a higher-level Bloom's taxonomy verb that will facilitate assessment.

4. Repeatability: Is the repeatability status mentioned on the syllabus encoded in Banner? (2x, up to 9 credits toward degree). Does this information need to appear on the course catalog page or program page somewhere?

ACTION ITEM	6
Type of proposal	Program or Certificate Change
Presenter	Cristy Clark
Addiction Services, CCC	Effective Date: Fall 2023
Summary	

<p>Delete course HUS 2500 <i>Issues and Ethics in Human Services</i>, which duplicates material in other courses. Add course PSY 2012 <i>Introduction to Psychology</i>, which partially fulfills state Frameworks for the CCC. Consistent with changes to Social & Human Services, AS.</p> <p>Curriculum Attachments: Catalog page with tracked changes 11-15-22; State Frameworks Curriculum Map edit 11-9-22.</p>			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Moved to second read at 3/3/23 meeting.			
Comments:			
1. Please add to the Justification: Reason for deleting HUS 2500 and replacing it with PSY 2012.			

ACTION ITEM	7		
Type of proposal	Program or Certificate Change		
Presenter	Cristy Clark		
Human Services Generalist, CCC	Effective Date: Fall 2023		
Summary			
<p>Delete HUS 2500. Replace with PSY 2012 <i>Introduction to Psychology</i>, which will meet the State Frameworks. Consistent with changes to Social & Human Services, AS.</p> <p>Curriculum Attachments: Catalog page with tracked changes 11-16-22; State Frameworks Curriculum Map edit 11-9-22.</p>			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Moved to second read at 3/3/23 meeting.			
Comments:			
1. Please add to Justification: Reason for deleting HUS 2500 and replacing it with PSY 2012.			

ACTION ITEM	8		
Type of proposal	Program or Certificate Change		
Presenter	Cristy Clark		
Youth Development Services, CCC	Effective Date: Fall 2023		
Summary			
<p>Delete HUS 2500. Replace with PSY 2012 <i>Introduction to Psychology</i>, which will meet the State Frameworks. Consistent with changes to Social & Human Services, AS.</p> <p>Curriculum Attachments: Catalog page with tracked changes 11-16-22; State Frameworks Curriculum Map edit 11-9-22.</p>			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Moved to second read at 3/3/23 meeting.			
Comments:			
1. Please add to Justification: Reason for deleting HUS 2500 and replacing it with PSY 2012.			
2. You note that PSY 2012 was "previously required." Please explain. This may add an important justification. If so, please copy the information to the other two CCC proposals as well.			

ACTION ITEM	9		
Type of proposal	Program or Certificate Change		
Presenter	Cristy Clark		
Social and Human Services, AS	Effective Date: Fall 2023		
Summary			
<p>Proposed changes will modernize and streamline the S&HS, AS curriculum by 1) removing low-enrollment, redundant, and outdated courses; 2) adding relevant General Education courses that meet the program learning outcomes required by State Frameworks; and add flexibility by 3) replacing Specialty Tracks with Electives options. Courses required to earn the Human Services Generalist CCC are now imbedded within AS Program Requirements. The new Elective groups allow students to complete an additional, related CCC or other courses of their choice.</p> <p>Courses added to Program Requirements: PSY 2012, CLP 1001, CLP 2140, SYG 1000, IDS 2891. HUS 2315 becomes optional to allow SLS 1515 to fit within the 60 required credits toward the AS. Changes will allow students to complete the program in 2 years while meeting the same state Program Frameworks.</p> <p>Electives (9 credits) replaces Specialty Tracks. To complete the AS degree, students may take any three additional 3-credit courses, or the 3 remaining courses required to earn the Addiction Services CCC, or the 3 remaining courses required to earn the Youth Development CCC. This allows students more choices and flexibility.</p> <p>HUS 2842L <i>Counseling Residency I</i> moved from tracks to Program Requirements.</p> <p>In a related Course Change Proposal for HUS 2842L, the prerequisite sequence is revised to replace a large block of HUS-specific requirements with the 5 non-HUS courses listed above under Program Requirements. This will allow students to take their first residency in their 3rd semester, with the possibility of up to two more residencies in the fourth semester. Changes will allow students to complete the program in 2 years while meeting the same state Program Frameworks.</p> <p>Curriculog Attachments: Catalog page with tracked changes; revised Course-to-Framework Matrix.</p>			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Moved to second read at 3/3/23 meeting.			
Comments:			
Justification for changes:			
<ol style="list-style-type: none"> Some details were added to the explanations above during discussion in the 2/3 meeting. Please add any missing information to Justification for Changes in Curriculog proposal and other relevant fields. <ul style="list-style-type: none"> Please add explanations for why specific courses were chosen. PSY 2012 and SYG 1000 fulfill Social Sciences General Education. SLS 1515 is a college requirement. IDS 2891 CREATIVE Capstone is a college requirement, but only for the AA degree. Because IDS 2891 is not required for AS students, why include it in this program? Justification for deleting HUS courses and replacing them with non-HUS, general courses notes "Low enrollments in listed HUS courses. Some courses are "outdated" and/or have "redundant content." 			

- Please explain “redundant content” – within the course or with which other courses? Explain where redundant content (CLOs/Program outcomes) will be covered in the program and replacement courses.
- Please explain which courses are “outdated” and why.
- For “outdated” courses, has the reason for requiring these courses changed? Is removing them consistent with similar programs in the state?

Frameworks map:

3. The Framework mapping may need adjustments to reflect the CLOs of the new courses. The course-to-Framework map of Program Outcomes is not track-changed, so it appears that the new courses exactly map to the same PO’s as the old courses. Have you checked this against the CLOs for the new courses? We see potential issues in the specificity of the Standard Descriptions vs. what the more general courses may offer. If changes are made to the Frameworks map, please upload a revised version to all related proposals.

Catalog page:

4. Please see the “**Suggested S&HS AS revised catalog page**” from Student Affairs. **When relevant, further adjustments to the program resulting from these discussions should be track-changed on this document.**
5. Catalog page has unresolved comments in the program description section. These were meant for PD and Dean discussion and resolution rather than submission to Curriculum Committee. **Please review and resolve with VPAA’s office.**

C. RESPIRATORY CARE, AS

Prof. Newberry gave an overview of the program changes and associated proposals. Three proposals were discussed in detail, with notes included below. Because the committee did not have time to thoroughly review all RET proposals prior to this meeting, a formal first read will be held at the next meeting on 3/3/23.

1. Course Discontinuation Proposal

ACTION ITEM	10		
Type of proposal	Course Discontinuation		
Presenter	Jean Newberry		
RET 1613C Cardiopulmonary Anatomy and Physiology	Effective Date: Fall 2023		
Summary			
<p>The course number is incorrect for this didactic-only course – there is no “combined” lab or clinical component. In researching SCNS, the correct course number appears to be RET 1485. Therefore, to comply with state course numbering standards, RET 1613C is being discontinued. The Fall 2023 effective date was requested to bring the course into compliance asap; Dr. Bilsky approved.</p> <p>A New Course Proposal for RET 1485 has been submitted for the same meeting (see next item). Assuming the NCP is approved, students currently enrolled in the Respiratory Care, AS program who do not pass this first-year course by the end of Summer 2023 would be required to take the replacement course, RET 1485, next year.</p> <p>Curriculog Attachments: Impact report.</p>			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied

Moved to second read at 3/3/23 meeting.

Comments:

1. **Impacts:** Prof. Moffett reviewed the cross-referenced RET PRQs from the Impact report and saw no impacts/problems.
2. **Retake issue:** Although RET 1485 would be listed as an equivalent course in Banner, would the grade replace an F in RET 1613C? If not, RET 1613C should be retained until taught out for the current cohort.

If RET 1613C is retained for teach-out, RET 1485 may need to be retitled slightly (because we can't list two courses with the same name). Students in the new cohort (in Fall 2023) could then be advised into RET 1485 while the current cohort finishes RET 1613C.

2. New Course Proposal

ACTION ITEM	11		
Type of proposal	New Course		
Presenter	Jean Newberry		
RET 1485 Cardiopulmonary Anatomy and Physiology	Effective Date: Fall 2023		
Summary			
Proposed as replacement course for RET 1613C to which it will be equivalent. There is no lab component to this course, so the "C" designation was not appropriate. Prerequisite = RET 1024. No corequisites. Minimum grade to pass = C [RET AS program standard] Exception to calendar approved by Dr. Bilsky. Curriculum Attachments: Impact report, syllabus, RC Department meeting 9/19, RC 12/2/2022 Excel spreadsheet, [RC catalog page with tracked changes, FL Frameworks – see Program Change proposal].			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Moved to second read at 3/3/23 meeting.			
Comments:			
<ol style="list-style-type: none">1. Course-Framework matrix update to include items 10 & 11.2. RET 1613C was removed as a PRQ to 2 CVT courses and 4 RET courses. Will this course replace it as a PRQ? If so, the Course Change Proposals for affected courses should be listed in the Impacts section of this proposal. RC and CVT AS programs are separating so RET and CVT courses will no longer be mutual PRQs or CRQs. The Course Change proposals for the 4 RET courses show their new PRQs and CRQs.3. No coreqs are listed on this new course proposal. This corequisite structure has changed from RET 1613C, which was a corequisite with CVT 1200 and CVT 1800L. Will this course (RET 1485) become a corequisite for the CVT courses? No; this is part of the separation of the RC and CVT AS programs. CVT will offer its own version of this course.			

4. Recommend rewording some CLOs for increased clarity and ease of assessment. For instance, “the student will demonstrate understanding and operational management for the scientific knowledge which underlies the physical and chemical properties of gaseous diffusion...”
 “the student will both discuss and demonstrate critical thinking regarding the integrative nature of...”

Please discuss CLO wording with Dr. Rebecca Harris prior to presenting for second read.

3. Program Change Proposal

ACTION ITEM	40		
Type of proposal	Program or Certificate Change		
Presenter	Jean Newberry		
RESPIRATORY CARE, AS	Effective Date: Fall 2023		
Summary			
Respiratory Care, AS and Cardiovascular Technology, AS programs are separating all courses and each program is creating its own version of formerly shared courses. This will allow expanded coverage of each field’s key content and applications. Changes are proposed to 15 RET courses, including one course discontinuation/new course. These changes affect the prerequisite/corequisite structure of the program, course sequencing, course credits and associated faculty loads. The Respiratory Care, AS program has been restructured to accommodate these course changes and to facilitate student progress to degree in a timely manner.			
Curriculog Attachments: Catalog page with tracked changes; revised Course-to-Framework Matrix			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input checked="" type="checkbox"/> Postponed	<input type="checkbox"/> Denied
Moved to second read at 3/3/23 meeting.			
2/3/23 meeting notes – summary of Respiratory Care, AS changes:			
<ul style="list-style-type: none"> • Several Course Change Proposals adjust credit hours for didactic portion to match current meeting hours. Some were overestimated before. • Neonatal Pediatrics course – Content is not stressed as much on NCLEX board exam, so dropping 1 credit. • Adding 1 credit to Pharmacology to offset decrease in Pediatrics, and to allow faculty more time to cover CLOs. • Adding more credits to several Clinicals because they have been under-credited. Students were putting in more time than they were getting credit for. At the same time, they were overpaying for other courses (noted in #1 above). 			
Dr. McClinton clarified the credit hours formula:			
<ul style="list-style-type: none"> • 1 CR = 3 hrs work for student (1 in class, 2 outside of class per credit) • 3 CR x 6 hrs=18 hrs/wk of student work. Faculty load = 3 hours. • Example: RET 2234C – can’t have a 6-credit class with only 6 contact hours. 300 hrs/15 weeks = 20 hrs/wk = approximately 3 credits 			
Faculty reviewers thanked Nursing presenters for the Excel summary document presented at this meeting, which helps us understand the changes being proposed across the program.			
Curriculog Comments:			
Justification for Changes is insufficient to explain the extensive changes proposed.			
1. The Program Change Justification should summarize all proposed changes and explain why they are necessary. For instance, how will the changes benefit the College, students, and instructors?			

2. Please provide more detail on why these extensive changes are necessary. Current justification notes that credit hours are changing on courses "to align with FSW's definition of credit hours." Please provide that definition, or definitions, since course credit changes involve multiple actions – didactic, "lab," "clinical."
3. Please list courses in which the Physics material is covered and show any necessary changes in the Course-to-Framework map (use track changes).
4. Please explain where the "credits gained from removing" the Physics course "will be used within the RC program."

CC Chair 2/3/23: I moved the explanations from the Program Requirements and Electives Changes fields to the Justification. Please type in the actual changes being proposed to the relevant fields on the proposal form. The changes should be shown in From/To format as you've done in the General Education Changes field. All changes to the catalog page must be recorded on the proposal form, and justifications for the specific changes provided.

RELATED COURSE CHANGE PROPOSALS:

1. The explanations for changes to credits and faculty workload should also be noted on any/all associated Course Change Proposals.
2. Will changing the credits/workload affect course descriptions, CLOs, or content coverage for any courses? Please make sure this is noted on relevant Course Change Proposals.

Respectfully submitted,

Sheila M. Seelau, Ph.D.
Chair, Curriculum Committee