

**Library Faculty Department Meeting Minutes**

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| **Date:** | **April 13th, 2023** |
| **Time:** | **1:00pm- 2:00pm** |
| **Location:** | **J-326** |

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| Members | Present | Absent | Excused |
| Timothy Bishop | X |  |  |
| Jane Charles | X |  |  |
| Arenthia Herren | X |  |  |
| Richard Hodges | X |  |  |
| Martin McClinton |  |  | X |
| William Shuluk | X |  |  |
| Anthony Valenti | X |  |  |
| Victoria SanFilippo | X |  |  |
| Peter Van Leeuwen | X |  |  |

1. Director’s Update – Dr. Hodges
   1. Discussed his promotion to the Assistant Vice President of Learning Resources position
      1. Will oversee all academic support services
2. The library will absorb academic support services at each FSW campus
3. Discussed possibility of moving tutoring services into the libraries if space is available (he will visit each campus to assess space availability)

iv. Will meet with tutoring departments to determine frequency of face-to-

face tutoring

v. Librarians suggested using the Honors Lounge or first floor of J-Building

to house tutoring services

vi. Suggested library-wide department meeting over Zoom at the end of

each semester to meet with tutoring staff

* 1. ProQuest Central will not be renewed
     1. Encouraged librarians to speak to faculty about their database needs to be examined in July
  2. Flipster Update
     1. Will disperse a final list of all resource suggestions for all to review before purchasing

1. Overdrive – Tony Valenti & Peter Van Leeuwen
   1. Offers eBooks, audiobooks, and magazines
      1. Foreign language titles offered
2. Duke Classics package offered for free
3. Titles will be used mostly for leisure reading
   1. Will cost $2,000 to kickstart with a $500 annual start fee
      1. Will obtain 40 perpetual titles to start
      2. One user checkout at a time
4. End of Year Thank You Party for Student Workers at Lee – Arenthia Herren
   1. Discussed possibility of using the ezCater app for catering
      1. Librarians may also provide funds
5. Will explore possibility of funding from Dr. Bilsky’s foundation
6. TLC Series by Librarians – Arenthia Herren
   1. Will be conducted in the Spring and Fall semesters
      1. Suggested librarians work in pairs/teams to create a workshop
7. Dr. Hodges suggested librarians partner with people from other departments
8. Main goal to make librarians more visible to faculty

Minutes recorded by Krista Biasella