

FSWC – Lee Meeting Minutes

Tuesday, January 21, 2022

Present: Dr. Botts, Laura Barrow, Barb Covington, Julie Draulans, Mark Farbotko, Joshua Frye, John Holik, Cecily Huston, Dale Jamison, Ann Dougherty, Patricia Kirkpatrick, Jennese Morauski, Katie Reilly, Christopher Tucker, Vicki Bonham

Summary:

- a. *It's Friday and I hope you enjoy the weekend cause it is just beautiful outside ☺.*
- b. *We have decided **not** to host a large scale open house.*
 - a. *Check out the school web page for some new videos and the yellow link at the top. Please share via your social media and/or word of mouth ☺*
 - b. *Currently approx. 150 names in the lottery so the extra promotion of web based info, Facebook posts, and other efforts won't hurt but we also aren't behind on interest ☺.*
- c. *Please plan on "yes to a staff meeting" all three of the next weeks.*
 - a. *It's time to be smart about finishing this year strong as well as planning ahead for next year.*
 - b. *Ms. Bonham (our new math teacher) is planning on stopping over this coming Tuesday to meet everyone.*
 - c. *Please take a quick glance at the attached power point as an ESE refresher and double check that you've been keeping up with accommodations for ESE and 504 kids (excel sheet attached for reference).*

FSWC – Lee Meeting Minutes

Tuesday, January 25, 2022

Present: Dr. Botts, Laura Barrow, Barb Covington, Julie Draulans, Mark Farbotko, Joshua Frye, John Holik, Cecily Huston, Dale Jamison, Ann Dougherty, Patricia Kirkpatrick, Jennese Morauski, Katie Reilly, Christopher Tucker, Vicki Bonham

Summary:

Basic agenda today:

1. Please bring your accommodation tracking sheet as part of grade level discussions. We have a couple boxes to check related to service delivery. Comparing notes/cross checking is a very efficient way to take care of several things at once 😊.
2. Meet Vicki and talk about next year/ESSIER money:
 - a. Staffing, tech refresh, furniture for outside, tutoring
3. Lottery /school tour marketing update (More next week)

FSWC – Lee Meeting Minutes

Tuesday, February 1, 2022

Present: Dr. Botts, Laura Barrow, Barb Covington, Julie Draulans, Mark Farbotko, Joshua Frye, John Holik, Cecily Huston, Dale Jamison, Ann Dougherty, Patricia Kirkpatrick, Jennese Morauski, Katie Reilly, Christopher Tucker, Vicki Bonham

Welcome to the busy season:

- Graduation attendance is expected – same plan as last year
- Testing calendar passed out – Trish will train the proctors and we will cram kids into the cafeteria
- Invited to the FSW research EXPO on FSA reading days after the test – teachers will walk kids over
- College Fair coming up soon

FSWC – Lee Meeting Minutes

Tuesday, February 15, 2022

Present: Dr. Botts, Laura Barrow, Barb Covington, Julie Draulans, Mark Farbotko, Joshua Frye, John Holik, Cecily Huston, Dale Jamison, Ann Dougherty, Patricia Kirkpatrick, Jennese Morauski, Katie Reilly, Christopher Tucker, Vicki Bonham

Summary:

1. Lottery is going strong but adding post cards as a “booster”
2. Walking tours scheduled through Hometown ticketing on 2/23
3. Parent Advisory coming up and will talk about Annual report.
4. PDP this year will be your “Best Project” and why for the subjective part.
 - a. Still to determine – how to analyze, how to store (Canvas course suggestion)
 - b. Timeline – identify project now and start to brainstorm what a coversheet might look like.

FSWC – Lee Meeting Minutes

Tuesday, March 1, 2022

Present: Dr. Botts, Laura Barrow, Barb Covington, Julie Draulans, Mark Farbotko, Joshua Frye, John Holik, Cecily Huston, Dale Jamison, Ann Dougherty, Patricia Kirkpatrick, Jennese Morauski, Katie Reilly, Christopher Tucker, Vicki Bonham

Summary:

<https://www.ahaprocess.com/product/emotional-poverty-two-volume-set/>

Today the freshmen team started talking about how to adjust to “the new kids” and the topic of this book came up. It’s an idea to help us have important conversations about how to meet kids where they are and to stretch them all the way to dual enrollment.

Sophomore team – enjoyed the Acculplacer pep talk with Jennese we will catch everyone up at a next meeting.

Please don’t forget the college fair last period on Thursday. Walk your classes over with freshmen right away and heading back by 2:15 ish. Sophomores heading over around 10 minutes into the period and staying the whole time.

FSWC – Lee Meeting Minutes

Tuesday, March 8, 2022

Present: Dr. Botts, Laura Barrow, Barb Covington, Julie Draulans, Mark Farbotko, Joshua Frye, John Holik, Cecily Huston, Dale Jamison, Ann Dougherty, Patricia Kirkpatrick, Jennese Morauski, Katie Reilly, Christopher Tucker, Vicki Bonham

Summary:

Our goal for today's staff meeting is to move another step forward in the effort for each of you to showcase one project/unit that students completed this year. Of course, details in person but we are trying to check several boxes with one smart effort.

1. Formulate a basis for your PDP/evaluation
2. Facilitate conversations about how to work together/overlap content and re-enforce skills
3. Satisfy some Accreditation Recommendations (close the loop on professional development & project library)
4. Make it easy to talk about what makes your class and our school so special 😊.
 - a. Good documentation saves time, not wastes yours or other peoples!

To make the most of the time today please try to think of one project your want to focus on. It might be helpful to bring a copy of student work, the instructions, a rubric, ect.....

The actual goal of today is to work toward agreement on the essential elements of a Project Cover sheet.

FSWC – Lee Meeting Minutes

Tuesday, April 5, 2022

Present: Dr. Botts, Laura Barrow, Barb Covington, Julie Draulans, Mark Farbotko, Joshua Frye, John Holik, Cecily Huston, Dale Jamison, Ann Dougherty, Patricia Kirkpatrick, Jennese Morauski, Katie Reilly, Christopher Tucker, Vicki Bonham

Hi.....here's the reminders.

Here is the link for the log in to the roster verification.....

<https://web04.fldoe.org/RVSurvey3/Default.aspx>

same process as always, log in with district credentials, change your password, certify everything, then save your work. Try to wrap up by Friday of this week.

Put graduation 2:00 – 4:15 on April 30th on your calendars please.

Please keep your student laptops in your room. They are going to get physically labeled to make it more obvious to kids that they can't leave. Also, Dinu will be coming around one by one to move you into a new Surface laptop 😊.

Last but not least.....push master schedule ideas to the white board in Ms. Morauski's office. It's time to be creative and build for next year.

See you around!

FSWC – Lee Meeting Minutes

Tuesday, April 27, 2022

Present: Dr. Botts, Laura Barrow, Barb Covington, Julie Draulans, Mark Farbotko, Joshua Frye, John Holik, Cecily Huston, Dale Jamison, Ann Dougherty, Patricia Kirkpatrick, Jennese Morauski, Katie Reilly, Christopher Tucker, Vicki Bonham

Reviewed growth from Freshmen to Sr. – Sr. memories available in print form, Sr. Breakfast tomorrow a.m. and reviewed Graduation plans. Major change is staging in back of auditorium instead of hot hallway 😊

New testing schedule from Trish – reviewed all dates and plans

Next week is “Year of Celebration” time to set our plans and our agenda instead of being COVID driven.

Reviewed dates – yearbook signing party May 6 (8th period), open house for incoming students (showcase style May 19. Confirmed finals for May 26 & 27.

Jenesse had last call for Master schedule input – student elective sheets going out this week.

FSWC – Lee Meeting Minutes

Tuesday, May 3, 2022

Present: Dr. Botts, Laura Barrow, Barb Covington, Julie Draulans, Mark Farbotko, Joshua Frye, John Holik, Cecily Huston, Dale Jamison, Ann Dougherty, Patricia Kirkpatrick, Jennese Morauski, Katie Reilly, Christopher Tucker, Vicki Bonham

Year of the.....celebration. Chinese food and introduction of final reflection process. Email staff both the pdf Project Cover Sheet as well as the reflective practice instructions for final evaluations. Celebrate the end of COVID drama and re-capturing our ability to be deliberate about what and how we do things.

FSWC – Lee Meeting Minutes

Tuesday, May 10, 2022

Present: Dr. Botts, Laura Barrow, Barb Covington, Julie Draulans, Mark Farbotko, Joshua Frye, John Holik, Cecily Huston, Dale Jamison, Ann Dougherty, Patricia Kirkpatrick, Jennese Morauski, Katie Reilly, Christopher Tucker, Vicki Bonham

Stuff you already know:

Your Project Cover Sheet is due by 5/16, paragraphs by 5/25 (email everything).

Be encouraged that these project cover sheets are already paying off, a community group was in yesterday hoping to partner with the school and having a folder on my desk in real time to show them examples led to another set of opportunities for them to help us with connections and

probable donations ☺. If the PDF form is a pain....sorry and do your best and/or push it to word. Trying to make a system and there are things to learn but if we keep going, it will work out. The boxes are kind of small to help encourage you to pack them with info so people who read them get dense information.....it's not a lesson plan, it's a summary.

We are hosting an open house on the 19th. We will have good pizza for the staff and some cheaper stuff for kids who are stuck and hungry. Please make sure you have a cool project to show off, some kids lined up to talk about it, and enough energy to smile and welcome next year's new families. You can have folks come into your rooms if you would like but I am suggesting that we push to the more common areas to keep it fluid.

- Dale's reenactment in the commons or courtyard
- Science rooms open
- Frye's room open
- Cafeteria for presentations (one at 6:15 and one at 7:00) families encouraged to attend via alphabet for a 20 minute overview.
- Maybe fill up the hallway "T" by Tucker and Reilly room with those two plus Kirkpatrick's contribution
- Office information and packet return in the hallway between Sori and Bonham's room

Stuff you don't already know:

1. We are on track to have full freshmen and sophomore classes next year. Still recruiting some additional Juniors but the ladies are hammering through packets, meeting people, ect....we are organized and ahead of the game. It feels great!!!
2. It's time to stop spending \$\$ and start closing out fiscal accounts so this is the last call to buy something for delivery this year. Before we go for the summer we will have a chance for you to get a "wish list" together to order after our accounts roll over July 1.
3. P.A. forms have been processed for the 488 dollars allocated to each teacher and counselor's portion of the TSIA money for this year. I have more meetings this week about the other funding sources like ESSIR II retention bonuses and annual raises. Don't lose hope.
4. If you sponsored a club or taught an extra class second semester, please send in those commitments along with the usual back up by Monday the 16th.

5. We need to do some drills to round out the school year. Plan on a full on fire drill as well as two code red drills before the 27th. We can likely take advantage of an early dismissal day from 7th period, and some “free time” as finals wrap up at the end of the week, ect....

6. Last but not least, please get each grade level’s exam schedule agreed up on and transferred to the board in the staff lounge. We need to let parents know how to plan.