

2023-02-10 RN-to-BSN Program Meeting Agenda and Minutes

2023-02-10 RN-to-BSN Program; Department of Nursing; School of Health Professions

Attendees

<input type="checkbox"/>	Martha Jenner; excused	<input checked="" type="checkbox"/>	Dr. Kathy Blades	<input checked="" type="checkbox"/>	Bobby Holbrook, Prog. Director	<input checked="" type="checkbox"/>	Guests- NUR 4827C Leadership in Nursing RN-to-BSN student – Patricia Passos (Professor Goodwin’s mentoring)
<input checked="" type="checkbox"/>	Shawn Steiner	<input checked="" type="checkbox"/>	Hope Goodwin	<input type="checkbox"/>	Dr. Susan Holland, Asst. Dean	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Dr. Marsha Weiner	<input checked="" type="checkbox"/>	Gayle Deane	<input type="checkbox"/>	Dr. Tami Such, Dean, SoHP	<input type="checkbox"/>	
<input type="checkbox"/>	Dr. Julianne Settanni - excused	<input checked="" type="checkbox"/>	Sarah Hamula, Advisor	<input checked="" type="checkbox"/>	Roseann Wecera	<input type="checkbox"/>	

Minutes for review and approval

2023-01-13 Meeting Minutes ___ approved <input checked="" type="checkbox"/> approved with edits ___ not approved; returned for edits
Meeting Minutes ___ approved ___ approved with edits ___ not approved; returned for edits
Meeting Minutes ___ approved ___ approved with edits ___ not approved; returned for edits

	ACEN Standard	Agenda topic – (Presenter)	Discussion/Minutes	Person Responsible/Due Date
1.	Administrative Capacity and Resources	A. Associate Dean Address – (Dr. S. Holland) B. Dean Address – (Dr. T. Such)	Dr. Holland is attending Francis Gomberg Conference Professor H. Goodwin introduced Leadership student – Patricia Passos, RN-to-BSN student who is shadowing Professor Goodwin for NUR 4827C Leadership in Nursing Practice – practice experience. Everyone welcomed Ms Passos to the Meeting. Nursing Programs are continuing preparing for ACEN self-study and Peer site visit review. Next site visit Spring 2025, no exact date at this point.	No follow-up
		C. Proquest & Ovid Library – Nursing Journal FSW Library Database – (M. Jenner)	Tabled	

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2.	Faculty	A. RN-to-BSN Faculty Workshop - 2/24/2023 1200-1400	To continue with RN-to-BSN Curriculum review – course outcomes compared to EOP SLO – <i>Adv. Health Assessment / Nursing Research / Community Health Nursing</i> - bring updated course objectives to meeting. Continuing to align course outcomes with EOPSLO's. Meeting on the Feb. 24 will continue this. Faculty need to make sure that we are measuring all 8 SLO across the program. Determine if course work (discussion, essays, case studies or exams) is defined as EOP introducing, reinforcing or measuring mastery. Perhaps Dr. van Gaalen pull the data from RN-to-BSN Canvas courses. Faculty would need to evaluate data to determine a benchmark for mastery.	Faculty – 2/24/23
		B. FCNEA Meeting 2/16/2023 0900-1200	If you would like to attend use the following Zoom link: https://fsw.zoom.us/j/8807637978?pwd=bktMODB0MmM4Z0svTINJSIhOa3hiQT09	
3.	Students	A. Advisor Address (S. Hamula)	Restarting the BSN information sessions- 2 per month, one for day time and one for the evening time; students would register with the link on the top of the BSN webpage. Dates are posted 3 months out. Updating presentation; Next Friday Cape Coral Hospital Career Exploration Day will be there for the ASN and BSN programs; having advising appointments; working on getting the BSN graduates to graduate; some early alerts with Faculty and students; updating advising plans; Working with B. Holbrook on admission checks. Sarah will send information session dates to faculty in case they would like to attend.	Sarah Hamula – 3/10/23
		B. RN-to-BSN Student Handbook update (B. Holbrook)	A few edits left on handbook. Will finish tomorrow, 2/11/23 and post on the Forum and send to Faculty and Nursing Leadership.	B. Holbrook – 3/10/23
		C. Admission Profile (B. Holbrook)	Bobby shared a document on the screen and discussed table of Spring, Summer & Fall 2022 and Spring 2023 of all students applications qualified and nonqualified. Asked S. Hamula to contact students to see if we can identify a trend for the reason what student are admitted but do not register for courses. Will bring information back to March meeting. (See 2022-02-10 Handout #1)	S. Hamula – 3/10/23
		D. Students not starting in B term without NUR 3805 Professional Roles & Dimensions (Prof. M. Jenner)	Tabled. B Holbrook - Working on a database / admission project that will provide the information on what students have registered for in their first term.	B Holbrook – 3/10/23

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		E. Liability Insurance - update (B. Holbrook)	NUR 4827C Leadership in Nursing will need to purchase liability insurance through FSW. This FSW policy is for 1 million / 3 million coverage. Investigating how students can pay the fee to Bursar cashiers. Liability approximately \$8-\$10 and \$4 for accident insurance policy. For now, RN-to-BSN students are covered under previously student paid fees. Dr. Weiner asked, "Can students upload paid receipt on CastleBranch? B. Holbrook believes it is possible and will contact CastleBranch.com rep to discuss.	B Holbrook – update 3/10/23
		F. Resume live synchronized RN-to-BSN Orientation Design (Prof. M. Jenner)	Tabled	
		G. Student Petitions	None	
4.	Curriculum	A. Nursing Research prerequisite for NUR 4827C Leadership in Nursing follow-up – (Dr. Weiner)	Dr. Weiner will upload paperwork to Curriculog to remove NUR 4165 Nursing Research as a prerequisite for NUR 4827C Leadership in Nursing Practice. Will be done tomorrow. Should be Information only and easy to present.	Dr. Weiner – update 3/10/13
		B. NUR 4827C Leadership in Nursing Practice – Practice Experience update (H. Goodwin & Dr. Weiner)	H. Goodwin - Couple of students waiting on CastleBranch requirements to be completed. Dr. Weiner, H. Goodwin & B. Holbrook will meet to review course issues. After making some further tweaking the NUR 4827C course should be able to be submitted to e-Learning to evaluate the course with Quality Matters standards.	Prof. H. Goodwin / Dr. M. Weiner / B. Holbrook update on progress 3/10/23
		D. Gen Ed writing courses – APA rather than MLA (M. Jenner)	B. Holbrook – M. Jenner contacted General Ed Faculty and found out technical writing course students can choose part of Comp II, is taught in MLA style. Prof. M. Jenner will continue to follow with General Education Committee and will report back at March 23 meeting.	Prof. M. Jenner - 3/10/23
		D. Potential Writing Course – 1 cr. (Prof M. Jenner)	Tabled	
		E. Simple Syllabus Update (Prof. M. Jenner)	Tabled	

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		<p>F. RN-to-BSN courses - Assignment Review vs Credit load (B. Holbrook)</p>	<p>End of every term, need to do an evaluation for each course. Discussed using course evaluation form for faculty to send to course leads at end of term. Faculty were asked if they would share student comments for course evaluation. Perhaps Dr. van Gaalen could pull student comments from SOS without disclosing faculty name and summarize. The course evaluation form will also include class time vs student “out of class time” vs course assigned credit load. Dr. Weiner shared a course review document on screen. Faculty need to decide which evaluation tool to use. Discussions took place. Dr. Weiner will send to the course Leads the template page on evaluating number of hours in each course and ask Faculty to bring the form back to February 24th meeting to review with faculty. G. Deane will send to H. Goodwin the course Leads and co-Leads for the BSN courses. B. Holbrook – Will send it back out at the end of Spring and ask faculty to choose courses they will Lead or co-Lead, to update the document for the 2023-24 AY. B. Holbrook asked faculty to determine how long a faculty will remain as Lead.</p> <p>Dr. Weiner – should speak with Dr. Holland re: combining Nursing Bylaws.</p>	<p>Dr. M Weiner / update 3/10/23</p> <p>G. Deane to email course lead list to all BSN Faculty – 3/10/23</p> <p>Faculty to be prepared to discuss course lead term length next meeting – 3/10/23</p> <p>Dr. Weiner to discuss bylaws with Dr. Holland and provide an update – 3/10/23</p>
		<p>G. FSW courses vs. State-wide common course numbering system – Information update – (B. Holbrook)</p>	<p>B Holbrook spoke with Dept. of Education representative charged with FL Nursing courses – if the FSW course credit doesn’t match the FL DOE credits on record, should a student transfer to another FL college or university, the student can only receive transfer credit the FL DOE has on record. If we need to propose a change in what is listed for the FL DOE we do this through the FSW representative Timothy Maricle, Associate Registrar who assists in publishing the FSW annual college catalog. B. Holbrook will provide an update next meeting.</p>	<p>B Holbrook / update 3/10/23</p>
<p>5.</p>	<p>Outcomes –</p>	<p>ASN - NCLEX pass rates</p>	<p>Dr. Holland and Dr. Fox are working with ASN Faculty on ways of improving the graduate NCLEX pass rates. Dr. Holland has evaluated campus and option pass rates and shared with Faculty. Dr. Holland and Dr. Fox are asking faculty to review current curriculum to consider if it covers the NCLEX test plan, and EOPSLOs and bring their thoughts to the next the next workshop. RN-to-BSN Faculty are asked to consider how we can help our ASN colleagues and offer solutions and support.</p>	<p>Informational</p>

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Action Items / Unresolved Issues			
Item	Owner	Due	Status
Inviting Dr. Joe van Gaalen to RN-to-BSN Meeting to discuss SLO measurement with Faculty			After we have our meeting on the February 24 th we can look to see when we are ready for him to talk to us and to invite him to our meeting.
FSW Curriculum Proposal: NUR 4827C Leadership in Nursing Practice, 5 credits to 4 credits; NUR 3066C Adv. Health Assessment from 3 credit to 4 credits.			Have to evaluate all of our courses and determine credit load for course.
Notice in Combined Nursing Student Handbook regarding out-of-state students and Practice Experience / Student acknowledgement of need to register for FSW alerts / Student Colloquium (Form)			Working on it.
Kathy Jensen – EBSCO to address faculty (15 min – Feb 23 meeting)			Will come to the March 10 meeting since its on campus.
Course lead for the April Meeting			
Adjourn – 1:49 pm			