

General Education Advisory Council

Friday, January 20, 2023

10:00 am – 12:00 pm

ZOOM Meeting: <https://fsw.zoom.us/j/83682148782>

Minutes

Present: Prof. Dani Peterson, Dr. Martin McClinton, Prof. William Van Glabek, Dr. Christy Gilfert, Prof. Don Ransford, Dr. Libby Schott, Dr. Monica Krupinski, Dr. Suzanne Biedenbach, Dr. Joyce Rollins, Prof. Tim Bishop, Dr. Rebecca Harris, Dr. Mary Ellen Schultz, Prof. Randy Moffett, Prof. Steven Chase

- I. Approval of Minutes from Friday, September 16th, 2022
 - a. Tim Bishop moves to approve the minutes.
 - b. Bill Van Glabek seconds.
 - c. Minutes approved.
- II. Information Items
 - a. Martin McClinton discusses how FSW came to adopt Simple Syllabus. (The current format of a Master Syllabus is difficult to update or change. The Curriculum Committee proposed Simple Syllabus as a method of managing the master syllabi at FSW. In addition, Florida laws require a general education course to be made available 45 days in advance of the semester and the syllabus needs to include a statement that details the course's assessment requirements.)
 - b. McClinton discusses the creation a Syllabus Ad Hoc committee. The goals of this committee are to develop common language for learning outcomes across FSW, to format section IV of the current master syllabi to be understood better, and to help disperse information about Simple Syllabus across campus.
 - c. Members discuss possible adaptations to the syllabus including information about the teaching modality (Flex, Live Online, Online, etc.), section specific information (Service learning, special projects, etc.), didactic information (class meetings, class times, etc.), and information about FSW policies (Withdraw information).
 - d. There is some discussion about the need for both a "Topics" section of the syllabus and a "Learning Outcomes" section of syllabus. (Pros: Having a list of the topics could make transferring easier; Cons: no standard formatting across disciplines/schools, information could be repetitive.)
- III. Action Items
 - a. Members review and discuss the checklist created for general education designation.
 - i. Harris mentions that there is currently a plan to include this checklist in Curriculog.

- ii. Harris recommends adding that the course must be a 1000 or 2000 level course to the checklist.
 - iii. Ransford recommends putting this checklist in the document manager, but having a similar internal document with room for recommendations for council member use.
 - b. Members review and discuss the checklist created for the writing intensive designation.
 - i. Ransford and Harris provided the members with the most current checklist. This checklist was created from the definition and guidelines of the writing intensive definition.
 - ii. Members discussed the current checklist especially “Dedicates a minimum of 1 class period or equivalent instruction time to teaching the writing process in the discipline of instruction”.
 - iii. Biedenbach volunteers to review the checklist for the group.
 - c. Peterson mentions that with the implementation of the new diversity and international course designations, there was no official checklist created for these designations. Peterson will use the definitions and suggested outcomes for diversity and international to create checklists similar to the general education designation and the writing intensive designation.
 - d. The goal for these designation checklists is to have them updated and placed in the Document Manager for faculty access.
- IV. Reports / Updates from Departments or Committees
 - a. Ransford reports that OBOC will be transitioning to OTOC (One Theme One College). Having this learning experience centered around a theme (rather than a book) will still allow for a robust college-wide shared-learning experience. However, it will allow for a wider range of media experiences such as speakers, events, readings, and other media sources. More information will be shared at Faculty Senate.
 - b. Harris promotes the Behind the Research panel on “Love and Pleasure”; this event is Wednesday, January 25 at 2:30 pm in J-103 (Thomas Edison Campus) and Zoom. Also, the professor (certified to teach either Cornerstone or Capstone) who brings the most students will win a \$10 Starbucks gift card.
 - c. Peterson reports there may be more information coming about the courses that need to update their diversity and international designations. (More information to come.)
- V. Announcement
 - a. David and Goliath Speaker Series: The Price of Free Speech featuring Michael Phillips (January 26, 6:00 pm – 7:00 pm)
 - b. Does Freedom of Speech Suppress Free Speech? (February 2, 7:00 pm – 8:00 pm)
 - c. Should Animals Have Legal Rights? (February 16, 7:00 pm – 8:00 pm)
- VI. Bishop moves to adjourn, second by Harris. Meeting adjourned at 11:25 am.

Upcoming Meetings

February 17

April 21

(March 17 is during Spring Break; that meeting may be rescheduled if needed.)