

**APPROVED**

**Minutes**

Florida SouthWestern State College Financing Corporation  
Thomas Edison (Lee) Campus – President's Community Room I-223  
March 8, 2022  
4:00 PM

The Florida SouthWestern State College Financing Corporation met in Lee County, Florida, Dr. Parrish, Chair, called the meeting to order at 4:00 p.m.

**Members Present:** Dr. Randall Parrish, Jr, Chair  
Dr. Jeffery Allbritten, Corporation President  
Joe Coleman, Secretary  
Dr. Gina Doeble, Treasurer  
John Noland  
William "Dennie" Hamilton, Vice-Chair  
Mary Lee Mann

**Absent:** Eddie Webb, III  
Tristan "Tris" Chapman

**Others Present:** Kathleen Porter  
Justin Long  
Ana Cardona Gonzalez  
Linda Saunders (Recorder)

**Public Comment:** None

**Vote to Take Action On:**

**Approval of the minutes for the October 19, 2021 meeting**

MOTION by Mr. Hamilton to approve the minutes of the October 19, 2021 meeting, seconded by Mr. Noland. Approved unanimously.

**Election of Chair and Vice Chair**

The last election of Chair and Vice Chair took place August 2021, Joe Coleman suggested that the Chair and Vice Chair serve for an additional year. MOTION by President Allbritten to approve the Chair and Vice Chair continue their role, seconded by Mr. Noland. Approved unanimously.

**Approval of proposed meeting times for Fiscal Year 2022-2023**

MOTION by Mrs. Mann to approve meeting times for Fiscal Year 2022-2023, seconded by Mr. Noland. Approved unanimously.

**Agenda Item #1 - Approval of Financing Corp 2022-2023 Budget**

1. Discussed construction of baseball field:

- Dr. Allbritten briefly discussed the October 19 Financing Corp meeting item, approved property sale, and acceptance of the project; Trustees approved the planning for the ultimate construction of the baseball field two weeks earlier.
- It was discovered that there is an overlap with the Finance Corp's property. Dr. Doeble discussed a solution to incorporate the entire project onto the Finance Corp's land with no cost increase; the college will continue to cover the liability and cost of maintenance for the facility. Will need to complete a Property Lease Addendum.
- Mrs. Mann added this would make a clear separation. There should be no question in anybody's mind that educational funds are not going towards the ballfield.
- Dr. Parrish entertained a motion for the Finance Corp giving their support to this concept of having the entire proceeds assigned to the Financing Corporation and take on the additional land with no increased expenses to the corporation.
  - The request will go before the April 6 Board of Trustees meeting for a vote to move the ballfield construction over to Finance Corp. Financing Corp will then provide the final vote.

MOTION by Mr. Noland to support this concept of having the entire proceeds assigned to this corporation for the land, seconded by Mrs. Mann. Approved unanimously.

2. Dr. Doeble provided 2022-2023 budget updates and fee increases on FSW housing rent.

- Housing fee increase. MOTION by Mrs. Mann to accept the fee increases on housing, seconded by Mr. Hamilton. Approved unanimously.
- Financing Corp 2022-2023 Budget. MOTION by Mr. Noland to accept the Financing Corp 2022-2023 Budget, second by Mrs. Mann. Approved unanimously.

**Agenda Item #2 - Personal Services Agreement for Financial, Accounting & Legal Services and**

**Agenda Item #3 - Personal Services Agreement for Resident Assistants, Housing Director, and IT Support Services (Discussed together).** Mr. Coleman provided an overview of the two Personal Services Agreements 2022-2023 renewals. MOTION by Mr. Hamilton to accept the renewal of the two Personal Services Agreements, second by Mr. Noland. Approved unanimously.

**Agenda Item #4 - Approval of Lease Back Agreements for FSW Collegiate High Schools**

Mr. Coleman provided overview of the renewal of the Lease Back Agreements for FSW Collegiate High Schools. MOTION by Mrs. Mann to accept the renewal of the Lease Back Agreements, second by Mr. Noland. Approved unanimously.

### **Agenda Item #5 - Year-end housing write-offs of accounts deemed uncollectable**

Dr. Doeble provided the overview of the annual write-offs. MOTION by Mrs. Mann to approve the year-end write-offs, seconded by Mr. Hamilton. Approved unanimously.

### **Information Only:**

### **Agenda Item #6 – 3<sup>rd</sup> Quarter Financial Statements**

Ms. Porter provided the overview of the 3<sup>rd</sup> Quarter Financial Statements.

### **Updates – Lighthouse Commons**

- Mr. Long introduced April Palmer, AVP, Student Success.
- Currently, housing has 381 residents assigned out of 392 beds (Continue to hold two suites for Covid) for the spring semester; 63 ahead compared to last year.
- Each year Housing application has a priority period (January 24 – February 4, we had 113 residents apply and pay the application fee, 26 residents ahead of last year.
- Shared the programs offered to students in Lighthouse Commons during the semester
- Plan to hold an event to close out the spring semester
- Mrs. Mann mentioned the Rush tickets at Barbara B. Mann; Justin will reach out to Scott

### **Board Comments:**

- None

### **President Comments:**

- In December, the Trustees approved an expenditure of \$700,000 for a 2-year marketing campaign, Lee Tran buses with purple wrap (FSW), coinciding with our Founder's Day (60<sup>th</sup> year anniversary) in late January; Mrs. Mann attended. You may also receive push messages on cellular devices from FSW near the following locations: Publix stores, churches, or business buildings around town. Advertising during the month of February on the NBC2, Fox and ABC7; we advertised on TV every day of the winter Olympics and the last spot before opening of Super Bowl. We are backing off of TV and increasing the advertising on buses, raising the image of the institute
- Building K is getting a major facelift, \$6.7 million to turn 1980s technology building into a 21<sup>st</sup> Century building
- Wednesday & Thursday night basketball, men won 1<sup>st</sup> and lost the 2<sup>nd</sup> game, ladies lost 1<sup>st</sup> game
- Wednesday night Bucketts had a Watch Party and donating 15% of the sales that evening to the athletic department
- FSW softball team is #1 in the nation; baseball team is above 15 in their league
- Working with faculty and staff bring them out to the games
- If interested in FSW games or shows at BB Mann reach out to our office

**Adjournment** – The meeting adjourned at 5:20PM



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Dr. Jeffery S. Allbritten  
Corporate President  
Board of Directors

8/17/22

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Date



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Joe Coleman, Secretary  
Board of Directors

8/17/2022