

HEALTH INFORMATION TECHNOLOGY DEPARTMENT

HIT/MICB Faculty Meeting
January 30, 2022
2:00 – 3:00 pm

Faculty	Present	Absent	Excused
Susan Foster	√		
Elizabeth Whitmer	√		
Sharon Fitzgerald	√		
Rachel DAndrea	√		

A. Discussion:

This was the first faculty meeting of the Health Information Technology Department for the Spring 2023 semester. This was also the first meeting with the new HIT Program Director, Susan Foster. It was decided that the HIT department will continue with monthly department meetings on the 4th Monday of the month at 2:00 pm during the Fall and Spring semesters going forward.

Action:

1. Zoom meetings were scheduled and invitations were sent out to all faculty members for Spring 2023 semester.

B. Discussion:

ePortfolios were discussed. Portfolium will be transitioned to Canvas AY 2023-24. We also discussed FSW certifications and Quality Matters as QM will be incorporated into all courses in the HIT program moving forward as the courses will remain Live Flex and Online.

Action:

1. Faculty was reminded to update their portfolios for AY 2022-23.
2. Faculty reminded to review any professional development for certifications in QM and Online teaching.

C. Discussion:

The Simple Syllabus initiative was discussed and the process that the committee is currently reviewing the components to be included in the institutional syllabus (required components that cannot be edited). We will begin Banner integration on the first of February, and Canvas in the month of February. During the months of February and March, the syllabi will need to be reviewed. In the summer 2023 semester, we will pilot Simple Syllabus. Expect full integration in Fall 2023. Training will be provided sometime in March/April 2023.

It was also discussed that the current HIT syllabi will be reviewed, and the student learning outcomes/objectives will be revised to better align with Bloom's and the AHIMA competencies for course mapping purposes. FDOE framework competencies will also be addressed as well as program goals.

D. Discussion:

The curriculum was discussed. There had been some recent changes made by the former program director. There were courses deleted and names changed due to the change in natural science general education requirement to include a lab component. Students must now take two (2) Anatomy & Physiology courses with labs to meet the gen ed requirement. With this change, the HIM2214 Health Data Management course was removed from the program. There were some changes in credit hours also to keep the program within the required 70 credit hours.

The faculty discussed the need for an inpatient procedural coding course. Students have requested that there be more on ICD-10-PCS coding. Dr. Foster expressed the desire to restructure the HIT program and make changes that will incorporate the courses throughout the program and allow students to complete in two (2) years rather than complete in the Fall semester. She expressed the desire to teach summer courses and require students to take summer courses to complete the program.

Action:

1. The 2022-2023 Program Course Sequence was updated to reflect changes in the curriculum.
2. Dr. Foster will do research on what the other AS HIT programs offer and what possible changes could be made.
3. We will also survey the Advisory Board Committee and students for further input. Consider the ICD-10-PCS course for the MICB program only and not a requirement for the AS HIT program.

The meeting adjourned at 3:00 pm.

Respectfully submitted by:
Susan L Foster,
HIT/MICB Program Director