**Library Faculty Department Meeting Minutes**

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| **Date:** | **December 8th, 2022** |
| **Time:** | **9:00am- 10:15am** |
| **Location:** | **Zoom** |

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| Members | Present | Absent | Excused |
| Timothy Bishop | X |  |  |
| Jane Charles | X |  |  |
| Arenthia Herren  | X |  |  |
| Richard Hodges  | X |  |  |
| Martin McClinton  |  |  | X |
| William Shuluk | X |  |  |
| Anthony Valenti | X |  |  |
| Victoria SanFilippo | X |  |  |
| Peter Van Leeuwen |  |  | X |

1. Librarian Updates – All
	1. Jane: Wrapped up “Level Up”—met goal to get students ready to fully facilitate course
	2. Tim: Wrapped up Creative Capstone course—students brought in their artifacts for their projects
		1. Also wrapped up the Fall Guided Pathways project
	3. Bill: Reached out to faculty to help curate collection of new eBooks
		1. Currently working with students to completely update the H/G art gallery

ii. Helped students develop a playlist for a campus disco event—will continue to work with students on other campus events

* 1. Tony: Working on reviewing student project submissions for Creative Capstone
		1. Facilitated Rialto training for librarians

ii. Working on creating a method of ordering books through Rialto for the next semester

* 1. Victoria: Will take charge of working with I.T. and librarians on the new FLVC authentication system
		1. Will meet with the Director of Housing in January to discuss having a librarian inside the dorms

ii. Working on her individual training to prep for Creative Capstone

* 1. Arenthia: Met with the Director of the cardiovascular program to train their faculty on OER
		1. Extended OER deadlines for faculty
1. Director Updates - Dr. Hodges
	1. Presented a presentation at the SACS meeting discussing the eReserves, embedded program, and plans for collection development
	2. Looking into Overdrive subscription where students and faculty can gain access to audiobooks
		1. Requests that the librarians take a look to decide whether the subscription is worth it
	3. Will get with Dr. McClinton to inquire about librarian faculty days
	4. Working on presentation for the Collier County Public Library to discuss the history of jazz in the 20th century
	5. Extended Wallstreet Journal usage to 10,000 users
	6. Submitted a new contract for The Chronicle of Higher Education
	7. Requests that the librarians utilize all of the $15,000 Rialto budget by the end of the Spring semester
	8. Met with faculty to inquire about expanding our multicultural print and eBook collection
	9. EBSCO database trial begins in January
		1. Still waiting on ProQuest to provide a demonstration on the comparison between EBSCO and ProQuest
2. LibGuides – Dr. Hodges
	1. Suggested the idea of the adjunct librarians taking charge of updating links and making sure everything is running properly in each LibGuide
3. Unanimous agreement amongst all librarians
4. Wants to establish a workflow to ensure all LibGuides are uniform
5. Victoria will set up a training day to show the adjuncts how to update LibGuides
6. Microworkshops Fall 2022 – Arenthia
	1. Overall, there were 30 workshops and 63 attendees for the Fall
	2. The month of September had the highest number of attendees
	3. Jane will work on creating an optional survey through LibWizard for students to complete at the end of each Microworkshop
7. YouTube Ad-Free & Canva subscriptions – Dr. Hodges
	1. Librarians all agree we should implement both, but Canva subscription seems like it will be more utilized
	2. Dr. Hodges will see what he can do to provide staff and librarians with premium Canva subscription

Minutes recorded by Krista Biasella