

	Present	Excused	Absent
Anne Angstrom	X		
Karen Buonocore	X		
Michael Chiacchiero			X
Marius Coman	X		
Camille Drake-Brassfield	X		
Ann Eastman	X		
Christy Gilfert		X	
William Kelvin	X		
Brenda Knight		X	
Jay Koepke		X	
Qin Liu	X		
David Logan	X		
Karen Maguire	X		
Jacob McAbee		X	
Martin McClinton	X		
Thomas Mohundro	X		
Mary Myers	X		
April Palmer		X	
Yadab Paudel	X		
Jessica Slisher	X		
Les Sutter	X		
Melanie Ulrich	X		
Tejendrasinh Vala	X		
William Van Glabek	X		
Vera Verga	X		
Michele Yovanovich		X	
Valentin Zalessov	X		

### Academic Standards Committee Meeting

All Campuses via Zoom

September 16, 2022

11 am – 12 pm

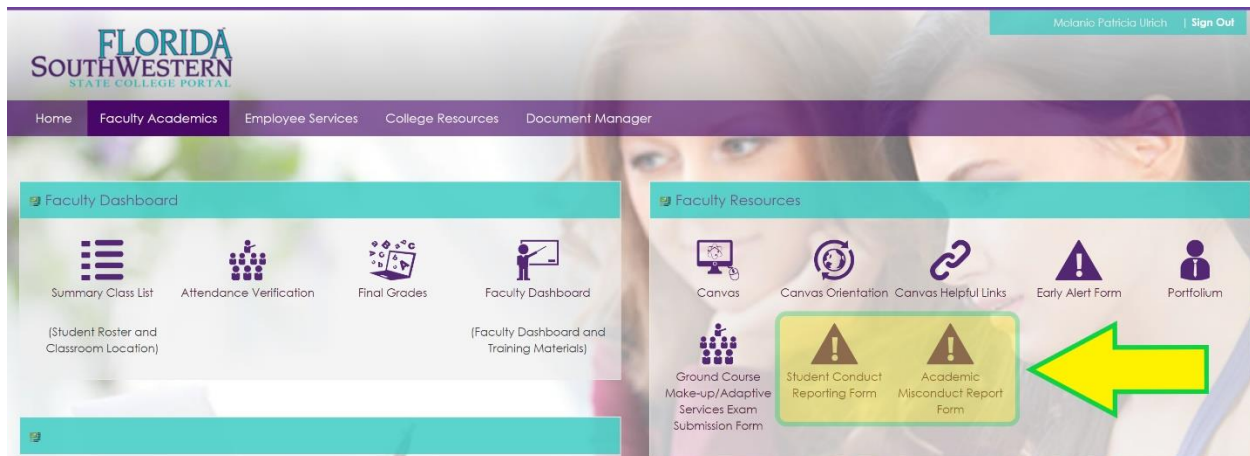
- Meeting called to order at 11:01 am by Melanie Ulrich.
- Approve meeting minutes from 04/15/2022 – moved to approve by Jessica Slisher, seconded by Karen Buonocore.

#### Discussion Items

#### New Business

1. Committee member updates – welcome Jay Koepke
2. Academic Standards Committee web address:  
<https://www.fsw.edu/vpaa/academicstandardscommittee>

- a. Search on FSW site brings up disabled Provost pages
  - b. Member list not current – several years old
  - c. Melanie Ulrich will reach out (to who?) to get that information updated
3. Faculty Handbook
    - a. Current linked handbook on the website is from 2020-2021 – is that is the most recent version? It has a 1/25/2021 revised date
    - b. Current file in the Document Manager Academic Committees main folder is from 2019-2020
    - c. Timeline to check that the links work and update the cover
  4. Forms in Portal
    - a. Student Conduct Reporting Form
    - b. Academic Misconduct Report Form
    - c. Melanie Ulrich showed an image with where those forms can be found under Faculty Academics:



5. Meeting scheduled with Dr. Bilsky – Melanie Ulrich will meet with Dr. Bilsky and Dr. McClinton on Monday, September 19, 2022 at 10:45am.

## Old Business

1. Academic Misconduct and college-wide standards/policy updates
  - a. Dr. McClinton and Dr. Yovanovich worked on the flowchart over the summer, an update will be provided by Dr. McClinton
  - b. Still need to determine common syllabus wording

Conversation and questions related to the flowchart and academic integrity violations:

- After the Academic Board, what happens?
  - Is the Provost the final say from the recommendation?
  - Is there another review after the Provost?
- What do we do about a student grade related to those that cheated and earned an F when they retake the course?
  - Marius Coman

- They should calculate an average previous grade, F + new grade; no way they could end up with an A if they cheated...
    - We had this discussion before
  - Bill Kelvin – @Marius it's Deja vu all over again :P So what was the outcome in the past?
  - Melanie Ulrich – there is no designation for an F for cheating, so the student is offered grade forgiveness to replace the F if taken again at FSW
- Yadab Paudel – Why do we have a such late withdraw policy?
- Marius Coman (from chat) – “we came up with the policy.... cheating then form then dean then provost.. one does expect in any process to have 3 steps forward 1 step backward, but if it's 1 forward 2 backwards no one would call that advancement. not that comments are not very legitimate.”
- Several committee members talked about the FF policy other Florida schools use for academic integrity violations

Other committee comments (from chat):

- Anne Angstrom – “I think a valuable use of our time this academic year would include a focus on educating students about cheating via consistent, accessible messaging across the college.”
- Vera Verga – “dedicate to graduate with Integrity”
- Camille Drake-Brassfield – “@Ann...yes...we need something active”
- Anne Angstrom – “Get to the heart of the problem - if we can't proctor work in a live ground classroom, we have to address it on the other end.”
- Vera Verga – “Statement they sign before any test”
- William Kelvin – “positive sanction is good idea, too -- everyone who finishes without a FF gets a statement on their transcript that they did not get caught cheating? To more sharply contrast the FF recipients' records?”
- Mary Myers
  - “From USF: However, for serious violations, instructors may assign an “FF” grade. An “FF” grade is noted on your USF record, counts as an "F" for GPA purposes, and indicates academic dishonesty. It will not appear on the official transcript, but will be present on the unofficial transcript used within USF.
 

If you receive an “FF” grade in a course, you cannot repeat the course using the Grade Forgiveness Policy. If you try to drop the course, your registration in the course will be reinstated until the issue is resolved. Any final course grade may be changed to an “FF,” “F,” or other grade depending on the instructor’s decision or the ultimate resolution of the Academic Integrity Review Process. This includes any determination of a violation of the Academic Integrity Regulation that is not detected until after you have dropped or completed the course or during/after the Academic Integrity Review Process.”
  - “It doesn't go on the official transcript though”
- William Kelvin – “@Anne agreed, however they SHOULD know by now that cheating at college = bad => consequences, even if we have not adequately communicated the processes”
- Anne Angstrom – “it is rampant through FLVS, which is part of the high school culture.”

- Mary Meyers
  - <https://www.usf.edu/undergrad/students/ethics-integrity.aspx#:~:text=An%20%E2%80%9CFF%E2%80%9D%20grade%20is%20noted,unofficial%20transcript%20used%20within%20USF>
  - “The problem is they can just go on Florida Shines and then take it there”

The next meeting will be held October 21, 2022 at 11:00 am.

Motion to adjourn was presented by Bill Kelvin and seconded by Vera Verga.

Meeting adjourned at 12:00 pm.