Minutes

Department of Communication Studies and Foreign Languages

Fernando Mayoral, Chair

Friday, September 9th, 2022 at 10:00 a.m.

 Via Zoom

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Guests |  |  |  |
| Laura Price | x  |  |  |
| Monica Moore | x  |  |  |
|  |  |  |  |
| Faculty |  |  |  |
| Fernando Mayoral | x  |  |  |
| Alessandro Cesarano | x  |  |  |
| Ann Eastman | x  |  |  |
| Evan Johnson | x  |  |  |
| William Kelvin | x  |  |  |
| Katharine O´Connor | x  |  |  |
| Dani Peterson | x  |  |  |
| Jennifer Summary | x  |  |  |
| Jamie Votraw | x  |  |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Adjunct Faculty |  |  |  |
| Bobby MacPhail |  |  |  |
| Carol Roark | x  |  |  |
| Norm Toback | x  |  |  |
| Lindsay Carr |  |  |  |
| Jim Acton | x  |  |  |
|

|  |  |
| --- | --- |
| Marisol Hernandez Soto | x |

 |  |  |  |
| Becky Fahrner |  |  |  |
| Ladan Jalinousi | x  |  |  |
| Myra Walters | x  |  |  |
| Phillip Bickel | x  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# Call to order

## Chair Fernando Mayoral calls the meeting to order at 10:04 am.

# Approval of minutes

## Faculty members review the April minutes.

## Votraw moves to approve the minutes.

## Cesarano seconds the motion.

## April minutes are approved.

# Special Guests: Laura Price, Senior Coordinator for Academic Support, Writing and Monica Moore (Director of Academic Support)

## Price gives update on the Communications Studies support. Victor Strasbourger left for another opportunity in July. The job listing (including pay) was posted in August.

## Moore explains that the position has changed. There are fewer Instructional Assistants, and they can work remotely. Communications Studies will now have to share an IA with the writing center. Moore and Mayoral found out that the OCC has been used as a Zoom room, and they are in the process of finding out more information about that transition from Dean Teed and Dr. McClinton.

## Moore and Price gave the following information

### IAs will be knowledgeable about Kaltura.

### Appointments will be scheduled through the website and held through Zoom. To set up an appointment, students should go to fsw.edu/academicsupport

### Due to lack of staff, IAs are no longer available to come to classes to orientations, however, on the website, they are going to offer orientation videos.

## Price asks for Communication Studies professors to take part in the training of the IAs at the writing center. (If interested professors should contact Laura Price.)

# Reports from the Department

## Jennifer Summary reports on the Pathways initiative for the Communication Studies Pathway. Summary proposes making a video to promote this pathway.

### Mayoral mentions that the OCC space in the O building has materials, but they are out of date. He recommends using that space but updating the materials.

### Evan Johnson and Bill Kelvin volunteer to help with the video creation.

### Summary mentions that FSW is developing a website for Pathways, but it is not published yet.

## Bill Kelvin reports on the Learning Assessment Committee

### Kelvin reports that Communication Studies common assessment will be reviewing Oral Citations, Attire, and Support Types.

### Communication Studies professional development will be held on Friday, September 30th from 1:00 to 3:00 pm to discuss the common assessment. Faculty members can register for this professional development through the TLC.

## Katie O’Connor reports on the Creative Capstone

### The current faculty cohort is training during Fall of 2022. They are accepting applications to be apart of the cohort for Spring 2022 until September 16th. O’Connor gave the following information about the Creative Capstone Course.

#### In the Spring there will be a course release for those faculty members who are a part of the cohort.

#### The training will take place on the first and fourth Friday of the month.

#### The application includes questions about the faculty members experience with research.

####  Currently part-time faculty members can not apply, but training may be available in future semester.

## Jamie Votraw reports on Battle of the Buccaneers

### Votraw is currently applying for funding and looking for creative ways to find funding for this event.

### Votraw leads a discussion on the best date and time to hold Battle of the Buccaneers. It is decided that the best date is Wednesday, April 15th from 3:30 to 5:00 pm.

### Votraw will be requesting volunteers from the department for various jobs leading up to and during this event.

### Votraw leads a discussion on the places and prizes for this event to make this a more inclusive event for all participants.

## Alessandro Cesarano reports on the Italian program.

### Cesarano will be present at the Student Involvement Fair on the Lee Campus on September 2nd and then on the Charlotte campus on September 22nd.

### Cesarano is applying for funding through the National Italian/American Foundation (NIAF) for possible funding for the Italian Club. There is a potential to win an award of up to $1500 to use for Italian Club events.

## Dani Peterson reports on the Curriculum Committee.

### Peterson leads a conversation on the new “Diversity” and “International” designations. During July, Dr. DeLuca called a meeting to (re)assign these designations for the classes that carried the former “Diversity and International” designation. Peterson raises the question about whether the language courses would carry both designations. Discussion ensues. Peterson, Mayoral, and Cesarano agree to discuss this in the future.

# Announcements

## Certain classes will be selected to take a SENSE survey during the week of September 15 through 25. Please allow time for students to take this survey during class.

## Dr. Page will be contacting faculty for Spring schedule. Full-time faculty should submit their preferences for classes on or before September 12th. (Mayoral reminds faculty that three classes should be designated as ground classes.)

## Dr. Bilsky has created a new initiative for shared governance. Bilsky is seeking volunteers to take part in this initiative. Summary volunteers to take part in this committee.

## BUCs Corner is a new way to communicate with students. Mayoral suggests that we use BUCs Corner to promote and advocate for our classes. Training will be offered to learn about BUCs Corner.

## Currently, there are issues with students using Proctorio and ProctorU at the Testing Center. However, those issues should be resolved soon.

## The Legal Studies and Debate Club will be hosting a book chats this semester.

## There will be an Open House on October 14th from 1:00 to 3:00 pm. (Mayoral suggests that the video to promote the Communication Studies Pathway be completed by this event so that it can be used to promote the Communication Studies classes.)

## There will be a poet coming on November 10th at 8:15 pm in the J Building.

## FCA (Florida Communication Association) will be held on October 13-16th. O’Connor will send some of her students to present posters at this event.

## Summary mentions that she has SWIVL devices, if anyone would like to use one, they can contact her.

## Faculty members recommend that other faculty members join the Faculty Union, because this is a bargaining year, and all support is welcome.

# Other business

## No new business is mentioned.

# Meeting adjourns

## Peterson motions to adjourn the meeting.

## O’Connor seconds the motion.

## Mayoral adjourns the meeting at 11:33 am.

(Minutes respectfully submitted by Dani Peterson.)