



MEETING: **SoHP Update Meeting**

March 2, 2022 2:00 -3:00 pm,

Zoom Meeting:

<https://fsw.zoom.us/j/88957928115?pwd=d2ZvcHBMSGNiUjlzQzZWc1FoTkI5QT09>

PURPOSE: Internal Department Meeting - Updates

ATTENDEES: Dean, Associate Dean, Directors, Department Chairs, Advisors and ASN Campus Site Coordinators

AGENDA

- Reporting structure modifications
 - Dean
 - Sr. Director
 - Directors
 - Faculty
- Health Professions workflow
- Adjusted Organization Chart coming
- Staff Position Updates
 - Simulation support across campuses
 - Redesign of positions for Health Professions Corporate Training and Services
 - Director of Corporate Training and Simulation position
 - Clinical Coordinator for Corporate Training and Simulation
 - Proposed Director of Corporate Training and Simulation
 - Seeking reinstatement of Nursing Clinical Coordinator position for Lee campus
- Athletic Engagement Event- Thursday, March 24th 4pm-8pm Softball game
- Questions / Discussion

Important Dates:

- **Open House Events:**
 - Hendry Glades March 3rd (3:30 pm - 6:30 pm)
- **Heartland STEM Forum:**
 - March 26th (8:00 am - 4:00 pm)

SHP Leadership Meeting
March 2, 2022 via Zoom

Attendees:

Dr. Tami Such, Dean, School of Health Professions
Dr. Patricia Voelpel – Associate Dean, Nursing
Bobby Holbrook – BS Nursing Program Director
Karen Molumby – Dental Hygiene Program Director
Jean Newberry – Director of Respiratory Care
Jim Mayhew – Radiologic Technology Program Director
Deborah Howard – Health Information Technology Director
Christy Clark - Social & Human Services Director
Tommy Mann – Director of Simulation
Dr. Terrance Hays – Academic Advisor II, Nursing
Sarah Gingrich – Academic Advisor II, Nursing
Cassie Steves – Academic Advisor II, Health Professions
Nicole Cobb – Cardiovascular Technology Director
Heather O’Connell – BS Cardiopulmonary Chair
Adriana Figueroa – Administrative Assistant to the Dean
Tamra Pacheco – Health Professions Support Specialist (scribe)

Meeting was called to order at 2pm.

Support Structure Modifications

- Dr. Such provided updates regarding reporting structure modifications as follows:
- Dr. Such now reports directly to Dr. Deluca and is building a relationship her and providing periodic updates from SoHP. Overall, Dr. Deluca has extended her support to us particularly now during this leadership transition.
- Dr. Such requested feedback on the day-to-day operations as they relate to the recent leadership structure change including the SoHP Dean and new Senior Director of Health Professions Administration & Simulation Education administrative roles supporting all SoHP programs except for Nursing. Dr. Such and Tommy are focused on continuing to utilize the best reporting structure that provides needed support on a regular basis. We will be referring back to the structure in which the Program Directors (excluding Nursing who reports Dr. Voelpel for Nursing) will report directly to the Dean and but will continue to work with and be supported by Tommy on a day to day basis. He and Dr. Such will continue to remain in close contact to ensure that ongoing effective communication and support is provided.
- Faculty reports to their Program Directors as they do currently.
- Support staff continues to work under Tommy for Health Professions and under Dr. Voelpel for Nursing.
- Jim shared he will need an updated organization chart for his accreditation report later this month.

Simulation Support

- We are striving to increase our clinical associate support for nursing simulation. We can allocate additional CA support on the Lee campus and 2 on the Collier campus by summer or fall so we have full-time or as close to full-time support for nursing simulation on each campus.
- Shawn Gilmartin will continue to support Simulation across all 3 campuses and will help to train the new CA's.
- We will continue to evaluate the need for additional support staff in the simulation labs and add additional roles in this area as budgets permit.

Corporate Training

- The role of Director of Corporate Training was primarily devoted to Lee Health and their AHA contract is ending with FSW in March.
- We are working to reorganize the focus of this role and the associated Coordinator role to offer more CE classes and programming and have plans to increase our phlebotomy course offerings in the near future.
- We have been receiving requests from hospitals to add other CEs such as CNAs, but we will need to further explore the feasibility of offering this and other potential new programs and courses.
- The Director of Corporate Training (Susan Davis's position) and the Coordinator of Corporate Training (Jessica Beyreis's position) positions will be expanding to include support for both Corporate Training and Simulation Education, the associated job descriptions will be updated according. Titles will be changing as follows: Director of Corporate Training & Simulation Education and Coordinator of Corporate Training & Simulation Education.
- In order to offer our own AHA classes at FSW we will need to be designated as a Training Center by the American Heart Association. We are underway with the required processes to secure this designation so we can offer our own BLS and ACLS courses. This will allow for classes to be offered to students, faculty and staff, and the community at large. We do anticipate there will be interest from many current and new community partners once we have begin offering classes for the community.
- Karen Molumby inquired as to when BLS training will be available since her students need to complete it by April 1st. Tommy stated that the program may not be set up until fall 2022.
- The Director of Corporate Training & Simulation Education and Coordinator of Corporate Training & Simulation Education positions will be a posted position. The Director will report directly to Tommy.
- Dr. Such and Tommy shared that they are open to any ideas or concerns regarding the structure of simulation across all campuses particularly as it relates to the modification of both roles to now also support simulation education.
- Deborah Howard inquired if we are reviewing online CE courses available to ensure that we are not duplicating or offering classes that conflict with our current program and course offerings.

Nursing Clinical Coordination

A part-time Nursing Clinical Coordinator has been secured to coordinate on the Lee campus.

Athletic Engagement/Team-Building Event

The softball game has been changed from spring break to March 24 since many declined due to other obligations. The event will include food and swag. We will be joining the School of Business and Technology and the School of Education for a Workforce Programs Team-Building Event.

Meeting adjourned at 2:34