



Curriculum Committee Summary Report

April 1, 2022

9:00 am – 11:30 am
Morning Meeting

Zoom:

[HTTPS://FSW.ZOOM.US/J/84813633186?PWD=AJBHQ0FRBH0XC3FUODJXZKLSVNDPZZ09](https://FSW.ZOOM.US/J/84813633186?PWD=AJBHQ0FRBH0XC3FUODJXZKLSVNDPZZ09)

CHAIR	Dr. Sheila Seelau
VICE CHAIR	Professor Kelsea Cid

Corrections to agenda and amended items appear in green font.

Meeting Minutes appear in blue font.

Finalized Attachments are in purple font (e.g., syllabi, catalog pages, matrices). These replace prior versions.

Notifications appear in red font. Notifications include clarifications of intent and application, as well as reminders that further action(s) may be required. **Although required additional notifications are noted on most proposals, please check whether any/all of these are necessary:**

- Notify GEAC of any changes to be applied to the GEPG for 2022-2023.
- Notify Deans/Department Chairs of any changes that affect courses or programs, both within and outside of the proposing originator’s Department or School.
- Notify Academic Advising and/or Program Advisors of changes to be applied to advising sheets for programs listed on Impact Reports.

Abbreviations:

CC = Curriculum Committee

CL = Civic Literacy

CLOs = Course Learning Objectives/Outcomes

FDOE = Florida Department of Education

GE = General Education

GEAC = General Education Advisory Council

GEPG = General Education Program Guide

LAC = Learning Assessment Committee

SCNS = State Course Numbering System

TC = Tracked Changes (e.g., file titles: FINAL or NoTC =Tracked changes have been accepted)

Proposal Order and Summary of Administrative Edits:

2 Provost Memos of Exception and 36 curricular proposals from SoE and SoHP. Proposals are grouped by School then Program in this order: Course Discontinuations, Course Changes, and Program/Certificate Changes: CCC, AS, BS/BAS.

Based on Provost’s guidance group discussions, edits to narrative sections have been made for consistency across AS, BS, and BAS program pages. CC Executive team applied standardized format and language to program pages and syllabi. Registrar & Advising team reformatted “course block” requirements (i.e., those with or/and options). **Catalog page narratives are outside the normal purview of CC and must be approved by Deans and the Provost. Please contact the provost to make additional changes after this meeting.**

Item Summary: All items are effective **Fall 2022 (AY 2022-2023)** unless otherwise specified.

Information Items: Memoranda
1 College Cornerstone Requirement Changes
2 Diversity and International Designations Separation
Action Items: Course and Program/Certificate Change Proposals by School

SCHOOL OF EDUCATION – Program Change Proposal
3 Elementary Education, BS
SCHOOL OF HEALTH PROFESSIONS – Proposals by Program
Cardiopulmonary Sciences – Course Change and Program Change proposals
4 Course Change: CVT 2920 Cardiovascular Technologist as a Professional
5 Cardiovascular Technology, AS
6 Respiratory Care, AS
7 Cardiopulmonary Sciences, BS
Health Information Management – Course Discontinuation and Course Change proposals
8 Course Discontinuation: HIM 2214 Health Data Management – Effective Fall 2023
HIM Course Change Proposals:
9 HIM 1802 Professional Practice Experience I → HIM 1800C Medical Office Simulation * * <i>New Course approved by SCNS 5/10/22</i>
10 HIM 2813 Professional Practice Experience II → HIM 2814C Coding Office Simulation * * <i>New Course approved by SCNS 5/10/22</i>
11 HIM 2940 Professional Practice Experience III → HIM 2940 Health Information Technology Capstone Experience
12 HIM 2279 Healthcare Reimbursement → HIM 2279 Medical Insurance and Billing
13 HIM 2510 Quality Management in Healthcare
14 HIM 2729 Advanced Coding and Reimbursement
Health Information Management – Program/Certificate Change Proposals
15 Medical Information Coder/Biller, CCC
16 Health Information Technology, AS
Social and Human Services – Course Change proposals
17 SOW 2031 Introduction to Social Work
18 HUS 1001 Introduction to Human Services
19 HUS 1320 Theories and Foundations of Crisis Intervention
20 HUS 2220 Dynamics of Groups and Group Counseling
21 HUS 2302 Basic Counseling Skills → HUS 2302 Techniques of Interviewing
22 HUS 2404 Working with Alcoholics and Other Drug Abusers
23 HUS 2500 Issues and Ethics in Human Services
24 HUS 2525 Mental Health Issues in Human Services
Social and Human Services – Program/Certificate Change Proposals
25 Addiction Services, CCC
26 Social and Human Services, AS
Nursing - Course Discontinuation proposals
27 NUR 1020 Nursing Concepts: Health and Wellness Across the Lifespan
28 NUR 1020L Nursing Concepts: Health and Wellness Across the Lifespan Clinical
29 NUR 1025L Nursing Concepts: Health and Wellness Across the Lifespan Practicum
30 NUR 1214L Nursing Concepts: Health to Illness Across the Lifespan Practicum

31 NUR 1034 Nursing Concepts: Health to Illness Across the Lifespan
32 NUR 1034L Nursing Concepts: Health to Illness Across the Lifespan Clinical
33 NUR 3826 Legal Ethical Aspects in Nursing
34 NUR 4636 Community Health Nursing Theory
35 NUR 2636L Community Health Nursing Practicum
36 NUR 4847 Clinical Decision Making
37 NUR 4955 Nursing Capstone
Nursing – Program Change Proposal
38 Nursing, BS (RN to BSN)

Attendance

FACULTY MEMBER	Present/Absent	Voting Proxy
Sheila Seelau, Chair	P	
Kelsea Cid, Vice Chair	P	
Jeremy Pilarski	P	
David Evans, Jr.	P	
Moffett, Randy	P	
Dani Peterson	P	
Monique Harrington	P	
Alisa Callahan	P	
Bill Van Glabek	P	
Julia Kroeker	P	
June Davis	P	
Marsha Weiner	P	
Angus Cameron	P	
Tina Churchill	P	
Commendatore, Eric	P	
Anthony Valenti	P	

EX OFFICIO MEMBER	Present/Absent	Representative (non-voting)
Deborah Teed	P	
Tim Maricle	P	
Joseph Van Gaalen	P	
Grant Farland	A	none
Brenda Knight	A	Tim Maricle
April Falso	A	Tim Maricle
Rytlewski, Jenna	A	none
Christy Gilfert	A	none
Andrae Jones	P	
McClinton, Martin	P	

I. INFORMATION ITEMS

A. MEMORANDA

INFORMATION ITEM	1
Type of proposal	Info Item: Memo of Exception
Presenter	Dr. Eileen DeLuca (with Dr. Mary Myers and Dr. Jennifer Patterson)
College Cornerstone Requirement changes	Effective Date: Fall 2022
Summary	
<p>SoBT/Business Department faculty created a matrix mapping SLS 1331 Course Learning Objectives (CLOs) to required course MAN 2021 in three AS degree programs: Business Analytics, AS; Accounting Technology, AS; and Business Administration and Management, AS. The matrix also maps SLS 1515 CLOs to MAN 2021 and other required courses in these programs. The department is creating a content module for MAN 2021 to cover the two CLOs that are currently unmet in this matrix.</p> <p>Based on this matrix, the provost has approved changing the College Cornerstone Requirement for AY 2022-2023 and forward such that “Students enrolled in programs that require MAN 2021 will have met the Cornerstone Requirement after successful completion of MAN 2021.”</p> <p>This statement has also been added, based on prior practice: “Students who enroll in and successfully complete IDH 2910 will have met the Cornerstone Requirement.”</p>	
Review Notes:	
<p>1) Deans were notified of these changes in a meeting with the provost on 3/7/22.</p> <p>2) Potential impacts on pending SoBT Program/Certificate Change proposals were discussed with Dr. Myers on 3/9/22. With Dr. Myers’ approval, Dr. Seelau applied changes to affected catalog pages and Curriculum proposals. Dr. Seelau emailed Dr. Myers, Dr. Patterson, and proposal originators copies of redrafted catalog pages for approval, along with additional questions.</p>	
Meeting Minutes:	
<p>1) If MAN 2021 is taken in an intended program, but the student later changes programs, will MAN 2021 still count as having completed the Cornerstone requirement? Provost: Yes, but we will make sure language accounts for this.</p> <p>2) Provost: SLS 1331 will not be included in the catalog statement for the College Cornerstone Requirement. This is handled as a substitution in Degree Audits for SoBT students. Assistant Registrar T. Maricle will check the coding.</p> <p>3) Business Chair J. Patterson: Department has found additional areas of overlap between Professional Bus. Skills and Cornerstone. Will use more Cornerstone activities. No change to matrix.</p>	
Attachments:	
<p>1) College_Requirement_Catalog_Memo_03-02-2022</p> <p>2) SLS 1331 – MAN 2021 CLO Matrix for 2022-2023</p>	

INFORMATION ITEM	2
Type of proposal	Info Item: Memo of Exception
Presenter	Dr. Eileen DeLuca (with Prof. Don Ransford and Dr. Brandon Jett)
Diversity and International designations	Effective Date: Fall 2022
Summary	
<p>Following approval by Faculty Senate on 2/18/22, Provost DeLuca provided a memo (dated 3/2/22) approving separation of the joint International/Diversity course designation into Diversity and/or</p>	

International designations. The IDEA Committee developed definitions, application standards, and CLOs for the two designations. GEAC and Faculty Senate approved.

Catalog changes are detailed in the appended memo. The list of courses previously identified as International/Diversity Focus will be removed from the catalog pending reclassification.

Notes: [Based on discussions with Dr. DeLuca, Prof. Ransford, Dr. Jett, and CC Exec]

- 1) The (I) designation has been retained on individual course pages and may be retained on syllabi pending reclassification.
- 2) GEAC is responsible for distribution and/or accessibility of standards for D, I, GE and WI course designations.
- 3) Department faculty will review existing (I)-designated courses to determine whether the new D and/or I designations will be sought. This process may begin as early as Summer 2022. The provost will offer summer stipends to department faculty to review courses and prepare proposals.
- 4) GEAC and CC leadership will collaborate on a proposal process for consideration of D, I, or both designations, as well as GE and/or WI designations. The submission process will be in place by Fall 2022.
- 5) Beginning in Fall 2022, CC will require attaching a GEAC recommendation to all Course Change and New Course proposals that include D, I, or both designations. CC requires a similar attachment to proposals incorporating a GE and/or WI designation. GEAC will be responsible for advising faculty and CC whether submitted courses meet standards for any designations. Curriculum Committee is responsible for hearing all curricular proposals and voting on acceptance.
- 6) Details of these committee processes will be shared with faculty in early Fall 2022.

Attachment: [International_Diversity_Catalog_Memo_03-02-2022](#)

II. ACTION ITEMS: COURSE AND PROGRAM CHANGE PROPOSALS

SoEd

ACTION ITEM	3	
Type of proposal	Program or Certificate Change	
Presenter	Dr. Joyce Rollins	
Elementary Education, BS	Effective Date: Fall 2022	
Summary		
<p>GE Requirements (36 CR): Course lists deleted. Students are now referred to the FSW GE PG. FSW GE restructuring resulted in 3-CR reduction in COMM, so SPC 1017 or SPC 2608) are no longer required in this program. Students will be advised to take SPC within “Other” GE Requirements.</p> <p>“Required State Mandated Prerequisite Courses” & “College Mandated Courses for Graduation” sections were deleted, and courses moved to two new sections:</p> <ul style="list-style-type: none"> • Pre-Admission Requirements: 6 Credit Hours. (PSY 2012 or DEP 2004) [3 CR] moved here from GE Requirements. Students must take one of these courses as a PRQ to Program Requirement EDF 3214. EDF 2005 [3 CR] moved here from “State Mandated Prerequisites.” • Lower Division Program Requirements: 6 Credit Hours section replaces “College Mandated Courses required for Graduation.” Courses remain: EDF 2085 and EME 2040. <p>Electives: now specifies that 12 Credit Hours are required from “Any 1000 to 4000 level courses.”</p> <p>Service Learning (30 Hours) separated from Upper Division Program Requirements: 60 Credit Hours. Services Learning hours now appear below Total Credit Hours.</p> <p>School Based Hour Requirement changed to Field Experience Requirement (720 Hours)</p>		

Note: Extensive administrative edits to narratives and course requirements follow provost's guidance and are consistent with other baccalaureate program pages.

CURRICULUM ACTION

Accepted **Accepted with Minor Corrections** Proposal Postponed Proposal Denied

Motion to accept with minor corrections: Moffett; Second: Peterson. Unanimous vote to approve.

Attachment: [Elementary Education, BS catalog page 4-26-22](#)

SoHP

A. CARDIOVASCULAR TECH, RESPIRATORY CARE, & CARDIOPULMONARY SCIENCES

Course Change Proposal

ACTION ITEM	4
Type of proposal	Course Change
Presenter	Prof. Nicole Cobb or Prof. Ray Lenius

CVT 2920 Cardiovascular Technologist as a Professional **Effective Date: Fall 2022**

Summary

Increasing from 2 to 3 **credit hours AND contact hours** to include preparation for Registered Cardiovascular Invasive Specialist (RCIS) credentialing exam. Course description & topic outline amended.

Provost has approved exceptions to CC calendar: Meeting and effective dates. **Provost approved changing contact hours to match credit hours by email 5/5/22 – pdf attached to proposal and amended Summary Report.**

CC Chair made minor format edits on syllabus (including PRQ) to match current standards.

Additional course coverage will not impact the Course-to-Framework matrix for the Cardiovascular Technology, AS. All standards are met by at least one course.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Proposal Postponed Proposal Denied

Motion to accept: Van Glabek; Second: Evans. Unanimous vote to approve.

Attachments:

- 1) CVT 2920 Impact report
- 2) [CVT 2920 Cardiovascular Technologist as a Professional – Syllabus 4-20-22 FINAL for F22](#)
- 3) [CVT 2920 Contact Hrs Change – Email approval 5-5-22](#)

CVT 2920 Credit change integrated into CVT, AS (Item 5).

Note to Department for future syllabus revisions:

The **Topic Outline** should simply list broad topic areas that will be covered in the course (e.g., "effective communication with health professionals, patients, and family members" or "communication skills for health care professionals").

The current topic outline is a list of **Course Learning Objectives/Outcomes**, signaled by this phrase: "Upon completion of this course, the student will gain the skills necessary to do the following:"

We suggest moving these expected student learning outcomes to section IV of the syllabus. Several will support your chosen GE Competencies, Research (or) Communicate. Those that do not support these GECs would go into a section labeled IV. B. Additional Course Learning Objectives/Outcomes.

While reorganizing CLOs into section IV, review your GECs and revise as necessary to fit the integral and supplemental goals of your course. **Please consult with the Learning Assessment Committee for advice and examples.**

Program/Certificate Change Proposals

ACTION ITEM	5		
Type of proposal	Program or Certificate Change		
Presenter	Prof. Ray Lenius or Prof. Nicole Cobb		
Cardiovascular Technology, AS	Effective Date: Fall 2022		
Summary			
<p>To meet new State GE/CL requirements, GE Humanities and Math now specify "Core." (PSY 2012 or SYG 1000) deleted and replaced with GE Core Social Sciences/CL.</p> <p>Program Specific Coursework (PSC) included 11 CR of GE Natural Sciences courses that have now been moved into the GE Requirements section, increasing total GE from 16 to 27 CR Hrs. A final 4-CR Chemistry plus lab (4 CR) requirement was deleted from this section to allow addition of HSC 1531 Medical Terminology (3 CR), which better serves students in this program. PSC now = 3 CR.</p> <p>By Course Change Proposal approved at this meeting (Item 5), CVT 2920 increases from 2 to 3 CR. CVT Program Requirements increase from 44 to 47 CR.</p> <p>GE 27 CR + PSC 3 CR + CVTR 47 CR = 77 CR specified by FDOE Frameworks.</p> <p>Note: All Comments and CC Review questions posted 2-24-22 have been resolved in the 3-27-22 docs.</p>			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Motion to accept: Van Glabek; second: Peterson. Unanimous vote to approve.			
Attachments:			
<ol style="list-style-type: none"> Cardiovascular Technology AS catalog page 4-20-22 Cardiovascular Technology, AS - FDOE Frameworks 2021-2022 Cardiovascular Technology, AS Course-Framework Matrix 4-21-22 			

ACTION ITEM	6		
Type of proposal	Program or Certificate Change		
Presenter	Prof. Jean Newberry		
Respiratory Care, AS	Effective Date: Fall 2022		
Summary			
<p>To meet new State GE/CL requirements, GE Humanities now specifies rather than recommends Core. (PSY 2012 or SYG 1000) requirement was deleted and replaced with GE Core Social Sciences/CL.</p> <p>15 CR of GE Natural Sciences courses from Program Specific Coursework section (now deleted) moved to GE Requirements, which increase 16 to 31 credit hours.</p> <p>No changes to Program Requirements = 45 CR. 31 GE + 45 Program Requirements = 76 Credits, per FDOE Framework.</p>			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Motion to accept: Davis; Second: Van Glabek. Unanimous vote to approve.			
Attachments:			

1) [Respiratory Care, AS catalog page 4-21-22](#)

2) FDOE Frameworks 2021-22

3) [Course-Framework Matrix 4-20-22](#)

Note to Program Director and Dean: Program competencies do not need to appear on the catalog page. Please consult with Provost for placement.

ACTION ITEM	7
Type of proposal	Program or Certificate Change
Presenter	Prof. Heather O'Connell
Cardiopulmonary Sciences, BS	Effective Date: Fall 2022
Summary	
To meet new State GE/CL requirements and FSW GE restructuring: <ul style="list-style-type: none">• GE Communication reduced from 9 to 6 CR, removing "additional GE COMM." ENC 1101 & 1102 retained. 3 CR moved to <i>Other GE Requirements</i>.• GE Social Sciences reduced from 9 to 6 CR, with Core and CL requirement specified. 3 CR moved to <i>Other GE Requirements</i>.• GE Natural Sciences and <i>Other GE</i> categories are now filled with 12 credits of required Core and other GE BSC and/or CHM courses. These courses were moved from a section of Program Specific Requirements (PSR, 16 CR), which has now been deleted. PSR has been relabeled, "Lower Division Program Requirements," and retains MCB 2010C (4 CR). No course changes to course content of Upper Division Program Requirements (33 CR). Upper Division Electives (3 CR) now heads the list of constrained elective courses. Open Electives relabeled, and due to recategorizing Science requirements, increases from 32 to 44 CR of 1000-4000 level courses. GE 36 CR + LDPR 4 CR + UDPR 33 CR + UDE = 3 CR + OE 44 CR = 120 CR.	
CURRICULUM ACTION	
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections
<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Motion to accept: Davis; Second: Callahan. Unanimous vote to approve. BSC 1005, 1005L, 1010, 1010L course title changes have been applied to catalog page and proposal.	
Attachments: 1) Cardiopulmonary Sciences, BS Catalog page 4/21/22 2) Common Prerequisite Manual page for Cardiopulmonary Sciences, BS	
Note to Program Director & Dean: Please review modifications to Narrative sections , especially Admissions and Graduation requirements. Several previously separate sentences and paragraphs have been compiled and condensed into these sections, following from newer/other BS/BAS program pages. View other BS pages to compare details and ensure completeness. Please alert Academic Advisors that students entering this BS program from the Cardiovascular Technology, AS program MAY still need to complete this requirement: "(BSC 1005 and BSC 1005L) or (BSC 1010 and BSC 1010L) or Any GE Chemistry with corresponding laboratory." The BSC courses are not listed as requirements for the CVT, AS degree, and the Chemistry/Lab requirement was deleted by Program Change proposal accepted at the 4/1/22 CC meeting.	

Students who have taken the BSC 1093C/1094C Anatomy & Physiology I & II sequence should have taken BSC 1005/L or BSC 1010/L as required prerequisites, but the BSC courses are only recommended for the BSC 1085C/1086C A&P sequence.

B. HEALTH INFORMATION TECHNOLOGY

Course Discontinuation Proposal

ACTION ITEM	8		
Type of proposal	Course Discontinuation		
Presenter	Prof. Deborah Howard		
HIM 2214 Health Data Management	Effective Date: Fall 2023		
Summary			
<p>Course is being deleted to make room for state-mandated General Education requirements in Health Information Technology, AS (HIT, AS). Course content is covered in HIM 1000 and MGF 1106 (= new GE Core Math proposed for HIT, AS, with effective date of Fall 2022).</p> <p><i>"HIM 2214 will be taught in Fall 2022 to allow currently enrolled students to meet their catalog requirements."</i> Given this statement, the effective date has been changed to Fall 2023 (AY 2023-2024 catalog). Prof. Howard verified.</p>			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
<p>Motion to accept: Commendatore; Second: Davis. Unanimous vote to approve.</p> <p>Attachment: HIM 2214 Impact report for Course Discontinuation.</p> <p>Impact: Health Information Management, AS (Program Change proposal = Item 16; deletes course)</p> <p>Registrar: Please note Effective date is Fall 2023, for AY catalog 2023-2024.</p>			

Course Change Proposals

ACTION ITEM	9		
Type of proposal	Course Change		
Presenter	Prof. Deborah Howard		
HIM 1802 Professional Practice Experience I - changes to: HIM 1800C Medical Office Simulation	Effective Date: Fall 2022		
Summary			
<p>Due to permanent changes in professional workplace practices initiated during the Covid crisis, the HIT AS program director has modified 3 Professional Practice Experience courses (PPE I-III) from internships at community agencies to medical office simulations in an asynchronous online modality.</p> <p>In HIM 1802, students work independently on Electronic Health Record simulations and meet 3x/week for instructor feedback. Online format allows reducing contact hours (faculty load) 6 to 3 with no change of credit hours = 2. Because this format is consistent with combined lecture/lab courses, Dr. McClinton suggested that a "C" addition to the course number be requested from SCNS.</p> <p>Course title, course description, topic outline, and learning outcomes changed to reflect current practices, content, and modality.</p> <p>Add Program restrictions: Health Information Technology, AS and/or Medical Information Coder/Biller, CCC.</p> <p>Add Prerequisite: Permission of HIT Program Director.</p>			
CURRICULUM ACTION			

<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
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Motion to accept with modifications made during the meeting: Van Glabek; Second: Davis.
Unanimous vote to approve.

Attachments:

- 1) HIM 1802 Impact report
- 2) HIM 1800C – Catalog search Impact report
- 3) HIM 1800C Medical Office Simulation – FINAL Syllabus for Fall 2022, 5-12-22
- 4) HIM 1802-1800C & HIM 2813-2814C SCNS course number changes – approval email 5-12-22

Impacts: Proposals on this agenda affected by HIM course number and title changes:

- 1) Certificate Change Proposal for Health Information Coding/Billing, CCC
- 2) Program Change Proposal for Health Information Technology, AS
- 3) Course Change Proposal for HIM 2813 [course number changed to 2814C] (PRQ = HIM 1800C)

Update from Assistant Registrar 5/6/22: The course number change requires a that HIM 1802 be discontinued and New Course HIM 1802C be created in Banner/catalog. Tim sent new course request to SCNS 5/6/22. If approved, he will send the course discontinuation request to SCNS for HIM 1802.

Update 5/11/22: SCNS created new course **HIM 1800C Medical Office Simulation**. CC Chair is revising all impacted documents, and Asst Registrar is updating all in Banner. **HIM 1800C Catalog search Impact Report** run 5-14-22 and attached to this report.

Note to Department: Please check that final syllabus has been corrected, and that all impacted courses and programs have been updated in the pending 2022-2023 catalog.

ACTION ITEM	10		
Type of proposal	Course Change		
Presenter	Prof. Deborah Howard		
HIM 2813 Professional Practice Experience II changes to: HIM 2814C Coding Office Simulation	Effective Date: Fall 2022		
Summary	<p>Due to permanent changes in professional workplace practices initiated during the Covid crisis, the HIT AS program director has modified 3 Professional Practice Experience courses (PPE I-III) from internships at community agencies to medical office simulations in an asynchronous online modality.</p> <p>FDOE framework for HIT AS program, state-mandated General Education requirements, and the move to online modality support the decision to reduce the credit hours on this course from 3 to 2. The online modality allows decreasing contact hours from 6 to 3. This mirrors current practices of remote medical coders.</p> <p>Course title, course description, topic outline, and learning outcomes changed to reflect current practices, content, and modality.</p> <p>Add program restrictions: Health Information Technology, AS and/or Medical Information Coder/Biller, CCC.</p> <p>Updated prerequisites and corequisites provide necessary knowledge and training to succeed in this course. Add Corequisite: HIM 2253. Prerequisites: HIM 1800C with a grade of “C” or better (no change); add: HIM 2724 with a grade of “C” or better, and permission of HIT Program Director.</p> <p>The structure of this course is the same as HIM 1800C (Item 9), with lecture and “lab”/simulation each week, for a total of 2 credit hours and 3 contact hours. Dr. McClinton advised the same change - Request SCNS designate HIM 2813 as a “C” course.</p>		

CURRICULUM ACTION	
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections
<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
<p>Motion to accept with modifications made during the meeting: Van Glabek; Second: Davis. Unanimous vote to approve.</p> <p>Attachments:</p> <ol style="list-style-type: none"> 1) HIM 2813 Impact report 2) HIM 2814C – Catalog search Impact Report 3) HIM 2814C Coding Office Simulation – FINAL Syllabus for Fall 2022, 5-12-22 <p>Impacts: Proposals on this agenda affected by course number, title, and credit hour changes:</p> <ol style="list-style-type: none"> 1) Certificate Change Proposal for Health Information Coding/Billing, CCC 2) Program Change Proposal for Health Information Technology, AS 3) Course Change Proposal for HIM 2940 (PRQ = HIM 2814C) <p>Update from Assistant Registrar 5/6/22: The course number change requires a that HIM 2813 be discontinued and New Course HIM 2813C be created in Banner/catalog. Tim sent new course request to SCNS 5/6/22. If approved, he will send the course discontinuation request to SCNS for HIM 2813.</p> <p>Update 5/11/22: SCNS created new course HIM 2814C Coding Office Simulation. CC Chair is revising all impacted documents, and Asst Registrar is updating all in Banner. HIM 1800C Catalog search Impact Report run 5-14-22 and attached to this report.</p> <p>Note to Department: Please check that final syllabus has been corrected, and that all impacted courses and programs have been updated in the pending 2022-2023 catalog.</p>	

ACTION ITEM	11
Type of proposal	Course Change
Presenter	Prof. Deborah Howard
HIM 2940 Professional Practice Experience III – AS changes to: HIM 2940 Health Information Technology Capstone Experience	Effective Date: Fall 2022
Summary	
<p>Due to permanent changes in professional workplace practices initiated during the Covid crisis, the HIT AS program director has modified 3 Professional Practice Experience courses (PPE I-III) from internships at community agencies to medical office simulations in an asynchronous online modality.</p> <p>HIM 2940 course title changed as above. Course description and topic outline changed to include capstone review and mock certification exam that will prepare students to enter the workforce. This extra content requires increasing course credits from 2 to 3 (no change in contact hours = 3).</p> <p>Add program restriction: Health Information Technology, AS.</p> <p>PRQ changes include HIM 2814C with a grade of “C” or better and HIT Program Director permission.</p> <p>Note: HIM 2813 course number change approved in Item 11; SCNS approved as HIM 2814C.</p>	

CURRICULUM ACTION	
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections
<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
<p>Motion to accept: Davis; Second: Moffett. Unanimous vote to approve.</p> <p>Attachments:</p> <ol style="list-style-type: none"> 1) HIM 2940 Impact report 	

2) **HIM 2940 Health Information Technology Capstone Experience – FINAL Syllabus for Fall 2022, 5-12-22**

Impacts: Course title and credit hour changes affect Program Change Proposal for Health Information Technology, AS (Item 16 on this agenda).

Note to Department: Please check that final syllabus has been corrected, and that all impacted courses and programs have been updated in the pending 2022-2023 catalog.

ACTION ITEM	12		
Type of proposal	Course Change		
Presenter	Prof. Deborah Howard		
HIM 2279 Healthcare Reimbursement changes to: HIM 2279 Medical Insurance and Billing	Effective Date: Fall 2022		
Summary			
Proposed course title, course description, and topic outline changes highlight the focus on medical insurance and billing. Course description updated to cover issues related to claims processing and reimbursement, managed care, coding compliance, clinical documentation improvement, and revenue cycle management. PRQ deletes permission of Program Director.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Motion to accept: Commendatore; Second: Peterson. Unanimous vote to approve.			
Attachments:			
1) HIM 2279 Impact report			
2) HIM 2279 Medical Insurance and Billing – FINAL Syllabus for Fall 2022, 4-25-22			
Impacts: Course title change affects Program/Certificate Change proposals for 1) Health Information Coding/Billing, CCC and 2) Health Information Technology, AS (on this agenda).			

ACTION ITEM	13		
Type of proposal	Course Change		
Presenter	Prof. Deborah Howard		
HIM 2510 Quality Management in Healthcare	Effective Date: Fall 2022		
Summary			
Prerequisite retains HIM 1000 and CGS 1100, but replaces (MAC 1105 or STA 2023) with (MGF 1106 or STA 2023) to match adjustment to GE Core Math requirement in HIT, AS. This will allow flexibility for students who have completed higher math. Final PRQ wording: HIM 1000, CGS 1100, and (MGF 1106 or STA 2023), all with a grade of “C” or better*			
*Syllabus and proposal have been updated to reflect this PRQ change.			
Credits increase from 2 to 3 to cover “increased industry content” required to meet significant increases in “quality management initiatives and monitoring in healthcare.” At the 4/1 meeting, Prof. Howard explained these changes in detail and how they could be fulfilled with no further changes to course description, topic outline, or CLOs. Info added to proposal Justification for Changes.			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Motion to accept with modifications made during the meeting: Davis; Second: Commendatore. Unanimous vote to approve.			

Attachments:

- 1) HIM 2510 Impact report
- 2) **HIM 2510 Quality Management in Healthcare – FINAL Syllabus for Fall 2022, 4-25-22**

Impacts: Credit hour increase has been copied to Program Change Proposal for Health Information Technology, AS (Item 16 on this agenda).

ACTION ITEM	14
Type of proposal	Course Change
Presenter	Prof. Deborah Howard
HIM 2729 Advanced Coding and Reimbursement	Effective Date: Fall 2022
Summary	
Updated course description, topic outline, and increased credit and contact hours (from 2 to 3 each) will allow enhanced coverage of advanced coding and reimbursement issues. Additional focus on case studies, research, and application exercises will better prepare students to meet industry demands such as auditing and regulatory compliance.	
Prerequisites slightly reworded to meet current catalog standards. No change to required course list.	
CURRICULUM ACTION	
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted with Minor Corrections <input type="checkbox"/> Proposal Postponed <input type="checkbox"/> Proposal Denied	
Motion to accept: Van Glabek; Second: Peterson. Unanimous vote to approve.	
Attachments:	
<ol style="list-style-type: none"> 1) HIM 2729 Impact report 2) HIM 2729 Advanced Coding and Reimbursement – FINAL Syllabus for Fall 2022, 4-25-22 	
Impacts: Credit hour increase has been copied to Program Change Proposal for Health Information Technology, AS (Item 16 on this agenda).	

Program/Certificate Change Proposals

ACTION ITEM	15
Type of proposal	Program or Certificate Change
Presenter	Prof. Deborah Howard
Medical Information Coder/Biller, CCC	Effective Date: Fall 2022
Summary	
Anatomy & Physiology requirement: BSC 1084C (4 credits) deleted because it is not a GE Core course, which is required for the HIT, AS that this CCC feeds. The requirement is now (BSC 1085C or BSC 1093C A&P I) [4 credits] and (BSC 1086C or BSC 1094C A&P II) 4 credits.	
To make room for the second BSC course, HIM 2210 Healthcare Information Systems is deleted (-3 credits). HIM 2813 [now 2814C] decreases from 3 to 2 credits (-1 credit) [by HIM 2813 Course Change Proposal approved at this meeting]. No change in total credits to CCC = 37.	
Additional impacts from Course Change proposals approved at this meeting: HIM 2279 title change; HIM 1802 [now 1800C] course number and title change.	
Related Course Change proposals on this agenda were approved prior to bringing this Certificate Change proposal to vote.	
CURRICULUM ACTION	
<input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Accepted with Minor Corrections <input type="checkbox"/> Proposal Postponed <input type="checkbox"/> Proposal Denied	

Motion to accept with modifications made during the meeting: Commendatore; Second: Moffett.
Unanimous vote to approve.

Attachments:

- 1) **Medical Information Coder-Biller, CCC catalog page FINAL 5-12-22**
- 2) Medical Information Coder-Biller, CCC - FDOE Framework 2021-22
- 3) **Medical Information Coder-Biller, CCC - Course-Framework Matrix FINAL 5-12-22**

Note to Department: New courses HIM 1800C and HIM 2814C were approved by SCNS, and replace HIM 1802 and HIM 2813, respectively. Course numbers have been updated on the CCC program page and matrix. Course equivalencies will be noted in the catalog.

ACTION ITEM	16
Type of proposal	Program or Certificate Change
Presenter	Prof. Deborah Howard
Health Information Technology, AS	Effective Date: Fall 2022

Summary

General Education Requirements (increase from 19 to 20 credit hours)

- (SPC 1017 or SPC 2608) requirement deleted from Communications (- 3 credits).
- GE Core HUM – Writing Intensive course now specified as HUM 2020. Although not state required for AS programs, department wishes to keep WI requirement for HIT, AS students.
- (MGF 1106 or STA 2023) replaces (MAC 1105 or STA 2023) to meet CAHIIM accreditation standards.
- GE Core Social Sciences Civic Literacy requirement (AMH 2020 or POS 2041) replaces PSY 2012.
- GE Core Natural Sciences: BSC 1084C (4 credits) deleted from cluster because it is not a GE Core course. Because this option was present, only 4 credits were required to fulfill this category.
- GE Core/Other Natural Sciences requirements = (BSC 1085C or BSC 1093C) 4 credits and (BSC 1086C or BSC 1094C) 4 credits. (+4 CR; net increase of 1 CR in GE requirements)

Program Requirements (decrease from 51 to 50 credit hours) as impacted by related course actions approved in items above:

Course Discontinuation Proposal

- HIM 2214 Health Data Management deleted (-3 credits)

Course Change proposal (title change)

- HIM 2279 Healthcare Reimbursement → Medical Insurance and Billing

Course Change proposal (course number and title change)

- HIM 1802 Professional Practice Experience I → **HIM 1800C** Medical Office Simulation

Course Change proposals (course number, title, and/or credits changed)

- HIM 2813 Professional Practice Experience II → **HIM 2814C** Coding Office Simulation (3 to 2 credits) (-1 credit)
- HIM 2940 Professional Practice Experience III → Health Information Technology Capstone Experience (2 to 3 credits) (+1 credit)
- HIM 2729 Advanced Coding and Reimbursement (2 to 3 credits) (+1 credit)
- HIM 2510 Quality Management in Healthcare (2 to 3 credits) (+1 credit)

CURRICULUM ACTION

Accepted | **Accepted with Minor Corrections** | Proposal Postponed | Proposal Denied

Motion to accept with modifications made during the meeting: Moffett; Second: Cameron.
Unanimous vote to approve.

Attachments:

- 1) [Health Information Technology, AS catalog page FINAL 5-12-22](#)
- 2) Health Information Technology, AS – FDOE Framework 2021-22
- 3) [Health Information Technology, AS 2021-22 Course-Framework matrix FINAL 5-12-22](#)

Note to Department: New courses HIM 1800C and HIM 2814C were approved by SCNS, and replace HIM 1802 and HIM 2813, respectively. Course numbers have been updated on the AS program page and matrix. Course equivalencies will be noted in the catalog.

D. SOCIAL AND HUMAN SERVICES**Course Change Proposals**

Items 17 & 18 heard and brought to vote together:

ACTION ITEM	17		
Type of proposal	Course Change		
Presenter	Prof. Cristy Clark		
SOW 2031 Introduction to Social Work		Effective Date: Fall 2022	
Summary			
Delete PRQ (College-level-English readiness) and note specifying programs to which course applies. PRQ = None.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Attachments:			
1) SOW 2031 Catalog Search - Impact Report 3-7-22			
2) SOW 2031 Introduction to Social Work – FINAL Syllabus for Fall 2022, 4-25-22			

ACTION ITEM	18		
Type of proposal	Course Change		
Presenter	Prof. Cristy Clark		
HUS 1001 Introduction to Human Services		Effective Date: Fall 2022	
Summary			
Delete PRQ (College-level-English readiness) and note specifying programs to which course applies. PRQ = None.			
Before final CC review, syllabus sections III & IV were edited to meet current format standards. Removed parenthetical CSHSE statements from Section IV CLOs.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Motion to accept Items 17 & 18: Cameron; Second: Commendatore. Unanimous vote to approve.			
Attachments:			
1) HUS 1001 Impact Report			
2) HUS 1001 Introduction to Human Services – FINAL Syllabus for Fall 2022, 4-25-22			

ACTION ITEM	19		
Type of proposal	Course Change		
Presenter	Prof. Cristy Clark		
HUS 1320 Theories and Foundations of Crisis Intervention		Effective Date: Fall 2022	

Summary

Change Prerequisite to “(HUS 1001 or SOW 2031) with a grade of “C” or better” - removing *statement about programs to which this course applies.

Minutes:

1) Following discussion, Social & Human Services program director and SoHP dean decided to **keep “with a grade of “C” or better” on PRQ of all relevant courses (Course Change proposals, Items 19-24 on this agenda).**

Justification to be added to proposal: The department is setting a minimum grade of “C” on all courses required for the Social and Human Services, AS degree to meet specifications of articulation agreements currently under consideration. This program-level change would not necessarily apply to all prerequisites for required program courses, especially where PRQs are offered by other departments. Therefore, to simplify course requirements and ensure future minimum grade standards will be met, the requirement to earn a minimum grade of “C” on prerequisite courses is being applied to the applicable set of Course Change proposals on the 4/1/22 Curriculum Committee meeting agenda.

2) Edits to syllabus/proposal: Before final CC review, syllabus sections III & IV were edited to meet current format standards (e.g., converted numbers to bullet points; removed parenthetical CSHSE statements from CLOs). One CLO appeared under both Sections IV.A. and B. of syllabus. Deleted duplicated CLO under IV.B. Curriculog Comments entered to explain all structural modifications.

CURRICULUM ACTION

Accepted **Accepted with Minor Corrections** Proposal Postponed Proposal Denied

Motion to accept with modifications made during the meeting: Van Glabek; Second: Cameron. Unanimous vote to approve.

Attachments:

1) HUS 1320 Impact report; 2) **HUS 1320 Theories and Foundations of Crisis Intervention – FINAL Syllabus for Fall 2022, 4-25-22**

ACTION ITEM	20
Type of proposal	Course Change
Presenter	Prof. Cristy Clark
HUS 2200 Dynamics of Groups and Group Counseling	Effective Date: Fall 2022
Summary	
Change Prerequisite from “HUS 2302 with a C or better” to “(HUS 1001 or SOW 2031) with a grade of “C” or better”	
Following discussion, Social & Human Services program director and SoHP dean decided to keep “with a grade of “C” or better” on PRQ. Justification added to proposal as in Item 19 above.	
Administrative edits to syllabus format and content (deleted CLO repeated in IV.B.) made with consent of program director and dean and reviewed by CC prior to 4/1/22 meeting.	
Reviewers’ questions:	
1) Justification for deleting PRQ HUS 2302 is confusing to reviewers. Is this course no longer valuable as a PRQ? If the content was considered important before, what has changed?	
2) Related Q: Is the content of HUS 1001 and/or SOW 2031 sufficient preparation for this course? HUS 2302 is not required by the Statewide Postsecondary Articulation Manual for matriculation to baccalaureate programs. HUS 1001 and/or SOW 2031 provide sufficient preparation for most 2000-level courses in the Social and Human Services, AS program.	
CURRICULUM ACTION	

<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
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Motion to accept with modifications made during the meeting: Moffett; Second: Van Glabek. Unanimous vote to approve.

Attachments:

- 1) HUS 2200 Impact report
- 2) **HUS 2200 Dynamics of Groups and Group Counseling – FINAL Syllabus for Fall 2022, 5-2-22**

ACTION ITEM	21
Type of proposal	Course Change
Presenter	Prof. Cristy Clark
HUS 2302 Basic Counseling Skills title changes to HUS 2302 Techniques of Interviewing	Effective Date: Fall 2022
Summary	
<p>New title better reflects course content. "Counseling theory" removed from course description. PRQ = (HUS 1001 or SOW 2031) with a grade of "C" or better. Extraneous program information deleted.</p> <p>After discussion, program director and SoHP dean decided to keep "with a grade of "C" or better" on PRQ statement. Justification added to proposal as in Item 19 above.</p> <p>Administrative edits to syllabus format and content (e.g., deleted CLO repeated in IV.B.) made with consent of program director and dean and reviewed by CC prior to 4/1/22 meeting.</p>	

CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

Motion to accept with modifications made during the meeting: Peterson; Second: Cameron. Unanimous vote to approve.

Attachments:

- 1) HUS 2302 Impact report
- 2) **HUS 2302 Techniques of Interviewing – FINAL Syllabus for Fall 2022, 5-2-22**

Impacts: Course title change has been copied to the Program/Certificate Change proposals for:

- 1) Social & Human Services, AS (Item 25)
- 2) Addiction Services, CCC (Item 26)

Registrar: Please see Impact Report for additional certificates affected by course title change.

ACTION ITEM	22
Type of proposal	Course Change
Presenter	Prof. Cristy Clark
HUS 2404 Working with Alcoholics and Other Drug Abusers	Effective Date: Fall 2022
Summary	
<p>PRQ changes from "HUS 2428 with a C or better" to "(HUS 1001 or SOW 2031) with a grade of "C" or better."</p> <p>After discussion, program director and SoHP dean decided to keep "with a grade of "C" or better" on PRQ statement. Justification added to proposal as in Item 19 above.</p> <p>Administrative edits to syllabus format and content (e.g., deleted CLO repeated in IV.B.) made with consent of program director and dean and reviewed by CC prior to 4/1/22 meeting.</p>	
CURRICULUM ACTION	

<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
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Motion to accept with modifications made during the meeting: Commendatore; Second: Peterson. Unanimous vote to approve.

Attachments:

- 1) HUS 2404 Impact report
- 2) **HUS 2404 Working with Alcoholics and Other Drug Abusers – FINAL Syllabus for Fall 2022, 5-2-22**

ACTION ITEM	23
Type of proposal	Course Change
Presenter	Prof. Cristy Clark
HUS 2500 Issues and Ethics in Human Services	Effective Date: Fall 2022
Summary	
<p>PRQ changes from “HUS 2302 with a C or better” to “(HUS 1001 or SOW 2031) with a grade of “C” or better.”</p> <p>After discussion, program director and SoHP dean decided to keep “with a grade of “C” or better” on PRQ statement. Justification added to proposal as in Item 19 above.</p> <p>Administrative edits to syllabus format and content (deleted CLO repeated in IV.B.) made with consent of program director and dean and reviewed by CC prior to 4/1/22 meeting.</p> <p>Reviewers’ questions and answers same as in Item 20.</p>	
CURRICULUM ACTION	
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections
<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

Motion to accept with modifications made during the meeting: Commendatore; Second: Peterson. Unanimous vote to approve.

Attachments:

- 1) HUS 2500 Impact report
- 2) **HUS 2500 Issues and Ethics in Human Services – FINAL Syllabus for Fall 2022, 5-2-22**

ACTION ITEM	24
Type of proposal	Course Change
Presenter	Prof. Cristy Clark
HUS 2525 Mental Health Issues in Human Services	Effective Date: Fall 2022
Summary	
<p>PRQ changes from “HUS 2302 with a C or better” to “(HUS 1001 or SOW 2031) with a grade of “C” or better.”</p> <p>After discussion, program director and SoHP dean decided to keep “with a grade of “C” or better” on PRQ statement. Justification added to proposal as in Item 19 above.</p> <p>Administrative edits to syllabus format and content (deleted CLO repeated in IV.B.) made with consent of program director and dean and reviewed by CC prior to 4/1/22 meeting.</p> <p>Reviewers’ questions and answers same as in Item 20.</p>	
CURRICULUM ACTION	
<input type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections
<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

Motion to accept with modifications made during the meeting: Commendatore; Second: Peterson. Unanimous vote to approve.

Attachments:

- 1) HUS 2525 Impact report
- 2) **HUS 2525 Mental Health Issues in Human Services – FINAL Syllabus for Fall 2022, 5-2-22**

Program/Certificate Change Proposals

ACTION ITEM	25		
Type of proposal	Certificate Change		
Presenter	Prof. Cristy Clark		
Addiction Services, CCC			Effective Date: Fall 2022
Summary			
Change Program Requirement HUS 1001 to “HUS 1001 <u>OR</u> SOW 2031.” Delete note regarding SOW 2031, as it <i>does</i> meet the requirements for this Certificate.			
Include “All courses must be completed with a grade of “C” or better.” under the “Program Structure” section on the Catalog page.			
Apply HUS 2302 course title change to “Techniques of Interviewing” – Course Change proposal approved at this meeting (Item 21).			
CURRICULUM ACTION			
<input type="checkbox"/> Accepted	<input checked="" type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied
Motion to accept with modifications made during the meeting: Van Glabek; Second: Peterson. Unanimous vote to approve.			
Attachments:			
1) Addiction Services, CCC catalog page 5-3-22			
2) FDOE Frameworks 2021-22			
3) Course-Framework matrix 5-2-22			

ACTION ITEM	26		
Type of proposal	Program Change		
Presenter	Prof. Cristy Clark		
Social and Human Services, AS			Effective Date: Fall 2022
Summary			
GE “Core” replaces “Any” Math, Natural Sciences, Humanities. PSY 2012 replaced with GE Core Social Sciences/Civic Literacy statement. Natural Sciences “with a Lab” phrase deleted, and credits reduced from 4 to 3.*			
* This credit reduction was approved by CC 4-3-2020 via a Program Change Proposal, effective Fall 2021. It was missed when the current catalog was created but has been corrected in an addendum.			
GE total decreases from 16 to 15.			
Change Program Requirement HUS 1001 to “HUS 1001 <u>OR</u> SOW 2031.” Delete note regarding SOW 2031, as it <i>does</i> meet the requirements for this AS degree.			
HUS 2905 increases from 2 to 3 credits by prior Course Change proposal (approved 4/3/2020).			
Program Requirement total increases from 29 to 30. Credits to degree remain at 60.			

Note: CC review suggestions integrated into proposal and catalog page 3-25-22.

Reinstated "All courses must be completed with a grade of "C" or better." under the "Program Structure" section on the Catalog page.

Apply HUS 2302 course title change to "Techniques of Interviewing" – Course Change proposal approved at this meeting (Item 21).

CURRICULUM ACTION

Accepted **Accepted with Minor Corrections** Proposal Postponed Proposal Denied

Motion to accept with modifications made during the meeting: Peterson; Second: Cameron. Unanimous vote to approve.

Attachments:

- 1) **Social and Human Services, AS catalog page 5-3-22**
- 2) FDOE Frameworks 2021-22 (pdf 5-3-22)
- 3) **Course-Framework matrix 3-10-22**

E. NURSING

Course Discontinuation Proposals (11)

SCNS requested immediate discontinuation of any Nursing courses that are no longer active so course numbers can be recycled for future use (see appended Email). These 11 Course Discontinuation proposals are for courses no longer taught in the AS and/or BS Nursing curriculum. The provost has approved the Fall 2022 Effective Date (AY 2022-2023 catalog).

Attachments for all Nursing course discontinuations:

- **NUR Course Discontinuations – 2021-2022 Catalog list FINAL_4-20-2022 – Effective_2022-23_ catalog**
- NUR Course Discontinuations email from FDOE 1.31.22
- Nursing AS Course Rollout Sp21-Sp23 FINAL 3-2-21

Minutes: June Davis presented the ASN Course Discontinuation proposals (Items 27-33), and Marsha Weiner presented the BSN Course Discontinuation proposals (Items 34-28). All courses proposed for discontinuation were associated with former ASN or BSN curricula and have been taught out.

Motion to accept items 27-37: Commendatore; Second: Callahan. Unanimous vote to approve.

Items 27-32 were part of a former ASN curriculum and have been taught out.

ACTION ITEM	27
Type of proposal	Course Discontinuation
Presenter	Prof. June Davis
NUR 1020 Nursing Concepts: Health and Wellness Across the Lifespan	Effective Date: Fall 2022
Summary	
Coreq = NUR 1020L. Courses have been taught out from an AS Nursing curriculum that has been replaced. No active courses or programs will be impacted by this action.	
Attachment: Impact report.	
CURRICULUM ACTION	
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections <input type="checkbox"/> Proposal Postponed <input type="checkbox"/> Proposal Denied

ACTION ITEM	28
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Type of proposal	Course Discontinuation		
Presenter	Prof. June Davis		
NUR 1020L Nursing Concepts: Health and Wellness Across the Lifespan Clinical	Effective Date: Fall 2022		
Summary			
Coreq = NUR 1020. Courses have been taught out from an AS Nursing curriculum that has been replaced. No active courses or programs will be impacted by this action.			
Attachment: Impact report.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	29		
Type of proposal	Course Discontinuation		
Presenter	Prof. June Davis		
NUR 1025L Nursing Concepts: Health and Wellness Across the Lifespan Practicum	Effective Date: Fall 2022		
Summary			
Course has been taught out from an AS Nursing curriculum that has been replaced. No active courses or programs will be impacted by this action.			
Attachment: Impact report.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	30		
Type of proposal	Course Discontinuation		
Presenter	Prof. June Davis		
NUR 1214L Nursing Concepts: Health to Illness Across the Lifespan Practicum	Effective Date: Fall 2022		
Summary			
PRQ = NUR 1025L. Courses have been taught out from an AS Nursing curriculum that has been replaced. No active courses or programs will be impacted by this action.			
Attachment: Impact report.			
CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	31		
Type of proposal	Course Discontinuation		
Presenter	Prof. June Davis		
NUR 1034 Nursing Concepts: Health to Illness Across the Lifespan	Effective Date: Fall 2022		
Summary			
Coreq = NUR 1034L; Prereqs = NUR 1020, NUR 1020L, NUR 1025L. Courses have been taught out from an AS Nursing curriculum that has been replaced.			

No active courses or programs will be impacted by this action. NUR 1034 & 1034L are prerequisites for Level 3 NUR courses that are no longer open for enrollment: NUR 2033, 2033L, 2424, 2440, 2440L. These 2000-level courses are being taught out in Spring 2022 and will be discontinued in the next AY.

Attachment: Impact report.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Proposal Postponed Proposal Denied

ACTION ITEM	32
Type of proposal	Course Discontinuation
Presenter	Prof. June Davis

NUR 1034L Nursing Concepts: Health to Illness Across the Lifespan Clinical	Effective Date: Fall 2022
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Summary

Coreq = NUR 1034L; Prereqs = NUR 1020, NUR 1020L, NUR 1025L. Courses have been taught out from an AS Nursing curriculum that has been replaced.

No active courses or programs will be impacted by this action. NUR 1034 & 1034L are prerequisites for Level 3 NUR courses that are no longer open for enrollment: NUR 2033, 2033L, 2424, 2440, 2440L. These 2000-level courses are being taught out in Spring 2022 and will be discontinued in the next AY.

Attachment: Impact report.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Proposal Postponed Proposal Denied

Items 33-37 were part of a former RN-to-BSN (Nursing BS) curriculum and have been taught out.

ACTION ITEM	33
Type of proposal	Course Discontinuation
Presenter	Prof. Marsha Weiner

NUR 3826 Legal Ethical Aspects in Nursing	Effective Date: Fall 2022
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Summary

Last enrolled in Fall 2017. Course has been taught out of old BSN curriculum that has been replaced. No active courses or programs will be impacted by this action.

Attachment: Impact report.

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Proposal Postponed Proposal Denied

ACTION ITEM	34
Type of proposal	Course Discontinuation
Presenter	Prof. Marsha Weiner

NUR 4636 Community Health Nursing Theory	Effective Date: Fall 2022
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Summary

Last enrolled Fall 2016. Taught out of old BSN curriculum that has been replaced. Coreq = NUR 4636L, also being discontinued. No active courses or programs will be impacted by this action.

Attachment: Impact report.

CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	35
Type of proposal	Course Discontinuation
Presenter	Prof. Marsha Weiner
NUR 4636L Community Health Nursing Practicum	Effective Date: Fall 2022
Summary	
Last enrolled Spring 2017. Taught out of old BSN curriculum that has been replaced. Coreq = NUR 4636, also being discontinued. No active courses or programs will be impacted by this action.	
Attachment: Impact report.	

CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	36
Type of proposal	Course Discontinuation
Presenter	Prof. Marsha Weiner
NUR 4847 Clinical Decision Making	Effective Date: Fall 2022
Summary	
Course was last enrolled Fall 2017. Taught out of old BSN curriculum that has been replaced. No active courses or programs will be impacted by this action.	
Attachment: Impact report.	

CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

ACTION ITEM	37
Type of proposal	Course Discontinuation
Presenter	Prof. Marsha Weiner
NUR 4955 Nursing Capstone	Effective Date: Fall 2022
Summary	
Course was last enrolled Fall 2020. Taught out of old BSN curriculum that has been replaced. No active courses or programs will be impacted by this action.	
Attachment: Impact report.	

CURRICULUM ACTION			
<input checked="" type="checkbox"/> Accepted	<input type="checkbox"/> Accepted with Minor Corrections	<input type="checkbox"/> Proposal Postponed	<input type="checkbox"/> Proposal Denied

Program Change Proposal

ACTION ITEM	38
Type of proposal	Program or Certificate Change
Presenter	Prof. June Davis & Dr. Marsha Weiner
Nursing, BS (RN to BSN)	Effective Date: Fall 2022
Summary	

Program page has been completely reorganized and streamlined.

Course-related changes to Narratives:

- 1) **Purpose/Admission Requirements:** Deleted requirement that “all GE courses, foreign language competency, and RN-to-BSN Program Specific courses must be completed before applying.”
- 2) **Program Structure:** 120 CR now consist of 36 GE, 9 CR Lower Division Program Requirements, 30 CR Upper Division RN-to-BSN Program Requirements, 45 CR Electives (1000-4000 level). Students must complete all GE before enrolling in NUR 2827C in last semester of study.

Changes made to meet FDOE GE/CL requirements and FSW GE restructuring:

“General Education and RN to BSN Specific Prerequisite Requirements: 42 Credits” category changed to: **General Education Requirements: 36 CR** and **Lower Division Program Requirements: 9 CR**. To offset the 3-credit net increase, **Electives** decrease from 48 to **45 CR**.

- Added GE Social Science with Civic Literacy courses recommended in place of DEP 2004. [GE Core SocSci remains (PSY 2012 or SYG 1000).]
- Moved (SPC 1017 or SPC 2608) [3 CR] and DEP 2004 (3 CR) from GE [Comm and Soc Sci] to Lower Division Program Requirements. **HUN 1201 Human Nutrition (3 CR)** completes this category.
 - Dr. Such noted: “HUN 1201 was inadvertently removed in the current catalog but is still on the graduation audit and is a required program course. Added this course back in here.”
- GE Natural Sciences: “12 CR including RN to BSN Specific Prerequisites” – statement struck. No specific program prerequisite courses were listed. Students will now be required to take the following 12 credits to complete the GE Natural Sciences (Core and other NS – 6 CR) and GE Other (6 CR) requirements: MCB 2010C [4 CR], (BSC 1086C or BSC 1094C) [4 CR], and (BSC 1086C or BSC 1094C) [4 CR].

CURRICULUM ACTION

Accepted Accepted with Minor Corrections Proposal Postponed Proposal Denied

Motion to accept: Commendatore; Second: Peterson. Unanimous vote to approve.

Attachments:

- 1) **Nursing, BS catalog page, 5-3-22**
- 2) Nursing BS – override approval email – admit before GE done 12-14-21

Note to Program Director, Chair, and Dean: Compare Academic Standards section of ASN and BSN catalog pages and consider revising for consistency.

Key attachments are included in zip files with the 4/1/22-AM CC meeting Summary Report email.