# FSW Curriculum Committee Summary Report

| April 1, 2022 | Afternoon meeting 1:00 pm – 3:30 pm | Zoom: https://fsw.zoom.us/j/89141673654 |
|---|---|---|
| **CHAIR** | Dr. Sheila Seelau | |
| **VICE CHAIR** | Professor Kelsea Cid | |

**Corrections to agenda and amended items** appear in green font.

**Meeting Minutes** appear in blue font.

**Notifications** appear in red font. Notifications include clarifications of intent and application, as well as reminders that further action(s) may be required. Although required additional notifications are noted on most proposals, please check whether any/all of these are necessary:

- Notify GEAC of any changes to be applied to the GEPG for 2022-2023.
- Notify Deans/Department Chairs of any changes that affect courses or programs, both within and outside of the proposing originator's Department or School.
- Notify Academic Advising and/or Program Advisors of changes to be applied to advising sheets for programs listed on Impact Reports.

**Abbreviations:**

CC = Curriculum Committee
CL = Civic Literacy
CLOs = Course Learning Objectives/Outcomes
FDOE = Florida Department of Education
GE = General Education
GEAC = General Education Advisory Council
GEPG = General Education Program Guide
LAC = Learning Assessment Committee
SCNS = State Course Numbering System
TC = Tracked Changes (e.g., file titles: wTC vs. FINAL = tracked changes have been accepted)

**Summary of Administrative Edits:**

Based on Provost's guidance group discussions, edits to narrative sections have been made for consistency across AS, BS, and BAS program pages. CC Executive team applied standardized format and language to program pages and syllabi. Registrar & Advising team reformatted "course block" requirements (i.e., those with or/and options). These sections are outside the normal purview of CC and must be approved by Deans and the Provost. Please contact the provost to make additional changes after this meeting.

All proposals for this meeting were submitted by **SoAHSS, SoPAS,** and **SoBT.**

**Item Summary:** All items are effective Fall 2022 (AY 2022-2023) unless otherwise specified.

| Information Items: Syllabus Changes |
|---|
| 1 EGS 1001 Introduction to Engineering |
| 2 ENC 1101 Composition I |
| 3 JOU 1100 Basic Reporting |
| 4 MMC 1000 Survey of Mass Communication |
| **Program/Certificate Change Proposals** |
| 5 Music Production and Technology, AS |
| 6 Scientific Workplace Preparation, CCC |

| | |
|---|---|
| 7 Science and Engineering Technology, AS | |
| 8 Public Safety Administration, BAS | |
| 9 Network Systems Technology, AS | |
| 10 Computer Programming and Analysis, AS | |
| 11 Information Systems Technology, BAS | |
| 12 Accounting Technology, AS | |
| 13 Small Business Management, CCC | |
| 14 Business Development and Entrepreneurship, CCC | |
| 15 Business Analytics, AS | |
| 16 Business Administration and Management, AS | |
| 17 Supervision and Management, BAS | |

**Attendance**

| FACULTY MEMBER | Present/Absent | Voting Proxy |
|---|---|---|
| Sheila Seelau, Chair | P | |
| Kelsea Cid, Vice Chair | P | |
| Jeremy Pilarski | P | |
| David Evans, Jr. | P | |
| Moffett, Randy | P | |
| Dani Peterson | P | |
| Monique Harrington | P | |
| Alisa Callahan | P | |
| Bill Van Glabek | P | |
| Julia Kroeker | P | |
| June Davis | P | |
| Marsha Weiner | P | |
| Angus Cameron | P | |
| Tina Churchill | P | |
| Commendatore, Eric | P (part – QEP conflict) | none |
| Anthony Valenti | P | |

| EX OFFICIO MEMBER | Present/Absent | Representative (non-voting) |
|---|---|---|
| Deborah Teed | P | |
| Tim Maricle | P | |
| Joseph Van Gaalen | A | D'ariel Barnard |
| Grant Farland | A | none |
| Brenda Knight | P | |
| April Falso | P | |
| Rytlewski, Jenna | P | |
| Christy Gilfert | A | none |
| Andrae Jones | P | |
| McClinton, Martin | P | |

## I. INFORMATION ITEMS

## A. SYLLABUS CHANGE PROPOSALS

### SoBT

| INFORMATION ITEM | 1 |
|---|---|
| **Type of proposal** | Info Item: Syllabus Changes |
| **Presenter** | Dr. Elizabeth Schott |

| **EGS 1001 Introduction to Engineering** | **Effective Date: Fall 2022** |
|---|---|
| **Summary** | |

Integral GE Competency changed from *Visualize* to *Evaluate* to better match supporting CLO, which was slightly rewritten. Additional CLOs modified to reflect current content.

Administrative edits to syllabus format completed prior to meeting. Removed unnecessary capitalizations from topic outline.

**Attachment: EGS 1001 Introduction to Engineering - FINAL Syllabus for Fall 2022, 5-5-22**

### SoAHSS

| INFORMATION ITEM | 2 |
|---|---|
| **Type of proposal** | Info Item: Syllabus Changes |
| **Presenter** | Prof. Jeremy Pilarski (for Dr. Amy Trogan) |

| **ENC 1101 Composition I** | **Effective Date: Fall 2022** |
|---|---|
| **Summary** | |

Revised CLOs supporting Integral GE Competencies *Communicate* and *Research* to clarify and to reflect current content. Minor edits to topic outline. Typo in course description corrected.

**Attachment: ENC 1101 Composition I - FINAL Syllabus for Fall 2022, 5-5-22**

| INFORMATION ITEM | 3 |
|---|---|
| **Type of proposal** | Info Item: Syllabus Changes |
| **Presenter** | Dr. Bill Kelvin |

| **JOU 1100 Basic Reporting** | **Effective Date: Fall 2022** |
|---|---|
| **Summary** | |

CLOs updated for clarity and precision, to reflect modern technology and student interests, and to reduce repetition.

**Attachment: JOU 1100 Basic Reporting - FINAL Syllabus for Fall 2022, 5-5-22**

| INFORMATION ITEM | 4 |
|---|---|
| **Type of proposal** | Info Item: Syllabus Changes |
| **Presenter** | Dr. Evan Layne Johnson |

| **MMC 1000 Survey of Mass Communication** | **Effective Date: Fall 2022** |
|---|---|
| **Summary** | |

Updated Master Syllabus from 2013-14 to current 2021-22 / 2022-23 format. CLOs rewritten and matched to 3 Integral GE Competencies: Communicate, Think, and Analyze.

**Curriculog supporting attachment:**

2) MMC 1000 Survey of Mass Communications – Syllabus 2013-14 [Filed]

**Post-meeting issues and resolutions:**

1) Upon final review, the CC Chair noticed that changes had been made to the Course Title, Course Description, and Topic Outline as well. These are substantive changes that require full review and Curriculum Committee vote, thus should have been submitted on a Course Change proposal.

CC Chair added Course Title, Course Description, and Topic Outline changes to the Curriculog proposal in field E [Topic Outline]. Since reviewers did not voice any concerns, we will consider these changes accepted with the provost's approval in Curriculog.

2) There are Course Title discrepancies between 2013-14 syllabus and 2021-22 (2022-2023) syllabus, and between FSW catalog and SCNS. The old syllabus and SCNS use the plural "Communications" but the new syllabus and FSW catalog use the singular "Communication." The current syllabus, FSW catalog, and SCNS need to be consistent. Dr. Teed verified "Communication" is correct. Asst. Registrar Tim Maricle asked to notify SCNS of title correction.

3) The proposed effective date = Fall 2022, but the Justification for changes implies that the originating faculty member may already be using the modified syllabus during Spring 2022.

The final syllabus (dated 5/6/2022) is to be held for the 2022-2023 Document Manager.

The Chair and Dean are reminded that syllabus changes, like other course changes, must be presented to Curriculum Committee prior to implementation and on the schedule set by the Curriculum Calendar. Exceptions must be approved by the provost (e.g., syllabus changes submitted during summer for Fall use).

4) Syllabus sections XI and XII contained specific instructions, information, and course policies. These sections are open for completion by individual instructors. CC cannot approve any changes to a syllabus master beyond sections I-IV.

CC Chair reverted syllabus sections XI & XII to master format, removing specifics. Please consult the Vice Provost of Academic Affairs for procedures to standardize syllabus sections at the department or course level.

**Attachment:**
1) **MMC 1000 Survey of Mass Communication - FINAL Syllabus Master for Fall 2022, 5-6-22**

## II. ACTION ITEMS: PROGRAM/CERTIFICATE CHANGE PROPOSALS

**SoAHSS**

| ACTION ITEM | 5 | |
|---|---|---|
| **Type of proposal** | Program or Certificate Change | |
| **Presenter** | Prof. Mike Molloy | |
| **Music Production and Technology, AS** | | **Effective Date: Fall 2022** |
| **Summary** | | |

State-mandated Core GE requirements applied by changing "Any" to "Core" Math, Natural Sciences, and Social Sciences. Added CL course recommendations to GE Core Social Sciences.

On the two required piano courses, "or proficiency by audition" was added after #credits. Students who place higher than Level II will be waived from these courses but will not be granted course credits. They will take 2 additional credits of Electives instead.

Electives (18-20 credits); formerly Additional Technical Electives (12 credits): Added MVK xxxx (titles vary - any MVK courses will count) and 4 MUT course options to allow students more choices and serve various pathways. MVK xxxx did not list course credits, only the maximum allowed ("up to 4 credits"). Range of 1-2 credits was added.

**CURRICULUM ACTION**

| ☐ Accepted | ☒ **Accepted with Minor Corrections** | ☐ Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|

**Motion to accept with minor corrections:** Moffett; Second: Callahan. Unanimous vote to approve.

**Attachments:**

1) **Music Production and Technology, AS – Catalog page FINAL w/TC 5-10-22**

2) **Music & Sound Production and Technology, AS - FDOE Frameworks 2021-22**

3) **Music Production and Technology, AS Course-Framework Matrix 5-10-22**

**Note to Department:**

MUN 2022 (1 CR) has a note indicating that it may be repeated 8 times. **Reminder:** Due to the approval of New Course MUN 2013, the Music faculty need to submit Course Change Proposals for all Ensembles to cap repeatability at 4 credits [or submit a memo with Provost approval].

**SoPAS**

| ACTION ITEM | 6 | |
|---|---|---|
| **Type of proposal** | Program or Certificate Change | |
| **Presenter** | Prof. Gerald Anzalone | |
| **Scientific Workplace Preparation, CCC** | | **Effective Date: Fall 2022** |
| **Summary** | | |

"Any" GE changed to "Core" on Humanities, Math, Social Sciences. Civic Literacy recommendations added to Core GE Social Sciences.

BSC 1105L was listed, but the corequisite lecture course, BSC 1005 was missing from Program Requirements. This has been added. Course title changes for BSC 1005, 1005L, 1010, and 1010L approved by CC 2/4/22 have been updated on the program page and proposal:

- BSC 1005 *Survey of Biology* added to the program requirements.
- BSC 1005L *Survey of Biology Laboratory*
- BSC 1010 *General Biology I*
- BSC 1010L *General Biology I Laboratory*

Course title change for SPC 1017 to *Fundamentals of Communication Studies* approved by CC 10/1/22 has been updated on this proposal and program page.

Reviewers questioned the large number of General Education courses required for this CCC. Of 26 required credits, 15 CR are distributed across 4 GE areas, and 11 credits are specified Natural Science courses. This is inconsistent with other FSW CCCs. AS degree General Education requirements do not usually appear in a CCC. Dr. McClinton explained that this was designed to be a "General Education Natural Sciences" CCC.

**Post-meeting Curriculog updates** completed to resolve remaining review questions:

1) Justifications have been added to explain all changes.

2) Course-to-Framework matrix revised to map each CCC course to FDOE Standards.

**Curriculog Supporting Attachment:** 4) Science and Engineering Technology, AS – Meeting Minutes 9-17-2021

| **CURRICULUM ACTION** | | | |
|---|---|---|---|
| ☐ Accepted | ☒ **Accepted with Minor Corrections** | ☐ Proposal Postponed | ☐ Proposal Denied |

**Motion to accept with minor corrections:** Cameron; Second: Peterson. Unanimous vote to approve.

**Attachments:**

1) **Scientific Workplace Preparation, CCC - Catalog page – FINAL for Fall 2022, 5-11-22**

2) Scientific Workplace Preparation, CCC - FDOE Frameworks 2021-22
3) **Scientific Workplace Preparation, CCC - Course-Framework Matrix 5-11-22**

| ACTION ITEM | 7 | |
|---|---|---|
| **Type of proposal** | Program or Certificate Change | |
| **Presenter** | Prof. Gerald Anzalone | |
| **Science and Engineering Technology, AS** | | **Effective Date: Fall 2022** |
| **Summary** | | |

**General Education:**

- From *Any* to Core GE Humanities; removed PHI 2600 recommendation (not a Core GE HUM)
- From *Any* to Core GE Math – no change to recommended (MAC 1105 or STA 2023)
- From *Any* to Core GE Social Sciences; deleted ECO 2023 recommendation and added Civic Literacy course recommendations (AMH 2020 and POS 2041)
- Course title change for SPC 1017 to *Fundamentals of Communication Studies* approved by CC 10/1/22 has been updated on this proposal and program page.

**Common Core Requirements: Deleted category** and moved courses to other sections.

- Moved CGS (Computer) course requirement to Electives list. This requirement has been identified as a major reason why students don't graduate, and students gain basic computer literacy skills in many GE and science courses.
- Moved CHM 2045/L and 2046/L courses to General Education Requirements, where they fulfill GE Core and Other Natural Sciences requirements that were previously missing. Chemistry is required by the FDOE Frameworks for this program.
- BSC 1010 & 1010L moved to new Program Requirements section and footnoted to 2 recommended specialization areas.

**Course title changes** for BSC 1010, 1010L, 1011, and 1011L approved by CC 2/4/22 have been updated on the program page and proposal:

- BSC 1010 *General Biology I*
- BSC 1010L *General Biology I Laboratory*
- BSC 1011 *General Biology II*
- BSC 1011L *General Biology II Laboratory*

New section - **Program Requirements: 18-38 credit hours** – simplifies degree requirements.

- Course lists merged from Former Laboratory Science Option (2 of 3 areas required); Biomedical Science, Environmental Science, and Engineering Options. Removed headers and updated areas of focus in footnotes.
- Removed Scientific Business option and all its courses, which had not enrolled.
- Students will now choose a minimum of 18 credits of approved courses. Each course is footnoted to indicate focus area(s) for which they are recommended. These 5 areas update the former tracks: Biological, Environmental, and Health Sciences; Engineering Technology, and Geotechnology. Recommendations are based on the Common Prerequisite Manual, admissions requirements for FSW Health Sciences programs, the Pathways Initiative, and ongoing discussions about developing a Geotechnology certificate.
- Courses that do not fit into the updated pathways were deleted, but many may be taken as Electives.

| | |
|---|---|
| **Electives:** Extensive course list replaced with a list of approved prefixes. Students will choose 0-20 credits of 1000-2000 level courses with specified prefixes to complete 64 credit hours required for this AS degree. Noted: SLS 1515 will count an Elective.<br><br>**Post-Meeting Curriculog Updates** completed to resolve remaining review questions, based on meeting minutes and Dr. McClinton's 3/31/22 email:<br><br>1) Course-to-Framework matrix revised to include all specified Program Requirements and General Education courses. The Dean/VPAA is aware that assessment of whether all Framework standards have been met will be somewhat difficult because students choose 18-38 credits freely from a large list of options.<br><br>2) Final changes to catalog page have been made and copied to proposal fields. Justifications for all changes are now complete.<br><br>**Supporting attachments**: 3) S&ET, AS Meeting Minutes 9-27-2021 | |

**CURRICULUM ACTION**

| ☐ Accepted | ☒ **Accepted with Minor Corrections** | ☐ Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|

**Motion to accept with minor corrections:** Cameron; Second: Van Glabek. Unanimous vote to approve.

**Attachments:**

1) **Science and Engineering Technology, AS – Catalog page – FINAL wTC 5-11-22**

2) Science and Engineering Technology, AS - FDOE Frameworks 2021-22

3) **Science and Engineering Technology, AS – Course-Framework Matrix 5-12-22**

4) S&ET, AS Business Dept support Email 11-5-21

5) S&ET, AS – justifications – McClinton email 3-31-22

## SoBT

### A. Public Safety Administration

| ACTION ITEM | 8 | |
|---|---|---|
| **Type of proposal** | Program or Certificate Change | |
| **Presenter** | Prof. Richard Worch | |
| **Public Safety Administration, BAS** | | **Effective Date: Fall 2022** |
| **Summary** | | |

Because GE Core and CL requirements are being integrated into the AA catalog page and GEPG, and GEAC restructuring of the GE Requirements will also be applied in the 2022-2023 catalog, Dr. DeLuca has advised that BAS program pages may now simply state:

> **General Education Requirements: 36 Credit Hours**
>
> **Refer to the FSW General Education Program Guide.**

No changes were made to this program outside of the GE Requirements. Only administrative edits were made to program page narratives, structure, and language.

**CURRICULUM ACTION**

| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|

**Motion to accept:** Van Glabek; Second: Davis. Unanimous vote to approve.

**Attachment: Public Safety Administration, BAS - Catalog page FINAL wTC 5-8-22**

### B. Computer Science

| ACTION ITEM | 9 |
|---|---|
| **Type of proposal** | Program or Certificate Change |
| **Presenter** | Dr. Melinda Lyles |

| **Network Systems Technology, AS** | **Effective Date: Fall 2022** |
|---|---|

| **Summary** |
|---|

**General Education:**

- From "Any" to "Core" GE Mathematics, Humanities, and Social Sciences.
- Math course recommendations kept: (MAC 1105 or STA 2023); both are Core GE Maths.
- HUM recommended course PHI 2100 deleted (not a Core GE HUM).
- GE Core Social Sciences – Deleted ECO 2013 recommendation and replaced with recommended Civic Literacy courses. ECO 2013 may be advised as an Elective.
- (SPC 1017 or SPC 2608) requirement deleted. These courses are not required by the state or FSW (GEAC restructured GE requirements for the AA, reducing Communication to 6 CR). SPC may be advised as an elective.
- Added 3-credit Core GE Natural Sciences requirement.

**Program Requirements (decrease from 39 to 36 CR) & Electives (increase from 3 to 6 CR):**

- Constrained computer course requirement moved to Electives section; prefixes COP and CET added to allow students more choices.

**Curriculog Supporting Attachments:** 4) College Requirement Catalog Memo 3-2-22; 5) SLS 1331 – MAN 2021 CLO Mapping Matrix for 2022-23; 6) 10-8-2021 Department meeting minutes.

| **CURRICULUM ACTION** |
|---|

| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |
|---|---|---|---|

**Motion to accept:** Callahan; Second: Evans. Unanimous vote to approve.

**Attachments:**

1) **Network Systems Technology, AS – Catalog page FINAL wTC 5-8-22**

2) Network Systems Technology, AS - FDOE Frameworks 2021-22

3) **Network Systems Technology, AS Course-Framework Matrix 5-8-22**

| ACTION ITEM | 10 |
|---|---|
| **Type of proposal** | Program or Certificate Change |
| **Presenter** | Prof. David Piro |

| **Computer Programming and Analysis, AS** | **Effective Date: Fall 2022** |
|---|---|

| **Summary** |
|---|

**General Education (18 credits):**

- From "Any" to "Core" GE Mathematics, Humanities, and Social Sciences.
- Math course recommendations kept: (MAC 1105 or STA 2023); both are Core GE Maths.
- HUM recommended course PHI 2100 deleted (not a Core GE HUM).
- GE Core Social Sciences – Deleted ECO 2013 recommendation and replaced with recommended Civic Literacy courses. ECO 2013 may be advised as an Elective.
- (SPC 1017 or SPC 2608) requirement deleted. These courses are not required by the state or FSW (GEAC restructured GE requirements for the AA, reducing Communication to 6 CR). SPC may be advised as an elective.
- Added 3-credit Core GE Natural Sciences requirement.

**Program requirements (decrease from 42 to 36 credits – electives now counted separately)**

- Deleted 2 of the 3 Programming Language options which are no longer offered. Deleted the Programming Language Requirement heading and integrated the remaining 2 courses into the list of Program Requirements.

**Electives (6 credits):**

- Prefix CET added to constrained computer electives to expand students' options.

**Curiculog Supporting Attachments:** 4) College Requirement Catalog Memo 3-2-22; 5) SLS 1331 – MAN 2021 CLO Mapping Matrix for 2022-23; 6) 10-8-2021 Department meeting minutes.

| CURRICULUM ACTION | | | |
|---|---|---|---|
| ☐ Accepted | ☒ **Accepted with Minor Corrections** | ☐ Proposal Postponed | ☐ Proposal Denied |

**Motion to accept with minor corrections:** Moffett; Second: Van Glabek. Unanimous vote to approve.

**Attachments:**

1) **Computer Programming and Analysis, AS – Catalog page FINAL wTC 5-8-22**

2) Computer Programming and Analysis, AS - FDOE Frameworks 2021-22

3) **Computer Programming and Analysis, AS Course-Framework Matrix 5-9-22**

| ACTION ITEM | 11 |
|---|---|
| **Type of proposal** | Program or Certificate Change |
| **Presenter** | Prof. David Piro |
| **Information Systems Technology, BAS** | **Effective Date: Fall 2022** |
| **Summary** | |

1) GE Core and CL requirements have been integrated into the AA degree and General Education Program Guide (GEPG), and the FSW GEAC restructuring of the GE Requirements will be applied in the 2022-2023 catalog. Dr. DeLuca has advised that BAS program pages may now simply state:

> **General Education Requirements: 36 Credit Hours**
>
> **Refer to the FSW General Education Program Guide.**

4/1/22 CC Meeting: SoBT/Dept. representatives requested matching language across the catalog pages for Computer Programming and Analysis, AS and Information Systems Technology, BAS. This resulted in redistribution of sections and credit hours as follows.

2) **Lower Division Program Requirements: 27-33 Credit Hours**

- Changes from "minimum of 42 credits" to "27-33 Credit Hours" due to removal of Electives from this section. **Electives** moved to bottom of the catalog page. Electives may include both lower division and upper division courses, so now specify "Any 1000-4000 level courses" with approved prefixes for 9-15 credit hours.

- **Common Lower Division Requirements (12 Credit Hours)** - Deleted CGS 2108, which is no longer offered. Added footnote to CGS 1100 requirement re: CGS 2108.

- **Lower Division Specialization Track Requirements (15-21 Credit Hours)**
  - **Programming Lower Division Track (21 Credit Hours)** - Corrected credit hours error; said 27 but only 21 credits are listed. Deleted "programming language" requirement, which included two sequences that are no longer taught. Replaced with two courses (COP 2360 and COP 2362) (+6 credits) comprising the C# language sequence that is currently offered.

3) **Upper Division Program Requirements: 42 Credit Hours**

- **Upper Division Core Requirements (24 Credit Hours)** - Although requiring 24 credit hours, only 21 credit hours of courses were listed. ISM 4153 - Enterprise Information Systems (3

credits) had been mistakenly included on the 1/19/2021 5-year course discontinuation memo. A Course Change Proposal to reinstate ISM 4153 in the course inventory was approved 11/5/2021. The course has now been reinstated on the IST, BAS program page.

4) **Changes to Narratives involving course requirements:**

- **Degree Requirements:** Category titles standardized, and credit hours distribution adjusted.

- **Requirements to Enroll in Baccalaureate Courses:** Statements regarding completion of General Education and other courses prior to Capstone were reorganized to match other BS and BAS program pages. At 4/1 meeting, Department representatives agreed that: Before enrolling in CIS 4891 Senior Capstone Project, students must have completed all GE courses and 36 (previously 39) upper-division credit hours.

Additional changes made with administrative guidance and approval.

**Curiculog Supporting Attachments:** 3) College Requirement Catalog Memo 3-2-22; 4) SLS 1331 – MAN 2021 CLO Mapping Matrix for 2022-23; 5) 10-8-2021 Minutes - Department Meeting.

| CURRICULUM ACTION | | | |
|---|---|---|---|
| ☐ Accepted | ☒ **Accepted with Minor Corrections** | ☐ Proposal Postponed | ☐ Proposal Denied |

**Motion to accept with minor corrections:** Callahan; Second: Van Glabek. Unanimous vote to approve.

**Attachments:**

1) **Information Systems Technology, BAS catalog page 5-9-22**
2) **ISM 4153 Enterprise Information Systems – Reinstate on IST, AS – Email 10-5-2021**

## C. Business Management and Accounting

| ACTION ITEM | 12 |
|---|---|
| **Type of proposal** | Program or Certificate Change |
| **Presenter** | Prof. Bill Van Glabek |

| **Accounting Technology, AS** | **Effective Date: Fall 2022** |
|---|---|
| **Summary** | |

Core replaces "Any" GE Math and Humanities; MAC 1105 or STA 2023 recommendations retained; PHI 2100 recommendation deleted (not a Core HUM). ECO 2013 and ECO 2023 retained (fulfills GE Core requirement). GE Social Sciences with CL recommendation and GE Core Natural Sciences added (+6 credits): GE total increases from 18 to 24 credits.

CGS 2511 and (SLS 1515 or SLS 1331) deleted from Program Requirements, decreasing total from 42 to 36 credits. MAN 2021 is required for this program, allowing the deletion of SLS courses.

GE 24 + Program 36 = 60 Credits to AS degree; meets FDOE Framework.

**Curiculog Supporting Attachments:** 4) College Requirement Catalog Memo 3-2-22; 5) SLS 1331 – MAN 2021 CLO Mapping Matrix for 2022-23

| CURRICULUM ACTION | | | |
|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |

**Motion to accept:** Van Glabek; Second: Peterson. Unanimous vote to approve.

**Attachments:**

1) **Accounting Technology, AS – Catalog page – Final wTC 5-6-22**
2) Accounting Technology, AS Frameworks 2021-22
3) **Accounting Technology, AS Course-Framework Matrix 5-09-2022**

| ACTION ITEM | 13 |
|---|---|
| **Type of proposal** | Program or Certificate Change |
| **Presenter** | Prof. Alisa Callahan |

| **Small Business Management, CCC** | **Effective Date: Fall 2022** |
|---|---|

| **Summary** |
|---|

[SLS 1301 (1 CR) **and** SLS 1350 (2 CR)] added as option to requirement: (SLS 1331 - 3 CR **or** SLS 1515 - 3 CR). By Provost's memo, students who successfully complete required course MAN 2021 will have met the college Cornerstone requirement, but the department wishes to keep the separate SLS requirement for this CCC. Students will now be able to take the alternative SLS courses in place of SLS 1515 or SLS 1331 to meet the 3-credit SLS requirement. SLS 1515 and SLS 1331 are being kept in this list for students who may have already completed one of these courses.

**Curriculog Supporting Attachments:** 4) College Requirement Catalog Memo 3-2-22; 5) SLS 1331 – MAN 2021 CLO Mapping Matrix for 2022-23; 6) SLS 1350 Syllabus; 7) SLS 1301 Syllabus; 8) SoBT Business & Accounting Breakout Minutes Nov 21; 9) SoBT Business & Accounting Breakout Minutes Jan 22.

| **CURRICULUM ACTION** |
|---|

☒ **Accepted**   ☐ Accepted with Minor Corrections   ☐ Proposal Postponed   ☐ Proposal Denied

**Motion to accept:** Van Glabek; Second: Peterson. Unanimous vote to approve.

**Attachments:**

1) **Small Business Management, CCC - catalog page Final_wTC 5-6-22**

2) Small Business Management, CCC – FDOE Framework 2021-22

3) **Small Business Management, CCC - Course-Framework matrix 5-6-22**

| ACTION ITEM | 14 |
|---|---|
| **Type of proposal** | Program or Certificate Change |
| **Presenter** | Prof. Alisa Callahan |

| **Business Development and Entrepreneurship, CCC** | **Effective Date: Fall 2022** |
|---|---|

| **Summary** |
|---|

Certificate Requirements impacted by SLS 1331/MAN 2021 matching matrix & memo.

MAN 2021 (3 CR) added. This replaces the requirement of (SLS 1515 or SLS 1331 – 3 credits), which becomes an option within a new requirement:

- SLS 1301 Career and Educational Exploration **1 credit** or SLS 1350 Employability Preparation **2 credits** or SLS 1331 Personal Business Skills **3 credits** or SLS 1515 Cornerstone Experience **3 credits**

This requirement replaces deleted course GEB 2910 (1 CR).

FDOE Frameworks require 25 credits for this CCC, which the 1-credit course requirement fulfills. If the student takes one of the 2-credit or 3-credit SLS options, the additional credits would (presumably) be counted toward the AA or AS degree in which the student is enrolled.

**Supporting Attachments in Curriculog:** 4) College Requirement Catalog Memo 3-2-22; 5) SLS 1331 – MAN 2021 CLO Mapping Matrix for 2022-23; 6) SoBT Business & Accounting Breakout Minutes Nov 21; 7) SoBT Business & Accounting Breakout Minutes Jan 22.

| **CURRICULUM ACTION** |
|---|

☒ **Accepted**   ☐ Accepted with Minor Corrections   ☐ Proposal Postponed   ☐ Proposal Denied

**Motion to accept:** Van Glabek; Second: Peterson. Unanimous vote to approve.

**Attachments:**

1) **Business Development and Entrepreneurship, CCC catalog page Final wTC 3-23-22**

2) Business Development and Entrepreneurship, CCC - FDOE Framework 2021-22

3) **Business Development and Entrepreneurship, CCC - Course-Framework Matrix 5-7-22**

| ACTION ITEM | 15 | |
|---|---|---|
| **Type of proposal** | Program or Certificate Change | |
| **Presenter** | Prof. Alisa Callahan | |
| **Business Analytics, AS** | | **Effective Date: Fall 2022** |
| **Summary** | | |

General Education Requirements increase from 18 to 24 Credits:

- "Any" replaced with "Core" in GE Humanities. Recommended course PHI 2100 has been deleted because it is not a Core GE HUM course.
- Added General Education Core Natural Sciences (+3 credits).
- Added General Education Social Sciences with Civic Literacy course recommendations (+3 credits). The term "Core" was not applied here, because a GE Core SocSci is already required (ECO 2013).

Program Requirements decrease from 39 to 36 Credits:

- Deleted (SLS 1515 or SLS 1331) (- 3 credits). By matrix & memo, MAN 2021 will fulfill the Cornerstone requirement.

Electives (-3 Credits) deleted due to increase in GE credits.

Narratives - Graduation Requirements:

- Added: Minimum grade of "C" necessary for all Program Requirements.

**Supporting Attachments in Curriculog:** 4) College Requirement Catalog Memo 3-2-22; 5) SLS 1331 – MAN 2021 CLO Mapping Matrix for 2022-23; 6) SoBT Business and Accounting Breakout Minutes November 21; 7) SoBT Business and Accounting Breakout Minutes January 22.

| **CURRICULUM ACTION** | | | | |
|---|---|---|---|---|
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ | Proposal Postponed | ☐ Proposal Denied |

**Motion to accept:** Cameron; Second: Van Glabek. Unanimous vote to approve.

**Attachments:**

1) **Business Analytics, AS – Catalog Page – Final wTC 5-2-22**

2) Business Analytics, AS - FDOE Frameworks 2021-22

3) **Business Analytics, AS - Course-Framework Matrix 5-7-22**

**Note to Department and Registrar:**

CC recommended that title of MKA 2701 Visual "Infomatics" be reviewed, and the term be corrected to "Informatics," as it appears in SCNS. There was dissent from members of the Business school.

A Web search shows "Informatics" in common usage, in university degree program titles, and academic journals. The most frequent use of "Infomatics" is in the title of two companies: INFOMATICS, and Infomatic Systems. Therefore, we believe that the field of study and title of this course are correctly labeled, "Informatics."

We recommend treating this as a typo on the catalog page and updating it for 2022-2023 catalog. However, the department/SoBT must determine whether this is accurate and necessary. Please follow up with Assistant Registrar Tim Maricle to express your preference. If changed, the course syllabus must also be revised. If treated as a typo, no further curricular actions are necessary to make these changes.

| ACTION ITEM | 16 |
|---|---|
| **Type of proposal** | Program or Certificate Change |
| **Presenter** | Prof. Alisa Callahan |

| **Business Administration and Management, AS** | **Effective Date: Fall 2022** |
|---|---|

| **Summary** |
|---|

GE Requirements increase from 18 to 24 credits: GE Social Sciences with CL recommendation and GE Core Natural Sciences added [+6 credits]. [GE SS Core = ECO 2013.] Core replaces "Any" GE Math and Humanities; MAC 1105 or STA 2023 recommendations retained; PHI 2100 recommendation deleted (not a Core HUM).

Program Requirements decrease from 30 to 27 credits. MAN 2021 is required for this program, allowing the deletion of (SLS 1515 or SLS 1331) [-3 CR].

Entrepreneurship Track deletes ENT 2276 (-3 credits); this track decreases from 12 to 9 credits. The remaining 3 courses cover the same CLOs.

Specialty Track Requirements total decreases from (7-12) to (7-9) credit hours. The Electives credit requirements were adjusted from (0-5) to (0-2) to keep the total credits-to-degree at 60.

A minimum grade of "C" has been established in the Graduation Requirements for all required Program and Specialization Track courses.

**Curriculog Supporting Attachments:** 4) College Requirement Catalog Memo 3-2-22; 5) SLS 1331 – MAN 2021 CLO Mapping Matrix for 2022-23; 6) SoBT Business and Accounting Breakout Minutes November 21; 7) SoBT Business and Accounting Breakout Minutes January 22.

| **CURRICULUM ACTION** |
|---|

☒ **Accepted**  ☐ Accepted with Minor Corrections  ☐ Proposal Postponed ☐ Proposal Denied

**Motion to accept:** Van Glabek; Second: Davis. Unanimous vote to approve.

**Attachments:**

1) **Business Administration and Management, AS - Catalog page FINAL w/TC 5-10-22**

2) Business Administration and Management, AS FDOE Frameworks 2021-22

3) **Business Administration and Management, AS Course-Framework Matrix 5-9-22**

| ACTION ITEM | 17 |
|---|---|
| **Type of proposal** | Program or Certificate Change |
| **Presenter** | Prof. Alisa Callahan |

| **Supervision and Management, BAS** | **Effective Date: Fall 2022** |
|---|---|

| **Summary** |
|---|

GE Core and CL requirements have been integrated into the AA degree and General Education Program Guide (GEPG), and the FSW GEAC restructuring of the GE Requirements will be applied in the 2022-2023 catalog. Dr. DeLuca has advised that BAS program pages may now simply state:

**General Education Requirements: 36 Credit Hours**

**Refer to the FSW General Education Program Guide.**

**Lower Division Program Requirements and Electives:**

1) Dr. Myers approved "minimum of" deletion from all requirement categories

2) Electives moved into its own section and reworded: "Any 1000-4000 level courses" - consistent with PSA, BAS and other SoBT program pages.

| **Curriculog Supporting Attachments:** 2) SoBT Business and Accounting Breakout Minutes November 21; 3) SoBT Business and Accounting Breakout Minutes January 22. | | | |
|---|---|---|---|
| **CURRICULUM ACTION** | | | |
| ☒ **Accepted** | ☐ Accepted with Minor Corrections | ☐ Proposal Postponed | ☐ Proposal Denied |
| **Motion to accept:** Van Glabek; Second: Davis. Unanimous vote to approve. | | | |
| **Attachment:** 1) **Supervision and Management, BAS – Catalog page wTC 5-10-22** | | | |

**Key attachments are included in zip files attached to the 4/1/22_PM CC meeting Summary Report email.**