Curriculum Committee Summary Report

September 3, 2021   1:00 pm – 3:30 pm   Zoom: https://fsw.zoom.us/j/89141673654

CHAIR	Dr. Sheila Seelau
VICE CHAIR	Professor Kelsea Cid

Agenda Item Summary

Information Items: Memoranda
1 Degree audits for FFP transition cohort
2 Post-Secondary Articulation definition update: PSAV to Career Certificate
3 FSW Course Taxonomy updates for CCR
4 SCNS updates to MUN course numbers

Information Items: Syllabus Changes
5 ENC 1102 Composition II (Essay Emphasis)
6 LIT 2000 Introduction to Literature
7 SPC 1017 Fundamentals of Speech Communication

Accepted Proposals
8 New Course: IDS 2891 CREATIVE Capstone

Attendance

FACULTY MEMBER	Present/Absent	Voting Proxy
Sheila Seelau, Chair	P	
Kelsea Livingstone, Vice Chair	P	
David Evans, Jr.	P	
Camille Drake-Brassfield	A	none
Dani Peterson	P	
Jeremy Pilarski	P	
Alisa Callahan	A	Bill Van Glabek
Bill Van Glabek	P	
Julia Kroeker	P	
June Davis	P	
Marsha Weiner	P	
Gus Cameron	P	
Gerald Anzalone	A	none
Tina Churchill	P	

FACULTY MEMBER	Present/Absent	Voting Proxy
Anthony Valenti	P	

EX OFFICIO MEMBER	Present/Absent	Representative (non-voting)
Jeffrey Peterman	P	
Deborah Teed	P	
Tim Maricle	P	
Joseph Van Gaalen	P	
Donna Hartmann-Turner	A	
Brenda Knight	P	
April Falso	P	
Eric Cirignano	A	
Christy Gilfert	A	
Andrae Jones	P	
McClinton, Martin	A	Provost Eileen DeLuca

I. INFORMATION ITEMS: MEMORANDA

INFORMATION ITEM	1	
Type of proposal	Change of Program or Certificate	
Presenter	Dr. Sheila Seelau on behalf of Jeffrey Peterman, Joe Washburn	
Memo: Degree Audits for FFP transition cohort		**Effective Date: Fall 2021**
Summary		
In July 2020, Firefighter I/II Certificate (PSAV) followed a state mandate to immediately change course hours for FFP 0010C and FFP 0020C, affecting students who began this course sequence in 2020 Summer D term. This cohort required Banner/catalog modifications to process Degree Audits for graduation. The Registrar's Office has completed the modifications.		

INFORMATION ITEM	2	
Type of proposal	Change of Program or Certificate	
Presenter	Dr. Sheila Seelau on behalf of Dr. Eileen DeLuca, Joe Washburn	
Memo: Post-Secondary Articulation definition update: PSAV to Career Certificate		**Effective Date: Fall 2021**
Summary		
The current statewide postsecondary education manual replaces "PSAV" with "Career Certificate," affecting the Fire Fighter I/II program. This language change has been applied to the 2021-2022 catalog on the FFP program page and course description pages.		
Note: Dr. DeLuca verified that no changes are required on FFP 0030C and FFP 0031C syllabi.		

INFORMATION ITEM	3
Type of proposal	Other (Banner or System Change)
Presenter	Dr. Sheila Seelau on behalf of Dr. Martin McClinton

Memo: Updates to FSW Course Taxonomy - CCR	**Effective Date: Fall 2021**
Summary	
FSW Course Taxonomy "division" and "department" codes updated for 25 courses formerly listed under the "College & Career Readiness" (CCR) division: 22 recoded into SoAHSS division [no change to listed departments] and 3 into SoBT division, Business department. This recoding reflects current school oversight and staffing responsibilities.	
Note: Bill Van Glabek verified that syllabi for SLS 1301, SLS 1331, and SLS 1350 correctly list SoBT in page 1 header. Dr. Teed verified that syllabi for all other affected courses list SoAHSS.	

INFORMATION ITEM	4
Type of proposal	Other (SCNS Course Changes)
Presenter	Dr. Sheila Seelau on behalf of Jeffrey Peterman, Dr. Deborah Teed
Memo: SCNS updates to MUN course numbers	**Effective Date: Fall 2021**
Summary	
State Course Numbering System (SCNS) changed 8 Music MUN course numbers to remove duplications from FSW course listings. Please see Memo for discontinued and new course numbers. Course numbers have been changed in FSW's 2021-2022 course inventory (Banner and catalog). Fall 2021 sections that were open to registration under the discontinued course numbers have been closed, and all students moved into corresponding sections under the new course numbers. All syllabi have been updated with the new course numbers and added to the 2021-2022 Document Manager.	

II. INFORMATION ITEMS: SYLLABUS CHANGES

INFORMATION ITEM	5
Type of proposal	Syllabus Change (Info item)
Presenter	Prof. Jeremy Pilarski
ENC 1102 Composition II (Essay Emphasis)	**Effective Date: Spring 2022***
Summary of proposed changes:	
Integral General Education Competency *Think* changed to *Communicate* to better reflect Course Learning Outcomes (CLOs).	
Syllabus section IV B and C language removed that erroneously identified this as a state-defined Core General Education Communications course.	
Syllabus with tracked changes appended.	
Note: Minor modifications to syllabus completed: GE Competency paragraph descriptions removed. Spring 2022 effective date noted in title of finalized syllabus to distinguish it from the one in use for Fall 2021. All tracked changes accepted and finalized syllabus uploaded to Curriculog 9/9/21.*	
***Originator/Dean:** Please ensure this syllabus is locked and loaded into the 2021-2022 Document Manager for use in Spring 2022.	

INFORMATION ITEM	6
Type of proposal	Syllabus Change (Info item)
Presenter	Prof. Jeremy Pilarski
LIT 2000 Introduction to Literature	**Effective Date: Spring 2022***

Summary of proposed changes:

Changing GE Competency *Communicate* to *Think* to better reflect course learning objectives.

State classification in syllabus section IV-B corrected to identify this course as a General Education Core *Humanities* course (not *Communications)*.

Syllabus with tracked changes appended.

Pre-meeting note: Please see Curriculog Comments and clarify whether Think is an *Integral* or *Supplemental* GE Competency.

Minor modifications to proposal completed: No changes to GE *Integral* Competency Analyze. *Supplemental* GE Competency changed from *Communicate* to *Think.* (No changes to supporting CLOs.) Noted removal of section C, as all pertinent information is now provided in section B.

Minor modifications to syllabus completed: GE Competency paragraph descriptions removed. Section C removed. Minor edits made for clarity. All tracked changes accepted. Spring 2022 effective date noted in title of finalized syllabus to distinguish it from the one in use for Fall 2021. Finalized syllabus uploaded to Curriculog 9/10/21.*

Originator/Dean: Please ensure this syllabus is locked and loaded into the 2021-2022 Document Manager for use in Spring 2022.

INFORMATION ITEM	7	
Type of proposal	Syllabus Change (Info item)	
Presenter	Prof. Jamie Votraw	
SPC 1017 Fundamentals of Speech Communication		**Effective Date: Spring 2022***

Summary of proposed changes:

Changes to topic outline and course learning outcomes associated with integral GE competency *Communicate* and supplemental GE competencies *Research* and *Think* to better reflect course focus and scope.

Syllabus with tracked changes appended.

Minor modifications to proposal completed: Updated effective date from Fall 2021 to Spring 2022, as the syllabus is not yet being used. All language on proposal edited to match syllabus.

Minor modifications to syllabus completed: Accepted tracked changes on syllabus. Spring 2022 effective date noted in title of finalized syllabus to distinguish it from the one in use for Fall 2021. Finalized syllabus uploaded to Curriculog 9/9/21.*

**Originator/Dean: Please ensure this syllabus is locked and loaded into the 2021-2022 Document Manager for use in Spring 2022.

III. ACTION ITEM (Provost-approved exception to Curriculum Calendar & effective date)

ACTION ITEM	8	
Type of proposal	New Course	
Presenter	Dr. Angus Cameron	
IDS 2891 CREATIVE Capstone		**Effective Date: Spring 2022***

Summary:

IDS 2891 *CREATIVE Capstone* is proposed as the culminating General Education experience in the AA Degree program. In accordance with the 2022 QEP: *CREATIVE Connections: Breaking*

Barriers across Disciplines, students will engage in transdisciplinary research to demonstrate knowledge and competencies learned through GE courses.

Course is proposed in the AA degree program [not a GE course].**

Syllabus and several supporting documents appended to proposal in Curriculog.

Exception to Curriculum Calendar: Action item presented for first read at Sept. meeting, with Spring 2022 effective date to run pilot sections upon committee approval. Exceptions approved by Dr. DeLuca to facilitate discussion and potential approval prior SACSCOC site visit in mid-October.

CURRICULUM ACTION			
☒ **Accepted**	☐ Accepted with Minor Corrections	☐ Proposal Postponed	☐ Proposal Denied

Exceptions to hear and vote on this action item at 9/3 meeting were approved by committee.

SCNS has approved the course prefix and number. Approval documents appended in Curriculog.

*Originator/Dean: Please ensure the finalized syllabus is locked and loaded into the 2021-2022 Document Manager for use in Spring 2022.

**Note to originators: A Program Change proposal must be submitted to modify AA Degree requirements and related catalog pages. Please submit as soon as possible.

Finalized proposals and associated documents:

All finalized Curriculog proposals and supporting documents are appended to the Summary Report distribution email in a zip file.

All documents have been converted to pdf format except syllabi, which must be locked in Word format and loaded into the 2021-2022 Document Manager for use in Spring 2022.

Please note: Curriculum Business items that appeared on the agenda have not been repeated in the summary report.

Respectfully submitted,

Sheila M. Seelau, Ph.D.
Chair, Curriculum Committee
9/15/2021