



Curriculum Committee Agenda

September 3, 2021

1:00 PM – 3:30 PM

Zoom: <https://fsw.zoom.us/j/89141673654>

CHAIR	Dr. Sheila Seelau
VICE CHAIR	Professor Kelsea Cid

I. WELCOME

COMMITTEE BUSINESS	1
Presenter	Dr. Sheila Seelau
New Committee Members, 2021-2022 (Roster appended)	
Summary:	
Welcome to our new members: Gerald Anzalone (SoPAS: Sciences, Charlotte), Tina Churchill (SoPAS: Math, Charlotte), David Evans (SoAHSS: Academic Success, Lee), Alisa Callahan (SoBT, Lee), Tony Valenti (Library, Collier), and April Falso (Associate Registrar).	

II. INFORMATION ITEMS: MEMORANDA

INFORMATION ITEM	1
Type of proposal	Change of Program or Certificate
Presenter	Dr. Sheila Seelau on behalf of Jeffrey Peterman, Joe Washburn
Memo: Degree Audits for FFP transition cohort	Effective Date: Fall 2021
Summary	
In July 2020, Firefighter I/II Certificate (PSAV) followed a state mandate to immediately change course hours for FFP 0010C and FFP 0020C, affecting students who began this course sequence in 2020 Summer D term. This cohort required Banner/catalog modifications to process Degree Audits for graduation. The Registrar's Office has completed the modifications.	

INFORMATION ITEM	2
Type of proposal	Change of Program or Certificate
Presenter	Dr. Sheila Seelau on behalf of Dr. Eileen DeLuca
Memo: Post-Secondary Articulation Definition Update: PSAV to Career Certificate	Effective Date: Fall 2021
Summary	
The current statewide postsecondary education manual replaces "PSAV" with "Career Certificate," affecting the Fire Fighter I/II program. This language change has been applied to the 2021-2022 catalog on the FFP program page and course description pages.	
Note: Syllabi for FFP 0030C and FFP 0031C may need updates to reflect this change.	

INFORMATION ITEM	3
Type of proposal	Other (Banner or System Change)
Presenter	Dr. Sheila Seelau on behalf of Dr. Martin McClinton

Memo: Updates to FSW Course Taxonomy	Effective Date: Fall 2021
Summary	
FSW Course Taxonomy "division" and "department" codes updated for 25 courses formerly listed under the "College & Career Readiness" (CCR) division: 22 recoded into SoAHSS division [no change to listed departments] and 3 into SoBT division, Business department. This recoding reflects current school oversight and staffing responsibilities.	
Note: SoBT syllabi may require updating to reflect the correct School (e.g., in page 1 header).	

INFORMATION ITEM	4
Type of proposal	Other (SCNS Change)
Presenter	Dr. Sheila Seelau on behalf of Jeffrey Peterman, Dr. Deborah Teed
Memo: SCNS updates to MUN course numbers	Effective Date: Fall 2021
Summary	
State Course Numbering System (SCNS) changed 8 Music MUN course numbers to remove duplications from FSW course listings. Please see Memo for discontinued and new course numbers. Course numbers have been changed in FSW's 2021-2022 course inventory (Banner and catalog). Fall 2021 sections that were open to registration under the discontinued course numbers have been closed, and all students moved into corresponding sections under the new course numbers. All syllabi have been updated with the new course numbers and added to the Document Manager.	

III. INFORMATION ITEMS: SYLLABUS CHANGES

INFORMATION ITEM	4
Type of proposal	Syllabus Change (Info item)
Presenter	Prof. Jeremy Pilarski
ENC 1102 Composition II (Essay Emphasis)	Effective Date: Spring 2022
Summary of proposed changes:	
Integral General Education Competency <i>Think</i> changed to <i>Communicate</i> to better reflect Course Learning Outcomes (CLOs).	
Syllabus section IV B and C language removed that erroneously identified this as a state-defined Core General Education Communications course.	
Syllabus with tracked changes appended.	

INFORMATION ITEM	5
Type of proposal	Syllabus Change (Info item)
Presenter	Prof. Jeremy Pilarski
LIT 2000 Introduction to Literature	Effective Date: Spring 2022
Summary of proposed changes:	
Changing GE Competency <i>Communicate</i> to <i>Think</i> to better reflect course learning objectives.	

State classification in syllabus section IV-B corrected to identify this course as a General Education Core *Humanities* course (not *Communications*).

Syllabus with tracked changes appended.

Note: Please see Curriculog Comments and clarify whether Think is an *Integral* or *Supplemental* GE Competency.

INFORMATION ITEM	4
Type of proposal	Syllabus Change (Info item)
Presenter	Prof. Jamie Votraw
SPC 1017 Fundamentals of Speech Communication	Effective Date: Fall 2021
Summary of proposed changes:	
Changes to topic outline and course learning outcomes associated with integral GE competency <i>Communicate</i> and supplemental GE competencies <i>Research</i> and <i>Think</i> to better reflect course focus and scope.	
Syllabus with tracked changes appended.	

IV. ACTION ITEMS (Provost-approved exception to Curriculum Calendar & effective date)

ACTION ITEM	1
Type of proposal	New Course
Presenter	Dr. Angus Cameron
IDS 2891 CREATIVE Capstone	Effective Date: Spring 2021
Summary:	
IDS 2891 <i>CREATIVE Capstone</i> is proposed as the culminating General Education experience in the AA Degree program. In accordance with the 2022 QEP: <i>CREATIVE Connections: Breaking Barriers across Disciplines</i> , students will engage in transdisciplinary research to demonstrate knowledge and competencies learned through GE courses.	
Course is proposed in the AA degree program [not a GE course].*	
Exception to Curriculum Calendar: Action item presented for first read at Sept. meeting, with Spring 2022 effective date to run pilot sections. Exceptions approved by Dr. DeLuca to facilitate discussion and potential approval prior SACSCOC site visit in mid-October.	
CURRICULUM ACTION	
<input type="checkbox"/> Accepted <input type="checkbox"/> Accepted with Minor Corrections <input type="checkbox"/> Proposal Postponed <input type="checkbox"/> Proposal Denied	
* Note: A Program Change proposal must be submitted to modify AA Degree requirements and related catalog pages. Please submit as soon as possible.	

V. COMMITTEE BUSINESS

COMMITTEE BUSINESS	2
Presenter	Sheila Seelau

Curriculum Committee extended membership and Curriculog roles

Summary:

Curriculum Committee members-at-large (non-voting) and Curriculog reviewers have been added to the file: **2021-2022 CC Roster & Curriculog Review Groups** (appended).

Curriculog Workflow and Roles

Course, Program, and Certificate action item proposals submitted by faculty in Curriculog are entered into a workflow for review and approval when the *originator* "Launches" and approves his/her own proposal. Reviews proceed through the Department *Chair* (or Program Director), School *Dean* (and associate deans), to the *Curriculum Coordinator and Advising (CCA) group* (including Registrar's, Advising, and Student Affairs personnel). Proposals move to Team *AASPIRE*, then to *Curriculum Committee* for review, discussion, and vote.

The *Provost* reviews all approved proposals and prepares a summary for the next BOT meeting. Meanwhile, proposals recirculate to the *Coordinator of Curriculum and Catalog Systems* to be entered into Banner and FSW records, and to AASPIRE for SACSCOC report preparation as necessary.

COMMITTEE BUSINESS	3
Presenter	Sheila Seelau
Curriculog Updates & Training	
Summary:	
Curriculog training team: Seelau, Cid, Coordinator of Curriculum and Catalog Systems (CCCS) Jeffrey Peterman, and Prof. Jeremy Pilarski (SoAHSS).	
CC Review Group leaders: Seelau, Cid, Pilarski. (Peterman leads Curriculum Coordinator & Advising group).	
Curriculog training for faculty, staff, and administration during Fall 2021 will be held on Professional Development Fridays in Sept. (9/24) and Oct. (10/22), and on request via Zoom.	
Training materials have been updated in the Curriculum Committee Canvas course. Use this link to add the course to your Canvas dashboard. https://fsw.instructure.com/enroll/HYR9DF	
From the homepage, click on the Training button. The documents will lead proposal originators through the whole process from login to finding forms, thru launching and approving your proposal. There are additional instruction sheets for reviewing proposals and making a decision.	

COMMITTEE BUSINESS	4
Presenter	Sheila Seelau
Legislative updates and curricular effects: HB 1507	
Summary:	
HB 1507 General Education requirements change for AS Programs (effective 2022-2023): Pending DOE development of language integration into Florida Administrative Code (FAC) Rule 6A-14.0303, General Education Core Course Options . All AS programs must include at least one Core course from each of 5 GE areas (Communication, Humanities, Social Sciences, Natural Sciences, Mathematics). Anticipate Program/Certificate Change proposals for 23 AS Programs and some bachelor's programs needing GE updates.	

*Submission deadline for these proposals is currently 12/6/2021 for a special meeting to be held 1/7/22.

*PLEASE ADVISE on deadline to allow sufficient time for reviews. Proposals cannot be launched until the new DOE Rule language is made available – anticipated in October.

<https://www.flsenate.gov/Session/Bill/2021/1507>

COMMITTEE BUSINESS	5
Presenter	Sheila Seelau
Legislative updates and curricular effects: SB 1108	
Summary:	
SB 1108 Civic Literacy competency requirement change (effective 2021-2022): Pending DOE language adjustments to FAC Rule 6A-10.02413 . AA degree requirement to demonstrate civic literacy competency requires successfully passing (POS 2041 or AMH 2020) AND passing a civics literacy exam or assessment defined by the state. [Language change from <i>OR</i> to <i>AND</i> .] State is developing a new test in addition to those already offered. FSW Catalog will be updated once FAC Rule is enacted. No course or program change proposals are anticipated.	
However, it is anticipated that the state <i>may</i> apply the civic literacy requirement to AS and baccalaureate programs, effective 2022-2023. All AS, BS, and BAS programs should consider this possibility as they review the GE portion of their programs under CB Item 4. This change would apply to the GE Core Social Science course selection.	
https://www.flsenate.gov/Session/Bill/2021/1108	

For more information see "2021 Legislation Affecting Career, Technical, and Adult Education Partners" at <https://www.fldoe.org/core/fileparse.php/7671/urlt/2021LegislationAffectingCTE-Partners.pdf>