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| eLearning Coordinators’ Meeting |  |

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| Meeting called by: | Rozalind Jester | Type of meeting: | Monthly Meeting |
| Date: | 04/19/2021 | Location: | Online via Zoom |
| Time: | 9:00 am – 10:00 am |  | <https://fsw.zoom.us/j/778311811> |

# Meeting Agenda

1. **SACSCOC Reaffirmation Update and Policy Revisions**
	1. **Important Dates:** April 20-23, 2021 Off-Site Peer Review; June 29-30, 2021 Dr. Kirk Advisory Visit; October 11-14, 2021 On-Site Peer Review; June 13-16, 2022 Review by SACSCOC Board of Trustees
	2. [Council of Regional Accrediting Commissions (C-RAC) Guidelines for Distance Education](https://www.c-rac.org/post/c-rac-statement-on-nc-sara-distance-education-guidelines)
	3. [SACSCOC Distance Education and Correspondence Courses Policy Statement](https://sacscoc.org/app/uploads/2019/07/DistanceCorrespondenceEducation.pdf)
	4. [Guidelines for the Evaluation of Distance Education (On-Line Learning)](https://sacscoc.org/app/uploads/2020/09/Guidelines-for-Evaluation-of-Distance-Education.pdf)
2. **Discuss** [Online Course Quality Assurance Plan](https://docs.google.com/document/d/1mLJsoXYdby3GZMVHsV6jAhSbqp0MLHulU_pc9EYb3qo/edit?usp=sharing) (updated title from Master Course Progression Plan)
3. **Determine Summer Meeting Schedule**
4. **Plan for Summer Certification Courses**
	1. APPQMR Schedule
	2. Transition BWZ facilitation to eLearning Coordinators
	3. Summer Bootcamps
5. **Plan for Onboarding new eLearning Coordinators / Training vs. Course Coordinators**
6. **Table these items for summer:**
	1. Review Proctorio Faculty and Student KB Articles
	2. GWC Continuous Improvement Plan – Finalize MLO’s, include information on applicable modalities
	3. Draft of QM Review Request Form
7. **Next meeting: TBD**