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| eLearning Coordinators’ Meeting |  |

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| Meeting called by: | Rozalind Jester | Type of meeting: | Monthly Meeting |
| Date: | 12/03/2020 | Location: | Zoom |
| Time: | 2:30 pm – 3:30 pm |  | <https://fsw.zoom.us/j/778311811> |

# Meeting Agenda

1. **Welcome new coordinators, Dr. Melinda Lyles, SOBT, and Dr. Regina Miller, SOE**
2. **Determine Spring 2021 meeting schedule**
3. **Online Teaching Certification / GWC**
   1. Using Sections in GWC
   2. Need meeting schedule dates/times for completers
4. **New coordinator description and minimum requirements: Summer 2021 and beyond**
   1. Course coordinator
      1. DEV 101
      2. QM Master Reviewer
   2. Training coordinators
      1. GWC
      2. DEV 101
      3. QM Peer Reviewer / QM APPQMR Facilitator
5. **Master Course Progression Plan – Due 03/01/21**
6. **Open Discussion**
7. **Future Meeting Schedule**
   1. TBD