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| eLearning Coordinators’ Meeting |  |

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| Meeting called by: | Rozalind Jester | Type of meeting: | Monthly Meeting |
| Date: | 09/03/2020 | Location: | Online via Zoom |
| Time: | 1:30 pm – 2:30 pm |  | <https://fsw.zoom.us/j/778311811> |

# Meeting Agenda

1. Fall Assignments
	1. Temporary “[Online Learning Specialist](https://docs.google.com/document/d/1gNSS4BD9orCHsAa5nR-a9SANF0DCmpFSE5FB8Z2b150/edit?usp=sharing)” – 6 hours reassignment or equivalent stipend submitted on 8/25/20
	2. Academic Technology Committee participation
2. Fall APPQMR
	1. Facilitators need to create workshop in MyQM before Jill can enroll faculty.
	2. Workshop folders are available for pick up
3. Online Teaching Certification
	1. Meeting times for scheduling participants
	2. Spring 2021 Certification requirements for Blended
	3. Deadlines for completing certifications for Spring schedule
	4. Growing with Canvas course improvement plan for Fall 2021
		1. Redesign to incorporate and document all certification activities via Growing with Canvas.
		2. Ideas: Use Mastery Paths, introduce FSW learning technologies (e.g. Proctorio, Kaltura, Turnitin, Blackboard Ally), use Canvas scheduling for meetings and Adobe sign for forms.
4. Update on QM Peer Reviews at FSW
	1. Internal and official QM Reviews in progress (Jill)
	2. Review data provided by Office of Institutional Effectiveness as a potential starting point for reassessing courses
5. Open Discussion
6. Future Meeting Schedule
	1. Tentative: First Thursday of each month from 1:30-2:30pm through Dec 2020