

Rosalind Jester

Subject: Coronavirus Support - Elearning Coordinators Meeting
Location: Zoom: <https://zoom.us/j/778311811>

Start: Tue 3/17/2020 1:30 PM
End: Tue 3/17/2020 2:30 PM

Recurrence: Monthly
Recurrence Pattern: the third Friday of every 1 month(s) from 11:00 AM to 12:00 PM

Meeting Status: Meeting organizer

Organizer: Rosalind Jester
Required Attendees: Anita Rose; Gayle A. Deane; Laura N. Osgood; Shawn W. Moore; Leslie A. Bartley; Michael J. Sauer; Rona Axelrod; Jillian S. Patch
Optional Attendees: Leslie Bartley

Hello elearning coordinators,

What a wild last few days to say the least. I hope you are all safe, healthy and able to enjoy some of this time "social distancing". As you might imagine, this is time when we are going to be asked to step up as leaders in FSW's online learning community. I hope you join me in accepting the challenge of supporting our colleagues through this transition to a remote/online world!

I know that several of you may be working remotely (and possibly on leave?) this week, but if at all possible I would like to move our meeting that was supposed to be Friday to tomorrow - Tuesday 3/17 at 1:30pm via Zoom only (<https://zoom.us/j/778311811>). Please RSVP if you will be able to attend, even if for only part of the meeting.

I don't have a solid agenda, but here is what I'd like to cover:

1. I am going to ask for your support in participating in virtual trainings if you are available. Specifically the "Growing with Canvas" course which we have now opened to all faculty, not just those looking to be certified to teach online.
2. I would like to discuss what are reasonable expectations for a "move to online" so that we can all be consistently communicating that message. In short, from all the guidance I've been reading, faculty should be focused on maintaining "regular and substantive interaction" with their students and that could take many forms from simple email, discussion boards, more advanced Canvas assignments, to video communications, to live synchronous sessions, etc. There is not a "one size fits all" option here and we need to be as flexible and forgiving as possible. There should also be an effort to collect assignments and provide feedback so that grades can be determined. Lastly, of course, we need to consider the varied access to technology that faculty and students have. As

we know, a significant number of students may only be able to access/interact remotely via their mobile phone and that should be considered when asking our F2F students to convert to an online/remote learning environment.

3. The new [Coronavirus Technology FAQ](#) site will be evolving as we move through this transition. It is aimed at faculty and is posted on the main www.fsw.edu/helpdesk page. It would be helpful to me if you would read through it so you know what is available as far as training and support. I would also appreciate any needed corrections/typos that you see and/or recommend additions (I have been building this on the fly based on all the email questions I've received). Please also share it with colleagues if they approach you for help.

I already know you will, but please do your best to offer your advice, share your awesome tech skills, and find out how we can support our colleagues at this time. You are my eyes and ears in any department/school meetings that take place. If you hear of any needs (e.g. how to guides, specific tech training, etc) that will aid faculty and/or students with this transition please send them to me. Our elearning team will be all hands on deck (except those that are on leave due to coronavirus) and we can use all the additional help you can give!

Thank you many times over and I hope to see you tomorrow at 1:30pm to continue the conversation!

Be well,
Roz

Hi all,

I look forward to seeing you on Friday 3/20 at 11am for our next eLearning Coordinators Meeting. We will meet in AA-216 or you may join us via Zoom using this link: .

I will send out an agenda a few days before the meeting. If you have specific topics you would like me to include, please send them my way!

Until then have a wonderful Spring Break!
Roz

Spring 2020 meeting schedule:

1/17/2020
2/21/2020
3/20/2020
4/17/2020