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| eLearning Coordinators’ Meeting |  |

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| Meeting called by: | Rozalind Jester | Type of meeting: | Monthly Meeting |
| Date: | 02/21/2020 | Location: | AA-216 |
| Time: | 11:00 am – 12:00 pm |  |  |

# Meeting Agenda

1. **Information Items**
	1. **QM bartering on hold until further notice from LSSC**
	2. **Canvas Insights Beta Invitation**
2. **Revised eLearning coordinator job description**
3. **Online Teaching Certification**
	1. **COP 03-0801 Faculty Certification for Online Teaching – Draft**
	2. **TECH 101 and CNVS 101 are retired. TEACH 101 participants will receive a ‘sunset’ email on or about 3/2/2020 introducing current eLearning coordinators.**
	3. **Growing with Canvas launch 3/16/2020 (Mike, Rona, Laura, Gayle added on or about 2/24/2020)**
	4. **Camp Canvas 4/10/2020 10am-4pm**
4. **Other COP Draft Updates**
	1. **03-0804 Renewal of Faculty Certification for Online and Blended Instruction (recommend rescind)**
	2. **03-0805 General Online Course Operating Procedures (minor edits)**
	3. **03-0802 Course Development and Course Redesign for Courses Requiring Online Content**
5. **APPQMR F2F Sessions – need facilitators**
	1. **March 27**
	2. **April 24**
	3. **June – 1 or 2 day option – 6/22, 6/23, or 6/24**
6. **Open Discussion**
	1. **What future initiatives do you want to work on?**
7. **Future Meeting Schedule**
	1. **March 20, 2020 11am in AA-216**