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| eLearning Coordinators’ Meeting |  |

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| Meeting called by: | Rozalind Jester | Type of meeting: | Monthly Meeting |
| Date: | 12/03/2020 | Location: | Online via Zoom |
| Time: | 2:30 pm – 3:30 pm |  | <https://fsw.zoom.us/j/778311811> |

# Meeting Agenda

1. **Spring 2021 meeting date/time**
2. **SOE Elearning Coordinator**
3. **First time online faculty**
   1. Preview: [Fall 2020 Online Teaching Satisfaction Survey](https://fsw.co1.qualtrics.com/jfe/preview/SV_8kLXqalaPjW9gJn?Q_CHL=preview&Q_SurveyVersionID=current)
   2. First time online instructors Spring 2021 data
   3. New hires and certification update
4. **APPQMR Planning**
   1. Spring workshops – how many, who, when?
5. **Online Teaching Certification Spring 2021**
   1. Facilitated from 1/4/20 to 4/2/20. Related dates: Enroll in OTC by 2/15/21; Complete GWC by 3/1/21; Deadline for completion 3/12/21; Grace period 3/22/21 to 4/2/20.
   2. Will all eLearning coordinators facilitate?
6. **QM Reviews**
7. **Open Discussion**
8. **Future Meeting Schedule**
   1. TBD