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| eLearning Coordinators’ Meeting |  |

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| Meeting called by: | Rozalind Jester | Type of meeting: | Monthly Meeting |
| Date: | 02/22/2021 | Location: | Online via Zoom |
| Time: | 9:30 am – 10:30 am |  | <https://fsw.zoom.us/j/778311811> |

# Meeting Agenda

1. **Review Meeting Minutes for January 25th meeting**
2. **Update on the Master Course Progression Plan**
3. **Update on the changes made in GWC**
4. **GWC Message Drafts**
   1. **Determine what announcements types need to be created**
   2. **Determine when these announcements should be set to release in a semester**
   3. **Draft the announcements**
5. **GWC Continuous Improvement Plan**
6. **Open Discussion**
7. **Future Meeting Schedule**