

ASN Faculty and Staff Meeting Minutes	
Meeting Date	Friday, November 12, 2021 9:00AM –11:00AM Zoom
Facilitator	Dr. Angela Vitale
Minutes	Michelle Sherman
Attendance (Chat sign-in)	Kathy Blades, Carrie Carty, Janice Cousino, June Davis, Debra Ebaugh, Mariel Espinal, Sarah Gingrich, Julissa Gonzalez, Jenneine Lambert, Gale Lewis Jacobs, David Logan, Angela Marchionni, Colleen Moore, Kelly Murphy, Sandra Oestrike, Jennifer Ortiz, Margaret Pearce, Kellee Ratliffe, Nora Stadelmann, Judy Sweeney, Angela Vitale, Patty Voelpel, Debra Weeks, Arlene Williams, and Sara Harris
Excused /Absent	
Agenda Item	Discussion
Call to Order	A Vitale called the meeting to order and began recording at 9:00am.
Minutes from 10/8/2021 Review and Approve	<ul style="list-style-type: none"> ➤ K Blades made a motion to approve the minutes. P Voelpel seconded the motion. The motion passed.
Campus Updates	<p>J Sweeney stated they are having some issues finding clinical associates. Trying to place students in the hospitals & mental facilities, however most are not accepting students. Other than that, things are going well.</p> <p>J Ortiz stated that they too are having a hard time finding clinical associates as well as preceptors. Things seem to rolling along other than that.</p> <p>A Vitale stated she is happy to announce that there is a new Administrative Assistant for the ASN program, Michelle Sherman and a new Administrative Assistant for the Assistant Dean, Roseann Wecera. Department is finally fully staffed! Just like the other campus, Gale is working on clinical associates for next semester.</p>
+Admission Updates	A Vitale stated that admissions letters went out the end of last week. Students are working completing the acceptance process. Uniform fittings are scheduled for the end of the month.

	<p>S Gingrich 143 students were sent acceptance emails. They are working on completing the acceptance package.</p> <p>Incoming students received the following to let them know about Covid.:</p> <p>COVID-19 – Due to COVID-19, certain practicum or clinical experiences at partner sites (e.g. hospital system) may require face coverings or other mitigation measures, including COVID-19 vaccination. These measures must be followed to complete your clinical requirements. If you have received the vaccination, please upload that to your CastleBranch. If your assigned site requires the COVID-19 vaccination, you will be notified.</p>
Old Business:	
<p>A. Clinical Updates- Covid Related</p>	<p style="text-align: center;"><u>Clinical Updates-Covid Related</u></p> <ul style="list-style-type: none"> • K Ratliffe NCH only hospital taking OB students. NCH has an approval process for those who aren't vaccinated. A form is submitted, then the committee meets to go over exemption requests. No timeframe for turnaround time. <p>In regard to the flu shout, it's not the same as Covid. In the past, students could sign our declination, but now they need the declination, along with the NCH form. NCH form needs to signed by a physician or clergy.</p> <p>Next semester there will be issues for the number of students that can be on hospital floors at a time.</p> <ul style="list-style-type: none"> • G Lewis Jacobs in process in recruiting clinic associates. Covid is recommended, not required, as of now. Mental health placements are going well. • J Sweeney: Clinical Coordinators meet with leadership to make things uniform in CastleBranch. The hope is to get CastleBranch to send out reminds are students background checks, drug screenings and vaccine as they are overdue or expired. A letter from the Associate Dean to say if you don't comply, you don't graduate. • D Ebaugh ask if the new admission criteria will require students to have Covid Vaccine. P Voelpel answered

B. Curriculum Changes

that it wouldn't as FSW doesn't require the vaccine. However, if a partnering hospital requires it, student will have to get it.

Curriculum Changes

- D Baugh spoke about changes to the Mental Health Curriculum from the Curriculum Committee. See attached.
- D Baugh motion to change the word ANALYZE to INVESTIGATE to get approval for the 1511C syllabus for Fall '22. Motion was seconded by K Blades.

Discussion was made. The Motion was passed.

- Next year's potential clinicals schedule was discussed, aware each campus will need to adjust based on clinical facility availability.
- S Gingrich went over the Gen Ed curriculum changes from the state starting Fall 2022. J Davis sent out the new wording to faculty prior to this meeting.
- Discuss took place about how students will be advised of changes and what they need to take to success in the program.

Motion was made by J Sweeny to make changes to the courses due to the state requirements. Motion was seconded by D Ebaugh. Motion passed

C. Pinning

Pinning

- Last semester students were polled about whether they would like to have a Zoom ceremony verses one pinning ceremony for all 3 campuses on the Lee campus. Majority voted for the in-person ceremony.
- U building Room 102 was secured for the Pinning Ceremony on December 14, 2021. Tentative start @ 5 pm.

D. Pre-Test Review
Guidelines

- Only students, faculty, and staff will be in attendance due to COVID and the size of the room. Family will Zoom in to watch.
- Discussion was made on how to choose a speaker for the ceremony, having one per campus would get too time consuming.

J Sweeney made a motion to have a 3 to 5-minute speech submission from each cohort to represent each nursing body for pinning. It will be vetted by Faculty and voted on by peers. Motion was seconded by J Lambert. Motion was passed.

- J Sweeney had a suggesting to not block those students not in attendance, everyone should be recognized as graduating.

P Voelpel stated each name will be announced. Leadership is looking for faculty volunteers to announce the names from their cohorts.

J Sweeney suggested that they have time to think about it and let J Davis know by 11/17/21 if they volunteer.

- Discussion was made on how the students would be called up and seated.

Pre-Test Review Guidelines

- In a previous meeting a Pre-Test Review committee was form, however due to scheduling conflicts, the committee hasn't met. A new one needs to form.

Volunteers for the new committee are M Pearce, D Ebaugh, and A Marchionni.

<p>New Business:</p> <ul style="list-style-type: none"> • Late and Pass/Fail Assignment Policy • Preceptorship 	<ul style="list-style-type: none"> • J Sweeny discuss the current pass/fail policy and the issues currently having. <p>Motion to make changes in the syllabus for Level 1 & 2 to state the first grade stands and remove due by the end of Semester. Motion was seconded by D Baugh. Motion was passed.</p> <p>Once the changes are made, a copy of the correct wording will go out so each syllabus is uniform.</p> <p><u>Preceptorship</u></p> <ul style="list-style-type: none"> • A Marchionni addressed some concerns with Preceptorship and students missing class. • J Sweeney stated the policy and procedure listed in the syllabi on missing class time. Discussion was made how others handle missing classes due and how others handle this. • P Voelpel suggested to have the students send their clinical calendar to their Preceptorships and their Level 4 Instructors.
<p>Open Forum</p>	<ul style="list-style-type: none"> • No Comments
<p>Adjournment</p>	<ul style="list-style-type: none"> • J. Sweeney made a motion to adjourn the meeting and D. Ebaugh seconded the motion. The motion passed and the zoom meeting was adjourned at 10:25 am.
<p>Future Meeting</p>	<ul style="list-style-type: none"> • December 10, 2021 ZOOM 9:00am – 11:00am