

MEETING MINUTES

Meeting/Project Name:		ASN Leadership Meeting	
Date of Meeting:		Tuesday, April 5, 2022	Time: 9 am – 10:30 am
Minutes Prepared By:		Roseann Wecera	Location: Zoom
1. Meeting Objective			
Address ASN issues			
2. Attendees			
Dr. Tami Such, Dr. Patricia Voelpel, Dr. Angela Vitale, Prof. June Davis, Prof. Judy Sweeney, Dr. Jennifer Ortiz, Ms. Sarah Hamula			
3. Excused			
4. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Approval of minutes for 3/29/22	<ul style="list-style-type: none"> Professor Davis made the changes on the screen. Dr. Such had a change. All in favor to approve minutes; minutes approved. Dr. Vitale abstained as she was not at the March 29th meeting. 		
Old Business - Canvas Faculty Portal – update (June/Judy)	<ul style="list-style-type: none"> Professor Davis will meet on Zoom with Professor Sweeney to clean it up and have Bobby Holbrook look at it 		
New Business – ASN Meeting Agenda – 4/22/22 (June)	<ul style="list-style-type: none"> Put it together how you wanted it to flow Use Agenda from December, look at Nursing 1 and 2 pros and cons Danielle from HESI will be joining via Zoom to chat with everyone and if anyone had questions. They will be supplying lunch Reach out to Colleen Moore and possibly reach to Team Aspire, for consistent evaluation tool; introduce it as a tool moving forward, she was going to recommend it to Faculty Professor Davis will reach out to her 		
(i) Do we need to meet at 3:15 pm this Friday after ACEN meeting?	<ul style="list-style-type: none"> We will get together and discuss pinning. Add it to the ACEN agenda 3:15 pm – 4:30 pm 		
New Business – Dr. Voelpel – Updates/Issues	<ul style="list-style-type: none"> Completed pre-screening and all references were forwarded to HR for new Faculty hires Margaret Pearce has resigned and will not be returning in the Fall 		
Miscellaneous – Dr. Such - New Position/New Hires	<ul style="list-style-type: none"> Potential to add ASN Program Director position, Dr. Such spoke with Dr. DeLuca about it. This position will be the middle person, handle student complaints and faculty complaints, keep all campus day to day representation, scheduling. Will post the position next week internal for 5 days, then it will go external Dr. Ortiz will help with the new Faculty hires Professor Murphy moved to Charlotte campus 		

	<ul style="list-style-type: none"> • 1 new hire for the Collier campus, 2 new hires for the Lee campus, have to regroup for the Spring • Potential to add an additional advisor depending on budget • Looking for a permanent office for Dr. Hays on the Collier campus • Looking for a permanent office for Ms. Hamula on the Charlotte campus • Will share all this with the Faculty on Friday at the ACEN Workshop
Miscellaneous – Admissions Process	<ul style="list-style-type: none"> • Faculty – Blocks of time, paying stipends for 3-hour block • Committee help inform, stay engaged and extend support and ideas • More advisor support
Miscellaneous – HESI	<ul style="list-style-type: none"> • Some students still have not paid for HESI and they extended the date. Professor Sweeney spending so much time tracking these students to pay for it. • We have a deadline January 31 and it's a required product to pass the class otherwise they have to withdraw • We get a huge discount as a package • Professor Logan and Professor Sweeney will be meeting with Danielle from HESI • Bring it up to the ASN Faculty meeting re: if the students will pay for it in the beginning • Can Michelle Sherman assist on which students have paid for it and let the Faculty know? She can send reminders to students when the payment is due • Dr. Voelpel sent an emergency email meeting to Danielle at HESI for today at 10:30 am re: switching students so they can take their test. Danielle was able to move the students. Students can move themselves in 2 clicks
Parking Lot	<ul style="list-style-type: none"> • Fall 2022 – Volunteer hours – revisit Fall 2022 • End of Semester Spring 2022 – Level 2 Concept Based courses discontinued in Fall 22 – did all student pass Spr 22?
Future meetings	Tuesday, April 12, 2022

Meeting Adjourned	10:45 am
Approval Signature of Program Chair	Date
<i>June Davis</i>	4/12/2022