

MEETING MINUTES

Meeting/Project Name:		ASN Leadership Meeting	
Date of Meeting:		Tuesday, March 29, 2022	Time: 9 am – 10:30 am
Minutes Prepared By:		Roseann Wecera	Location: Zoom
1. Meeting Objective			
Address ASN issues			
2. Attendees			
Dr. Tami Such, Dr. Patricia Voelpel, Prof. June Davis, Prof. Judy Sweeney, Dr. Jennifer Ortiz, Ms. Sarah Hamula			
3. Excused			
Dr. Angela Vitale			
4. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Approval of minutes for 3/22/22	<ul style="list-style-type: none"> Professor Davis made the changes on the screen. All in favor to approve minutes; minutes approved. 		
Old Business - Canvas Faculty Portal – update (June)	<ul style="list-style-type: none"> Since meeting minutes are now kept on the Document Manager for the Full Faculty and Staff meetings, ASN meetings, ASN Leadership meetings, and RN to BSN meetings, it was suggested to only keep current semester meeting minutes on the Faculty Portal. Minutes for course meetings and ACEN Committee meetings will be kept on the Faculty Portal and not Document Manager since reports from these meetings will be documented in the other meeting minutes. Professor Sweeney will help organize and clean up files in the Faculty Portal 		
New Business – Level 3 Summer 2022 (Sarah)	<ul style="list-style-type: none"> No discussion since questions were answered 		
New Business – Number of exams offered in each NUR course (Sarah)	<ul style="list-style-type: none"> Fundamentals 1 there are 3 exams Fundamentals 2 there are 3 exams Health Assessment there are 4 exams Pharmacology 1 there are 4 exams Mental Health there are 3 exams Pharmacology 2 – Ask Professor Carty Adult 1 there are 3 exams Adult 2 there are 3 exams Maternal Nursing – Ask Professor Canty or Dr. Vitale 		
New Business – Tutor.com (Sarah)	<ul style="list-style-type: none"> College gives you 4 hours per semester to use Tutors are outside of FSW If student wants more hours they can request more by calling Monica Moore who is the Director of Academic Support <p>Tutor.com Topics:</p>		

	<ul style="list-style-type: none"> • Medical-Surgical – Level 3 & 4 • Primary Care – Level 1 - 4 • Acute Care – Level 2 - 4 • Human Anatomy and Physiology – All Levels • Medical Terminology – All Levels • Pathophysiology – All Levels • Pharmacology - Level 1 • Pediatrics – Level 4 • Evidence-Based Practice – Level 2 - 4 • Health Care – Level 1 • Care Plans – Level 2 - 4 • Healthcare Administration – Level 4 • Clinical Assessment – Level 1 - 4 • Clinical Management – Level 1 - 4 • Health Administration – Level 1 - 4 • Medical Coding – We don't do
New Business – Fall 2022 Admission Process (Sarah)	<ul style="list-style-type: none"> • May 15 deadline for college students • June 30 deadline for high school students • Registrar's office very behind on transcript evaluations • Sarah Hamula is concerned that we will loose strong candidates because of it • Dr. Voelpel will send an email to Brenda in the Registrars office to find out and cc Dr. Such • Recommendations of who can help with volunteering with interviews. It is held late May. • GPA manually done. It will be Sarah Hamula, Dr. Hays, Cassie Steves, Michelle Sherman, Roseann Wecera • Dr. Such suggest consider student committee and faculty members who support the process and focus on work of our committees. Make it a team effort. Get paid to do it if we need to. Rearrange committee, lets formalize a work plan; month to month; possibly create flex positions; regroup to enhance the process • The committee is Lori Canty who is the lead, Professor Sweeney, Professor Pearce, Professor Stadelmann, Professor Weeks, Sarah Hamula • Ask Faculty for their input • Ask Advisory Board, Healthcare partners or external to Nursing, to be a part of it • Ask clinical coordinators to assist with the grading part of it
New Business – Dr. Voelpel – updates/issues	<ul style="list-style-type: none"> • No updates
Parking Lot	<ul style="list-style-type: none"> • Fall 2022 – Volunteer hours – revisit Fall 2022 • End of Semester Spring 2022 – Level 2 Concept Based courses discontinued in Fall 22 – did all student pass Spr 22?
Future meetings	Tuesday, April 5, 2022

Meeting Adjourned	10:39 am
Approval Signature of Program Chair	Date
<i>June Davis</i>	4/5/2022