

MEETING MINUTES

Meeting/Project Name:	ASN Leadership Meeting		
Date of Meeting:	Tuesday, February 1, 2022	Time:	9 am – 10:30 am
9 am – 9:45 am Zoom meeting with Christie Mignot (Lippincott) – Canvas Integration with CoursePoint			
Minutes Prepared By:	Roseann Wecera	Location:	Zoom
1. Meeting Objective			
Address ASN program issues			
2. Attendees			
Dr. Patricia Voelpel, Prof. June Davis, Prof. Judy Sweeney, Dr. Jennifer Ortiz, Dr. Angela Vitale, Ms. Sarah Gingrich			
3. Excused			
4. Agenda and Notes, Decisions, Issues			
Topic	Discussion		
Lippincott CoursePoint Integration with Canvas	<ul style="list-style-type: none"> Met with Christie Mignot, John Leahy, and Thayne Conrad from Lippincott Wolters Kluwer to discuss how CoursePoint can be integrated into our Canvas courses No extra cost They will reach out to Jason Dudley in IT to discuss this and obtain approval 		
Approval of minutes for 1/25/22	<ul style="list-style-type: none"> Motion to approve minutes for 1/25/22. Approve with correction (4th bullet under Consequences r/t non-compliance of COVID clinical requirements – changed the word “out policy” to “our policy”; all in favor, minutes approved. 		
Old Business – Summer 22/Fall 22 schedules	<ul style="list-style-type: none"> Coordinators are meeting after our leadership meeting Will discuss at our meeting next week 		
New Business – Department Chair Duties	<ul style="list-style-type: none"> No changes to the Word document that Professor Davis sent 		
ACEN Standard 5 Resource Committee	<ul style="list-style-type: none"> Spoke to Carrie Carty she doesn't feel like she is the right person because it's all about finances Professor Davis updated ACEN Standard Committees Word document to add Kelly Murphy as lead for Standard 5 as faculty in place of Carrie Carty, Dr. Voelpel will also sit on this committee and assist Prof. Murphy with leading the committee February 23 at 9:30 am is the planned Zoom meeting 		
Dr. Voelpel – updates/issues Backpacks	<ul style="list-style-type: none"> Dr. Voelpel showed on Zoom what the Level 1 and Level 2 students backpacks look like Adding the health assessment kit to the backpack PPE is separate; that was a free donation We will call the backpacks Nursing Lab Kits Professor Davis will email Michelle Sherman to change the uniform received form and add the Nursing Lab Kits for students to sign that they received the backpack and understand they are responsible for them They will pick up the backpacks on uniform delivery day Dr. Voelpel will meet with Shawn Gilmartin and put the order in so they can have them 2 weeks prior to start 		

ACEN	<ul style="list-style-type: none"> • 2021 Fourth quarter NCLEX pass rate is 79% • Included some first-time takers that graduated 3 - 4 years ago • Have to make more of an effort to come up with a process to follow up with them after they graduate and encourage to take the NCLEX asap after graduation. • At Dr. Ortiz's old school, they would keep up with the graduates by phone calls, emails, or text
Tracking issues that need to be discussed in the future	<ul style="list-style-type: none"> • Put them in a "parking lot" on the agenda so that they aren't forgotten
Future meetings	Tuesday, February 8, 2022

Meeting Adjourned	10:48 am
Approval Signature of Program Chair	Date
<i>June Davis</i>	2/8/2022