

Library Faculty Department Meeting Minutes

Date:	March 10th, 2022
Time:	9:00am- 10:23am
Location:	Zoom

Members	Present	Absent	Excused
Timothy Bishop	X		
Jane Charles	X		
Jill DeValk	X		
Gerald Franz	X		
Gayle Haring	X		
Arenthia Herren	X		
Richard Hodges	X		
Karen Kalisz	X		
Martin McClinton	X		
William Shuluk	X		
Anthony Valenti	X		

- I. Librarian Updates- All
 - a. Bill
 - i. IDS 2891: Created new landing page on Canvas
 - ii. Presented a model of Canvas course page design
 - iii. Assigned as ‘Teaching Assistant’ (TA) in Canvas
 - iv. Building connections with Moore Haven
 - v. New people counter installed at Hendry/Glades
 - 1. Analyzed 40-60 students using library each day
 - b. Tony
 - i. Significant IDS contact in the last week because a major assignment was due
 - ii. Held half hour sessions with 5 of 8 students about presentations
 - 1. Database use was good, worked on finding sources outside the database
 - iii. Revised Nursing LibGuide in response to addition of resources
 - iv. Legislative change in curriculum → programs need to be adapted
 - v. Prep work for SWFLN Executive Director search
 - c. Tim
 - i. Communications and engagement
 - 1. Visited public libraries in Collier, Charlotte, and Hendry counties for networking → libraries were receptive to visits

- ii. Open House was engaging and successful
 - iii. Temporary liaison for the School of Education → shared Chronicle of Higher Education resource
 - iv. Faculty Senate shared presidential opinion survey
- d. Jane
 - i. Collaborating with colleagues throughout college
 - ii. Assessing artifacts for assessment scoring
 - iii. Level Up Elevate eLearning students on subcommittees
 - iv. Discussing work of eLearning on a panel at EDUCAUSE in presentation titled “Amplifying Student Voices to Elevate eLearning”
 - 1. Qualitative and quantitative data involved
 - v. Dr. Page: Civic Literacy Exam discussions for graduation
 - 1. Study guide created
 - vi. Putting ENC on pause to support Capstone
 - vii. Going to the American Educational Research Association conference in San Diego → social justice and student focused interests
 - viii. Library IPEDS and QEP assessment collaboration and creation
- e. Arenthia
 - i. OER Institute applications are open close 3/21 notifications for applicants by first week of April
 - 1. Mentors assigned to projects with monthly check-in meetings with faculty
 - 2. Workshop dedicated to Creative Commons
 - ii. Upcoming IDS field trip

II. Director Updates- Dr. Hodges

- a. The Chronicle of Higher Education is up and running, accessible through our library A-Z database list
- b. Digital Theatre Plus databases TBD
- c. People Counter – discreet box to monitor movement in and out of library
 - i. Allow us to seamlessly assess data
- d. NoodleTools was intended to be up this semester → I.T. to inform plan for roll out in the fall
- e. Westlaw Campus Research subscription discussion
- f. Budget: \$34,000 to spend by end of fiscal year
- g. Full-time librarian evaluations the week after Spring Break to discuss goals
- h. The Library of the Future report → important to review and discuss findings → what are we doing/not doing in relation to that report from a national perspective?
- i. Form 3
 - i. Due 3/25
 - ii. Express goals in terms of categories such as professional development, community involvement

- j. Physical books, electronic resources, and equipment to be purchased from remaining budget
- III. Library Professional Development for the QEP Faculty- Dr. Hodges
- a. Dr. Hodges' takeaways from 2/25 session
 - i. Individual meetings would be more successful than group
 - ii. Individual consultations should be the focus of future PD sessions
 - iii. Reference consultations referred to as "research interactions"
 - iv. Vivyan O'Connor Framework
 - 1. Student Interest
 - a. Topic
 - b. Type/medium
 - v. Proposed research process model for QEP
 - 1. Explore → gather info → refine topic → focus → format → final project
- IV. Reference Desk Backup – Arenthia
- a. Maintain balance of adjuncts and full-time librarians in virtual reference desk
- V. Library of the Future Discussion – Arenthia
- a. Invitations were sent
- VI. Collection Development/End of the Year Purchasing – Tony
- a. Reminder to reach out through role as liaison to receive collection development ideas or submit your own not related to liaison role
 - b. Close out end-of year budget by April → contact Dr. Hodges
 - c. Take time during Spring Break to propose budget ideas next Monday
- VII. Reminders – Arenthia
- a. Form 3 due 3/25
 - i. Can be found in 'Document Manager' tab in Portal
 - b. Important to attend graduation ceremony
 - i. Show student support
 - ii. Date: 4/29
 - 1. Multiple time sessions: 10am, 2pm, 6pm
 - iii. Get regalia ordered from bookstore